



## Public Safety Commission Meeting Minutes

Travis Menard, Chairperson  
Janet Sloan, Vice-Chairperson  
Tim Arvidson  
Bonnie Dews  
David Dostaler  
Kerstin Keough  
Ruby Martinez  
Keith Moreland

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Thursday, August 2, 2018

3:00 PM

Castle Rock Fire & Rescue  
Headquarters  
300 Perry Street  
Castle Rock, CO 80104

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This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

The Public Safety Commission meets monthly at the Town's Fire & Rescue Headquarters or Police Department.

### Call to Order and Attendance

Chairperson Menard called the meeting to order at 3:00 p.m.

**Present** 8 - Bonnie Dews, Ruby Martinez, Travis Menard, Keith Moreland, Tim Arvidson, David Dostaler, Kerstin Keough, and Dan Smoker

**Not Present** 1 - Janet Sloan

**Attendance** 3 - Norris Croom, Tim Gorman, and Deborah Stanley

### Approval of Meeting Minutes

[PS 2018-016](#) Public Safety Commission Meeting Minutes - June 7, 2018

**Attachments:** [Public Safety Commission Meeting Minutes - June 7, 2018](#)

**Ms. Keough moved to approve the June 7, 2018 minutes. Mr. Smoker seconded the motion; the motion carried.**

**Yes:** 8 - Dews, Martinez, Menard, Moreland, Arvidson, Dostaler, Keough, and Smoker

**Not Present:** 1 - Sloan

### Fire Department Report

[PS 2018-007](#) Fire Department's May and June 2018 Monthly Report.

**Attachments:** [CRFD May Report](#)  
[CRFD June Report](#)

- Acting Chief Croom distributed the Fire Department's May and June monthly reports.
- The Fire Department will be hosting a grand opening celebration for Station 152 on August 4 from 10am to noon. Parking for the event will be in the coned areas along Crystal Valley Parkway and Plum Creek Boulevard.
  - Station 152 commenced operations on July 20 and

responded to their first house fire three days later.

- A ceremony for the new Quint at Station 151 was held on July 16.
  - The engine that was assigned to Station 151, has been moved to Station 152.
- Two members of the Fire Department are now in Boise, Idaho conducting the final factory inspection of the Type III brush trucks. The trucks are due to be delivered later this month.
  - Station 155 and Station 151 will receive the new Type III brush trucks.
  - Station 152 will get the replacement Type VI brush truck.
  - Explanation given to commission members of the differences between a Type III and a Type VI.
- Two replacement engines have been ordered and should be delivered in December. They will replace the current engines at Station 152 and Station 154.
- The new recruits came online June 20.
  - Minimum staffing is now at 22 per shift
  - We now have 78 members online.
  - We have filled our one firefighter vacancy. This person, along with our injured recruit from the last academy, will begin West Metro's 16 week fire academy on August 7.
- With our Deputy Fire Marshal promoted to Fire Marshal and one of our Fire Prevention Officers (FPO) promoted to Deputy Fire Marshal, we have one vacant (FPO) position. This is a unique position with several specific skill sets needed. It isn't always easy to find a good candidate to fill it.
- The Fire Chief posting closed on July 22.
  - The Town received over 100 applications.
  - The Town is in the process of scheduling interview dates now, but no confirmed dates or time frames have been established yet. It is anticipated that Public Safety Commission members will be invited to participate in the hiring process.
- Call volume continues to grow, matching the Town's growth.
  - Crews responded to a house fire last month (house was vacant), a small Wildland fire (2 acres over in the Meadows) and a call for a fall victim who had fallen off The Rock (patient sustained serious injuries).
  - The department is responding to an average of three gas line cuts a week due to all of the construction around Town.
- As part of the 100 year celebration of the Douglas County Fair and Rodeo, there will be fireworks off The Rock on August 4.
  - The fireworks show will start around 9:15 and last about 15 minutes.
  - The star on top of The Rock will be lit for the 100 year celebration. Town Council must first give its approval for any lighting request other than Starlighting.
- Acting Chief Croom explained his decision to cancel the 4th of July

## Fireworks.

- The Wildland Fire in the Meadows was caused by private fireworks.
- The Town is considering a New Year's Eve fireworks show in place of the cancelled 4th of July show.
- The department is working on an updated Emergency Operations Plan for the Town. The plan would mirror the County's plan (for ease of transition).
- The PulsePoint phone application was launched Tuesday here in Douglas County.
  - The application sends alerts to registered CPR trained citizens notifying them that there is someone nearby (public areas, ¼ mile radius) needing CPR.
  - Acting Chief Croom explained the process - Alert is triggered through 911 calls, Registration is on an honor system, no validation of training. Does the Red Cross have this program - No.
  - This application is specifically for the community.
  - Funding for this application was paid for by the Douglas County 911 Authority Board.
  - As of today, 340 people had already downloaded the application.
- Acting Chief Croom was questioned about the helicopter contract with Armstrong.
  - The Contract was through the County.
  - The County voted 2 to 1 not to rezone the property.
  - The County does have an exclusive contract with Trans Aero through October. They are looking at extending the contract.
  - The helicopter is parked here in the County and is available when needed.
- Acting Chief Croom was asked about merger rumors with South Metro Fire.
  - We have not been formally approached.
  - South Metro is currently working on challenges with its current merger of Littleton Fire.
  - Taxes would be an issue. Castle Rock residents pay 1.4 mils. South Metro District residents pay 9 mils.
  - Merger would have to be voted on by the residents. The fire district would also need to agree to the merger.
  - No benefit to us, we have access to their equipment, if needed, through our mutual aid agreements.
  - South Metro, like Castle Rock is accredited.
  - South Metro will be the second largest Fire District in the state after the Littleton merger. Denver is the largest.

**Police Department Report**

[PS 2018-008](#) Police Department's May and June 2018 Monthly Report.

Attachments: [CRPD May Report](#)

[CRPD June Report](#)

- Commander Gorman distributed the Police Department's May and June monthly reports.
- This year's National Night Out is scheduled for Tuesday, August 7 from 5 to 8. The event continues to grow each year.
- The Castle Rock Police Department's lip sync video has had over a million hits.
- Two new dispatchers received conditional job offers this week (they must first pass the psychological exam).
- With the three new officers in training, the department is fully staffed (75 sworn officers).
- This year's cattle drive and parade went well.
- Compliments given to the Public Information Officer (PIO), Joseph Cybert. PIO Cybert has done a great job getting information out to the public.
- Commander Gorman was asked about bilingual staffing within the Police Department.
  - There are three bilingual officers.
  - The department uses LanguageLine on their iPads to communicate with non-English speaking residents. The program works very well.
- Commander Gorman was asked if there were any crime concerns for our community.
  - We experience very few violent crimes here in our community. Most of the crimes are property crimes.
  - Organized retail crime and identity theft is always a problem. These impact the whole Town due to lost sales tax.
  - The Castle Rock Police Department will be partnering with Douglas County and Lone Tree next month, to address these problems.
  - Any news on last year's rash of gun store thefts? - Most of those involved were juveniles and were gang related. Not many of the weapons have been recovered.

## New Business

Ms. Stanley will order polos for new members.

## Old Business

N/A

## Commissioner Comments and Questions

N/A

## Adjourn

Mr. Menard made a motion to adjourn the meeting; Mr. Moreland seconded the motion. All were in favor. Meeting adjourned at 3:56 p.m.

**The next Public Safety Commission meeting is scheduled for  
September 6, 2018 at 3:00 p.m. at the Police Department.**