



## Board of Building Appeals Meeting Minutes - Draft

Tom Martinez - Chair  
Heather Attardo - Vice Chair  
Anthony Valdez  
Bob Binder  
Daniel Steixner

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Monday, March 6, 2023

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

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**This meeting is open to the public.**

**\*\* ALL TIMES ARE APPROXIMATE \*\***

### **DINNER FOR BOARD MEMBERS**

### **CALL TO ORDER**

The meeting was called to order at 6:01 p.m. by Chair Martinez.

### **ROLL CALL**

**Present** 4 - Vice Chair Heather Attardo, Chair Tom Martinez, Bob Binder, and Daniel Steixner

**Not Present** 1 - Boardmember Anthony Valdez

**Attendance** 2 - Jon White, and Sandra Aguilar

### **CERTIFICATION OF MEETING**

Mr. White confirmed the meeting and agenda had been noticed in accordance with the Open Meetings Law.

### **APPROVAL OF MINUTES**

[BOBA](#)  
[2023-001](#)

#### **December 5, 2022 Board of Building Appeals Meeting**

#### **Minutes**

Moved by Binder, seconded by Vice Chair Attardo, to approve the Board of Building Appeals meeting minutes for December 5, 2022 as presented. The motion passed by a vote of: 4 to 0

**Yes:** 4 - Attardo, Chair Martinez, Binder, and Steixner

### **TOWN COUNCIL UPDATE**

None

### **STAFF PRESENTATIONS**

None

### **BOARD MEMBER ITEMS**

All board members present plan to attend; however, Martinez and Steixner need to double check their schedules.

**ITEMS FROM STAFF**

**A. Chief Building Official's Update**

Mr. White informed the Board that for the first two months of the year, the department had 10 commercial permits, 3 remodel permits, and 61 single family home permits. The department held the first of four (minimum) stakeholder meetings for the 2023 National Electrical Code (NEC) update review. Mr. White anticipates the 2023 NEC being approved by Town Council before the end of the year. Mr. White is planning for the 2024 ICC code updates and is planning stakeholder meetings for these as well. These are usually updated every 3 years.

**ADJOURN**

**Moved by Chair Martinez, seconded by Steixner, to adjourn the meeting at 6:12 p.m. The motion passed by a vote of: 4 to 0**

**Yes:** 4 - Attardo, Chair Martinez, Binder, and Steixner

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**Minutes approved by the Board of Building Appeals on \_\_\_\_\_ by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed, with \_\_\_\_\_ abstention(s).**

**Board of Building Appeals**