

ACCOUNTING • BUDGET • REVENUE

PHILIP S. MILLER RESOURCE GRANT PROGRAM

The 2017 Philp S. Miller Resource Grant Program's application deadline has been extended to August 31, 2016. The program is geared toward the support of social and human services and must include the provisions for the necessities of life including Water, Energy, Food or Shelter Assistance. For more information please visit CRgov.com/Grants.

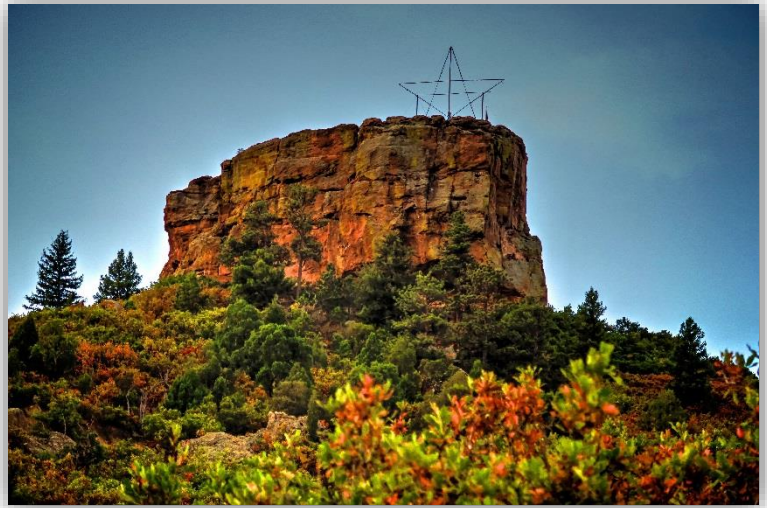
MISSION & VISION STATEMENT

MISSION STATEMENT

Through exceptional customer service
and effective partnerships,
we deliver accurate and timely financial services

VISION STATEMENT

The Finance Department will provide financial solutions
and services in support of the Town's vision
and community objectives through:
Proactive Education, Purposeful Planning,
Excellent Communication and
Fiscal Accountability



Trish Muller
Finance Director

Sara Ruby
Administrative Assistant

Michael Tempel
Business Systems Analyst

Accounting

Christie Guthrie
Accounting Manager

Edward McWilliams
Finance Project Analyst

Kimberly Kraft
Accounting Supervisor

Caitlin Machone
Accountant

Open Position
Payroll Technician

Sarah Kiefer
Accounting Technician

Katie Parker
Accounting Technician

Nalene Pecore
Accounting Technician

Budget & Finance

Nicole Carner
Budget & Finance Manager

Matt Gohl
Senior Financial Analyst

Matthew Kipp
Financial Analyst

Open Position
Financial Analyst

Revenue

Pete Mangers
Revenue Manager

Jamie Authier
Sales Tax Auditor

Greg Doane
Sales Tax Auditor

Jane Chrestensen
Sales Tax PIF Specialist

Kellie Helm
Senior Customer Service
Representative

For More Information Please Visit:

www.CRgov.com

Services/Finance

FINANCE

FINANCIAL ANALYST ACTIVITIES

- Mid-Year Financial Review document preparation
- Cost allocation plan distribution to departments and upload into the 2017 Budget document
- Impact Fee Study developer discussions and continued refinement of information
- Public Works cash flow analysis updates for North Meadows Extension to verify funding
- Completion of addition forms for new inclusions to the 2016 CIRSA Property & Casualty insurance application
- Taxpayer Bill of Rights (TABOR) projection update through July for years 2016-2019
- Preliminary 2017 Townwide Revenue and Expenditure detail review to address questions
- Monthly Financial Department/Division reports and analysis
- Public Safety overtime detail reports and project code reports
- United Fire Dispatch Authority bookkeeping, financial memo, and financial statement preparation

