

CHARTER OF THE CASTLE ROCK WATER COMMISSION

A. Purpose

The purpose of the Castle Rock Water Commission is to provide guidance regarding service affordability and availability, and to conduct special investigations to ensure water, wastewater, and stormwater customers receive quality services and pay fair prices.

B. Powers and Duties

The Commission shall be advisory and make recommendations to the Town Council relative to activities that affect customers. This would include 1) user charges, 2) impact fees, 3) projects; 4) changes to regulations, 5) conservation, and 6) level of service.

The Commission shall have the authority to establish task forces for the purpose of reviewing specific projects and/or programs. Task force meetings shall not be open to the public.

C. Membership

The Commission shall consist of seven (7) members, each of which shall be appointed by the Town Council. One member of the commission may be a non-resident "ratepayer". Ratepayer is defined as a homeowner, property owner or business owner within the Town's service area. . Members shall serve no more than three consecutive two year staggered terms. All members of the Commission shall serve without compensation, but may be entitled to reasonable reimbursement expenses when necessary.

D. Terms

Members of the Commission shall serve staggered terms as set forth in the Bylaws.

E. Removal

Members shall serve at the pleasure of the Town Council, and may be removed by Town Council at any time for any reason.

F. Vacancies

In the event a vacancy occurs on the Commission for any reason, Town Council shall fill the vacancy for the remaining unexpired term.

G. Absences

To assure the orderly conduct of business of the Commission, member attendance is vital. Except for emergency absences, medical condition absences, and absences resulting from military leave of less than two continuous months, no commission member shall miss more than two Commission meetings in any twelve-month period. Upon missing a third meeting within one year, other than for an emergency, medical condition, or military leave of less than two months, as determined by the Chair, the Commission member shall be deemed to have resigned, and Town Council shall appoint a replacement for the unexpired term. Nothing herein prohibits Town Council from reappointing the resigned member under this paragraph.

H. Amendments

Town Council may amend this Commission Charter from time to time.

I. Compliance with Laws

The Commission shall comply with all statutes, Town ordinances and regulations pertaining to the operation of the Commission and its meetings.

J. Bylaws

The Commission shall adopt its bylaws, which shall become final upon approval of the Town Council of the Town of Castle Rock.