



Election Commission Meeting Minutes - Draft

Ryan Reilly, Chair
James Henderson, Vice Chair
Judy Crenshaw
CJ Garbo
Mike Orendorf

Tuesday, January 23, 2018

6:00 PM

**Town Hall
100 N. Wilcox Street
Castle Rock, CO 80104**

This meeting is open to the public. One or more Council members may also attend this meeting, during which the items listed herein will be discussed

CALL TO ORDER

Chairman Reilly called the meeting to order at 6:14 pm.

ROLL CALL

Present 4 - Vice Chair James Henderson, Commissioner Judy Crenshaw, Commissioner Mike Orendorf, and Chair Ryan Reilly

Not Present 1 - Commissioner CJ Garbo

APPROVAL OF MINUTES

[EC 2018-001](#) **Minutes: June 14, 2017 Election Commission Meeting**

Henderson moved, seconded by Crenshaw, that Election Commission Minutes be Approved as presented. The motion passed by the following vote:

Yes: 4 - Vice Chair Henderson, Commissioner Crenshaw, Commissioner Orendorf, and Chair Reilly

Not Present: 1 - Commissioner Garbo

ELECTION OF CHAIR AND VICE CHAIR

[EC 2018-002](#) **Election of the Chair and Vice Chair**

Chairman Reilly asked for nominations for Chairman.

Henderson moved, seconded by Crenshaw, to appoint Reilly as Chairman. The motion passed by the following vote:

Yes: 4 - Vice Chair Henderson, Commissioner Crenshaw, Commissioner Orendorf, and Chair Reilly

Not Present: 1 - Commissioner Garbo

Chairman Reilly asked for nominations for Vice Chair.

Crenshaw moved, seconded by Reilly, to appoint Henderson as the Vice Chair. The motion passed by the following vote:

Yes: 4 - Vice Chair Henderson, Commissioner Crenshaw, Commissioner Orendorf, and Chair Reilly

Not Present: 1 - Commissioner Garbo

UPDATES[EC 2018-003](#)**Special Election Update**

Town Clerk Anderson gave an update on the Special Election with a date recommended for May 15, 2018 to allow time to prepare for the election and time after the election to redistrict prior to the November 2018 election. Staff has been in negotiations with Douglas County and Denver Elections to conduct the election. Douglas County is unable to conduct the election for us but offered assistance and use of their location, post office box, staff assistance, and equipment. We would be the designated election official, conduct the election under our election code and hire election judges under both scenarios. Denver presents some logistical issues with overseeing the election and transporting ballots dropped off daily; as well as voter inconvenience for watchers, as well as perception of ballots being mailed and counted in Denver. In addition, our Code requires our election judges to be registered electors of Douglas County which would either require our judges to drive to Denver every day or change our Code to allow electors of Colorado to be election judges. Council will make that decision at their next meeting.

The Election Commission must approve the election Policies and Procedures prior to March 31st - 45 days prior to the election. The Commission was provided a copy of the 2014 Policies and Procedures for their reference and to advise of any changes. Staff will be making suggested edits and provide to the Commission for their approval.

If the ballot questions pass at the May 15 election, the redistricting process will begin and must be completed by July 31. If the Commission wishes to present the map to Town Council as a courtesy, they may present it at their July 17 Town Council meeting. Anderson will look into the possibility of "live" redistricting to eliminate the process of passing paper maps back and forth.

Election Special Counsel Kathleen Kelly stated that the Commission previously held four meetings to complete the 2015 redistricting, and suggested scheduling redistricting meetings ahead of time.

Orendorf likes the idea of reaching out to GIS to see what software is capable of doing and once they see what is possible, then they can determine the meeting schedule. Anderson will check with GIS staff.

Reilly asked if the election date is proposed. Anderson replied that Town Council has to officially call the meeting with first reading February 6 and second reading February 20. Reilly asked if a July election would work. Anderson replied that the County did suggest doing the election after the primary, but it would not give us enough time to redistrict by July 31.

Reilly stated the last election the Town held related to not having secrecy sleeves and is that now in our Code. Anderson stated the requirement of secrecy sleeves is now in our Election Code.

Anderson referenced the 2015 District map in the packet. Reilly asked if we could provide elector numbers in each district and the percentage ahead of time.

Anderson will provide that to the Commission after the meeting.

Reilly asked to confirm that redistricting cannot create a council vacancy; and what if redistricting resulted in a vacancy. Kelly stated council doesn't lose a seat by virtue of redistricting. The 2018 election works well with the expiring terms going from seven to six districts. Redistricting years ago occurred and a councilmember no longer resided in his district. The Councilmember did not lose their seat but continued to be accountable to the citizens in their previous district for recall purposes. Kelly stated that in the past Sally did not factor in where Councilmembers lived because it was not one of the criteria. Kelly stated the Charter recall provisions that persons that elected the official have the power to recall, and that doesn't change. Recall is based on the boundaries when they were elected.

Anderson asked if they would like to set up any meetings now, or regroup after the call of the election. Consensus is to contact the Commission to determine the March meeting after February 20 and have staff make edits to the Policies and Procedures and present to the Commission.

Orendorf asked if GIS would be able to come to the March meeting to show current capabilities for them to assist with redistricting. The Commission concurred.

ADJOURN

Meeting adjourned at 6:45 pm.

Submitted by:

Lisa Anderson, Town Clerk