IMPORTANT UPCOMING DATES

August 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

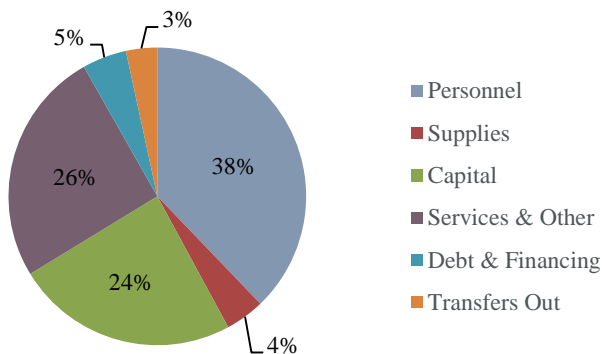
- August 2: Fourth 2016 Budget Amendment presented to Town Council, First Reading
- August 16: Midyear Financial Report presentation to Town Council; Preliminary 2017 Budget presentation to Town Council; Fourth 2016 Budget Amendment presented to Town Council, Second Reading

BUDGET DEVELOPMENTS

- Preparation of the fourth 2016 Budget Amendment to be presented to Town Council on August 2 (First Reading) with Second Reading planned for August 16
- Completed final drafts of Debt and Lease Schedules, Deferred Revenue section, Appropriations by Fund page, Budget Calendar, Economic and Demographic section, Fund Overview section, Table of Contents, Full Time Employee Summary, all CIP sections
- Budget in Brief preparation
- Finalize reserve amounts for all funds, Three Year Financial Plan and Fund Summary notes and assumptions incorporated
- Print and full review of completed draft of 2017 Budget document including 2017-2019 Three Year Financial Plan and 2017-2021 Capital Improvement Program

ACTUAL EXPENDITURES BY CATEGORY

Through June 2016

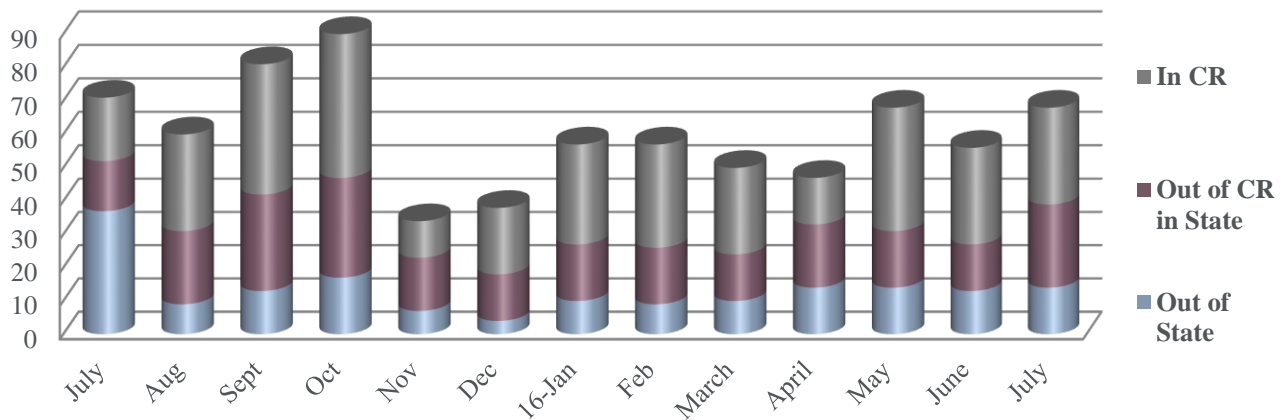


FINANCE

LICENSING	NEW CASTLE ROCK BUSINESSES	
<ul style="list-style-type: none"> We have issued a total of 68 new business licenses in July, including in Town businesses. Castle Rock currently has a total of 3,778 active businesses licensed 1,810 or 48% of all businesses licensed are based in Castle Rock There have been 11 accounts closed in June 	Heartlight Family Clinic Medical Services	Bounce The Rock Event/Party Planning & Rentals African
	Personal Warehouse Real Estate Development	Lisa's Traveling Boutique Pop Up Clothing Boutique
	Vitality Bowls Restaurant	SallyO! Floral Florist
	Tranquil Solutions Float Tank Distributor	Kedar LLC Airbnb
	GAPS Service Providers First Aid Classes	Legacy Hospice Hospice Agency
	303Scape Tree Care	Champions at Castle Rock Elementary Before & After School Program
	United Steelworkers Union District Office	COI Enterprises/Jessica Wayda IT & Marketing/Dips & Spices
	CWLBEAR Enterprises Stock Trading	Robots and Pencils Creating Web & Mobile Apps
	Neila's Advanced Skin Care Esthetic Services & Product Sales	Talbots #4108 Women's Clothing Store
	On the Go With LuLaRoe Pop Up Clothing Boutique	Artemis Yoga & Total Fitness Yoga Instruction & Personal Training
	Enchanted Castle Academy In-home Daycare	RS Tile & Design Tile Installation
	Colorado Institute of Regenerative Health Medical Supplements	And Forever Again Antiques & Collectibles
	Missionaries Temporary Housing for Traveling Missionaries	Blessed Be – Spiritual Guidance Outreach Spiritual Advice

