



## Historic Preservation Board Meeting Minutes - Draft

Shaun Martin - Chair  
Desiree LaFleur - Vice Chair  
Carlos Salinas  
John Beystehner  
Lucia McConnell  
Michelle Wimmer  
Rebecca Smoldt

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Wednesday, March 7, 2018

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

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This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

**\*\* ALL TIMES ARE APPROXIMATE \*\***

### DINNER FOR BOARD MEMBERS

### CALL TO ORDER

### ROLL CALL

**Present** 7 - Rebecca Smoldt, Michelle Wimmer, Desiree LaFleur, Shaun Martin, Carlos Salinas, Lucia McConnell, and John Beystehner  
**Attendance** 4 - Jason Bower, Julie Kirkpatrick, Tammy King, and Julie Parker

### CERTIFICATION OF MEETING NOTICE

Recording Secretary, Julie Parker confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

### APPROVAL OF MINUTES

[HPB 2018-006](#) **February 7, 2018 Historic Preservation Board Meeting Minutes**

**MOTION:** Board Member Rebecca Smoldt moved to approve the minutes as written. The motion was seconded by Board Member John Beystehner.

**Yes:** 7 - Smoldt, Wimmer, LaFleur, Martin, Salinas, McConnell, and Beystehner

### UNSCHEDULED APPEARANCES

The following members of the public made comments or asked questions of the Board related to a variety of items:

Angie DeLeo, Director, Castle Rock Museum  
Bill Conz

### TOWN COUNCIL UPDATE

Council Member Bower gave the following update to the Board:

Council is considering a Proposed Animal Code Amendment concerning potentially dangerous animals in Castle Rock.

## STAFF PRESENTATIONS

### [HPB 2018-009](#) Accessory Dwelling Unit Ordinance Update

Tammy King, Zoning Manager provided an overview of the newly approved Accessory Dwelling Unit Ordinance.

## PUBLIC HEARING ITEMS

There were no Public Hearing Items scheduled.

## DISCUSSION ACTION ITEMS

### [HPB 2018-007](#) Discussion: Castle Rock Historical Society Trolley Tours

**MOTION:** Board Member Carlos Salinas motioned to approve allocation of up to \$225.00 for the printing of educational brochures to be handed out to Trolley riders during the May Historic Preservation Month celebration presented by the Castle Rock Historical Society. Board Member Rebecca Smoldt seconded the motion.

**Yes:** 7 - Smoldt, Wimmer, LaFleur, Martin, Salinas, McConnell, and Beystehner

**MOTION:** Board Member John Beystehner motioned to approve allocation of up to \$120.00 to assist the Castle Rock Historical Society with payment for the driver of the new Trolley car during the May Historic Preservation Month celebration presented by the Castle Rock Historical Society. The motion was seconded by Board Member Desiree LaFleur.

**Yes:** 7 - Smoldt, Wimmer, LaFleur, Martin, Salinas, McConnell, and Beystehner

Board Member Desiree LaFleur recused herself from the Discussion and Vote from 6:47 pm - 7:06 pm.

Board Member Rebecca Smoldt excused herself from the Discussion from 6:57 pm - 7:03 pm for an emergency phone call.

Mr. Billy LaFleur proposed the idea of presenting Trolley riders with a memento from the tour. He presented a sample of wooden ornaments that he proposes to construct at a cost of \$4.00 per ornament. The ornaments are made of Aspen wood and would include an image of the Rock and the date of the Town's establishment.

**MOTION:** Board Member John Beystehner motioned to approve the payment of \$500.00 for the production of 125 wooden ornaments to be distributed to Trolley riders during the May Historic Preservation Month celebration, presented by Castle Rock Historical Society. Board Member Carlos Salinas seconded the motion.

**Yes:** 6 - Smoldt, Wimmer, Martin, Salinas, McConnell, and Beystehner

**Recuse:** 1 - LaFleur

**DISCUSSION ACTION ITEMS (Continued)****HPB 2018-008 Discussion: Potential Support for HB 18-1190 (Colorado Historic Preservation Tax Credit Re-Authorization Bill, as introduced would extend current credit through 2029)**

Ms. Kirkpatrick explained that the House Bill proposes an extension of the current credit program through 2029.

**MOTION: Chair Shaun Martin moved to recommend support of Town Council for HB 18-1190. Board Member Desiree LaFleur seconded the motion.**

**Yes:** 7 - Smoldt, Wimmer, LaFleur, Martin, Salinas, McConnell, and Beystehner

**BOARD MEMBER ITEMS**

Board Member Lucia McConnell asked about the policy of the HP Board to approve "pop the top" additions in the Craig & Gould neighborhood. Both Ms. Kirkpatrick and Chair Martin agreed these items should only be considered on a case by case application. It was agreed that a Study Session on the topic would be beneficial to the Board.

**ITEMS FROM STAFF****HPB 2018-010 Downtown Parking Open House Update**

Ms. Kirkpatrick updated the Board on the recent Downtown Parking Open House. The item may go before Town Council in April. A handout given to the open house attendees included information on a new format for requesting loading zones, re-striping of some streets to add spaces and other Public Works projects to increase parking availability.

Community members are encouraged to go online to give feedback before March 16, 2018.

**HPB 2018-011 HP Grants Budget**

Ms. Kirkpatrick explained the HP Grant Budget.

**ADJOURN**

Chair Shaun Martin adjourned the meeting at 7:22 pm.

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Minutes approved by the Historic Preservation Board on \_\_\_\_\_ by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed, with \_\_\_\_\_ abstention(s).

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Historic Preservation Board

