



Election Commission Meeting Minutes - Draft

Ryan Reilly, Chair
James Henderson, Vice Chair
Judy Crenshaw
CJ Garbo
Mike Orendorf

Thursday, March 29, 2018

5:30 PM

**Town Hall
100 N. Wilcox Street
Castle Rock, CO 80104**

This meeting is open to the public. One or more Council members may also attend this meeting, during which the items listed herein will be discussed

CALL TO ORDER AND ROLL CALL

Present 5 - Vice Chair James Henderson, Commissioner CJ Garbo, Commissioner Judy Crenshaw, Commissioner Mike Orendorf, and Chair Ryan Reilly

NEW BUSINESS

[EC 2018-004](#)

Approval of the May 15, 2018 Special Election Policies and Procedures

Town Clerk Anderson presented the revised Policies and Procedures Manual that was updated based on comments from the March 14th meeting. Of note is that the manual will have a disclosure that procedures may be adjusted if needed during the ballot processing, as things may come up with a process can be improved. The Election Commission's consensus was they agreed with that without the need to come back to approve any amendments and asked to document any changed procedure.

Henderson moved, seconded by Orendorf, that Election Commission Approve the Policies and Procedures as presented. The motion passed by the following vote:

Yes: 5 - Vice Chair Henderson, Commissioner Garbo, Commissioner Crenshaw, Commissioner Orendorf, and Chair Reilly

NEXT MEETING

Town Clerk Lisa Anderson will solicit dates for the next meeting.

OTHER BUSINESS

Update on Election Commission Terms

A Resolution to extend the terms for Commissioner Henderson and Orendorf to December 31, 2018 will go before the Town Council at the April 3, 2018 meeting. A Charter Amendment will be proposed for the November 2018 election to change Commission appointments to when other Boards and Commissions are appointed.

ADJOURN

Moved by Garbo, seconded by Reilly to Adjourn the meeting at 6:18 p.m.