



## Board of Adjustment Meeting Minutes - Draft

Linda Baumann - Chair  
JC Ortega - Vice Chair  
Matt Bierman  
Kevin Raasch

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Tuesday, July 10, 2018

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

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### Special Meeting

This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

### CALL TO ORDER / ROLL CALL / CERTIFICATION OF MEETING

Chair Baumann called the meeting to order at 6:03 pm.

Recording Secretary, Julie Parker, confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

**Present** 3 - Kevin Raasch, Chair Linda Baumann, and Vice Chair JC Ortega

**Not Present** 1 - Matt Bierman

### APPROVAL OF MINUTES

[BOA 2018-008](#)

June 7, 2018 Board of Adjustment Meeting Minutes

Attachments: [BOA6.7.18Minutes](#)

**Motion:** Board Member Raasch moved to approve the June 7, 2018 Board of Adjustment minutes as written. Vice Chair Ortega seconded the motion.  
**Passed:** 3-0

**Yes:** 3 - Raasch, Baumann, and Vice Chair Ortega

**Not Present:** 1 - Bierman

### UNSCHEDULED PUBLIC APPEARANCES

There were no unscheduled public appearances.

### PUBLIC HEARING ITEMS

[BOA 2018-009](#)

Request for Variance: 3702 Deer Valley Drive  
CRW Application #BOA18-0003

**Attachments:** [Staff Report](#)[Attachment A: BOA Application](#)[Attachment B: HOA Approval Letter](#)[Attachment C: Adjacent Neighbors Letters of Support](#)[Attachment D: Construction Plans](#)

Ms. King certified that the application had been publicly noticed and entered her staff report into public record.

The applicant, Kerry Taylor, did not have a presentation, but did answer questions from the Board. The Board discussed the findings of each of the 6 criteria considered in order to grant a variance.

There were no public comments made on this application.

**Motion: Vice Chair Ortega moved to approve the request for a variance from the minimum rear yard setback. Chair Baumann seconded the motion.**

**Board Member Raasch disapproved, sighting that the dimensions of the deck could be altered to meet the setback requirements.**

**Passed: 2-1**

**Yes:** 2 - Baumann, and Vice Chair Ortega

**No:** 1 - Raasch

**Not Present:** 1 - Bierman

**DISCUSSION ACTION ITEMS**

There were no discussion items discussed.

**BOARD MEMBER ITEMS**

There were no Board member items discussed.

**ITEMS FROM STAFF**

There were no staff updates given.

**ADJOURN**

Chair Baumann adjourned the meeting at 6:28 pm.

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**Minutes approved by the Board of Adjustment on \_\_\_\_\_  
by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed, with \_\_\_\_\_ abstention(s).**

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**Board of Adjustment**