For more information on
New Castle Rock Businesses
Please visit
www.crgov.com/411

BUSINESS LICENSES ISSUED



This graph illustrates how many business licenses are issued per month, by area.

FINANCE

ENFORCEMENT

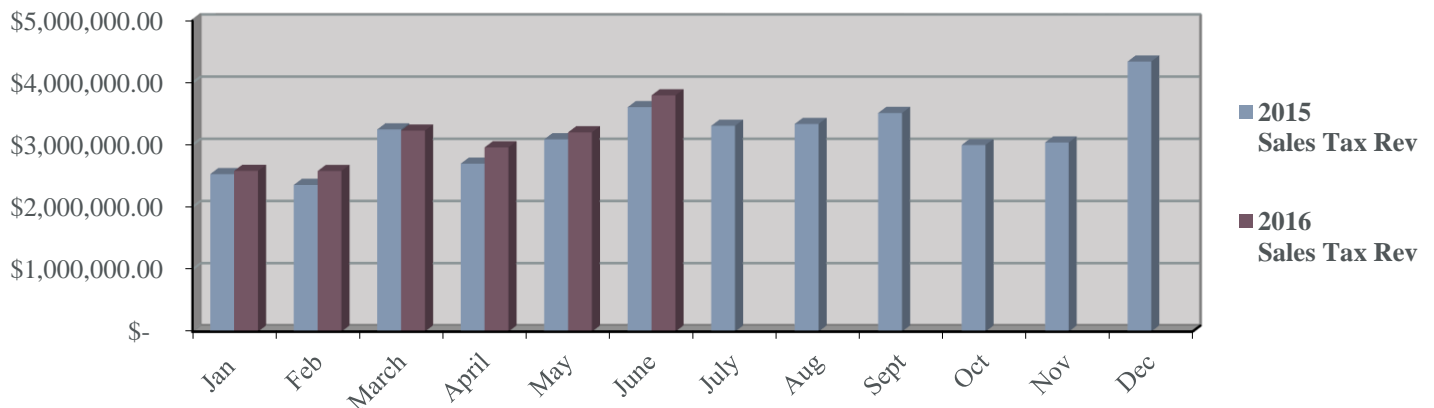
- Sales Tax has collected \$45,492 in delinquency revenue for the month of June
- Delinquency Collection YTD \$448,652
- We currently have 30 audits in process
- We will start two new audits in August

REPORTING

June	Gross Sales Tax Revenue	Sales Tax Audit Revenue	Adjusted Revenue
2015	\$ 3,607,345	\$ 83,874	\$ 3,523,471
2016	\$ 3,797,271	\$ -	\$ 3,797,271
Dollar +/-	\$ 189,926	\$ (83,874)	\$ 273,800
Percent Change	5.3%	-100.0%	7.8%

YTD	Gross Sales Tax Revenue	Sales Tax Audit Revenue	Adjusted Revenue
2015 YTD	\$ 17,529,823	\$ 223,345	\$ 17,306,478
2016 YTD	\$ 18,610,871	\$ 160,835	\$ 18,450,036
Dollar +/-	\$ 1,081,048	\$ (62,510)	\$ 1,143,558
Percent Change	6.2%	-28.0%	6.6%

SALES TAX REVENUE



* Sales Tax is reported a month in arrears, we will report last months' revenue in the current month.