



## Public Safety Commission Meeting Minutes-Draft

Chairperson Nate Marsh  
Vice Chair Janet Peterson  
Debra Beck  
Clark Hammelman  
Don MacBrayne  
Richard Morton  
Andy Powell  
Carl Smith  
Steve Thayer

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Thursday, April 6, 2023

3:00 PM

Fire Station 151  
300 Perry St., Castle Rock, CO 80104

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This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

### Call to Order and Attendance

Chairperson Marsh called the meeting to order at 3:00 p.m.

GUESTS - Deputy Chief/Fire Marshal Bart Chambers

**Present** 8 - Chairperson Nate Marsh, Andy Powell, Don MacBrayne, Clark Hammelman, Carl Smith, Steve Thayer, Vice Chair Janet Peterson, and Debra Beck

**Not Present** 1 - Richard Morton

**Attendance** 4 - Laura Cavey, Norris Croom, Jack Cauley, and Deborah Stanley

### Approval of Meeting Minutes

[PS 2023-010](#) Public Safety Commission meeting minutes - Mar. 2, 2023

**Attachments:** [PSC Mar. 2, 2023 minutes](#)

**Mr. Hammelman moved to approve the March 2, 2023 minutes. Mr. Thayer seconded the motion; the motion carried.**

**Yes:** 8 - Chairperson Marsh, Powell, MacBrayne, Hammelman, Smith, Thayer, Vice Chair Peterson, and Beck

**Not Present:** 1 - Morton

### Fire Department Report

[PS 2023-011](#) CRFD February Report

**Attachments:** [CRFD February Report](#)

- Commission members were emailed a copy of the Fire Department's February report prior to today's meeting.
  - Chief Croom was asked what defines "good intent calls". Good intent calls are lift assist, CO alarm, and non-emergent lock-outs.
- Chief Croom introduced the new Deputy Chief/Fire Marshal, Bart Chambers. DC Chambers then gave commission members a brief

overview of his background and experience.

- This past Tuesday, the department submitted its 2024 budget requests to Finance for review. The department will meet with the Town's Financial Analyst in April and May to review the requests.
  - What is the budget process? Our budget is based on the previous year's budget. Finance will not be increasing any budget amounts automatically. Justifications will need to be submitted for any increases requested - Chief Croom.
  - Chief Croom explained general long-term planning (GLTP), impact fees and funding from the Fire District.
  - Chief Croom was asked if there was any help needed from the Public Safety Commission on the re-negotiation of the Fire District agreement. No, not at this point. Once it has been reviewed by the Town Manager, it will be presented to the Public Safety Commission.
- The department applied for a wildfire mitigation grant through Incentives for Local Governments (ILG). \$250,000 was requested in grant funds which would be added to our existing mitigation budget. If awarded, these funds could be used to augment local HOAs with their mitigation efforts. The application period has ended and we hope to be notified of an award in May.
- One of the three recruits who went to West Metro's Fire Academy in early February has quit. This leaves us with two vacant positions.
  - The three lateral candidates will finish their academy next week and will be recognized at next Thursday's badge ceremony. Commission members should have received an invitation.
  - The existing hiring pool has been depleted and the department will be starting another hiring pool process soon. We may have a member retiring later this year. With this in mind, we may ask to over hire by two.
  - Does the department hire already trained candidates? Yes, that is what our lateral candidates are - Chief Croom.
  - Do you see repeat applicants? Yes, we have - Chief Croom.
  - Do you ever encourage potential candidates to apply? - Yes, we have had our members reach out to friends and family. Our salary ranges are in the top for the metro area - Chief Croom.
  - Chief Croom was asked if the department is seeing a decline in the number of applicants applying for positions. Yes, there have been less than there were prior to the pandemic, but it tends to be cyclical.
- Chief Croom was asked if the evacuation maps would be available to the public. The evacuation maps will not be available to the public, and are for internal use only. An evacuation route is based on current situations and conditions. We do not want citizens to base their evacuation on preset routes - Chief Croom.
  - Citizens will receive evacuation instructions through Code Red, social media and news outlets.

- In addition, we would use IPAWS, a national system for local alerting, much like the Amber Alerts. Citizens within the geographical area of the threat would receive instructions on what to do and where to go.
- Chief Croom was asked if the department was still experiencing supply chain issues. We are still seeing delays and cost increases in everything from vehicle chassis to medical supplies such as saline and Narcan.
- Has there been any discussion on the potential dangers of a train derailment here in Town? Councilman Dietz had requested information on this same issue. We are aware of what is going through Town on the rail lines. The chemicals found in Ohio have not been passing through Castle Rock based on our last review and assessment.
  - We are working with the County to be prepared. We have trained HazMat techs in the department. If it was a large incident, we would have assistance from multiple neighboring agencies.
  - Are there any long-range plans to move the railroad tracks? There was some discussion in the past, but nothing has moved forward. It would be very costly to move the tracks.

## Police Department Report

[PS 2023-012](#) CRPD February Report

Attachments: [CRPD February Report](#)

- Commission members were emailed a copy of the Police Department's February report prior to today's meeting.
- The department has a couple of finalists for the Dispatch vacancies.
- The department is hosting a Prescription Drug Take Back event on April 22 at Police Headquarters from 10 am - 2 pm.
  - The department has a year-round drop off box in the lobby. King Soopers at Promenade, also has a drop box.
  - Do you partner with the Water Department for these events? No, but they help by promoting the event in the water bills - Chief Cauley.
  - Chief Cauley reported on the recent successes with the license plate readers used here in Town.
    - Are drugs coming through our community or are they in our community? They are coming through the community - Chief Cauley.
  - Chief Cauley spoke about technology use and how it was used recently to determine whether there was a possible robbery at Ross.
  - Chief Cauley has given several interviews recently on crime reduction efforts here in Town. The first has aired on Fox News.

- What is the status on electric cars for the department? The Police Department is still in the testing phase and has two electric cars it is using for administrative business - Chief Cauley.
- Is there an update on the station construction? The contractors are making progress and it looks like the project will be completed in August - Chief Cauley.
- What kind of training does a school resource officer receive? A school resource officer has the standard law enforcement training and then receives school specific training - Chief Cauley.
  - Do they rotate out of the schools? It depends on the officer. It takes a special person with special training to do this job - Chief Cauley.
  - Brief discussion on the direction Denver Schools took with their SRO program.
  - Chief Cauley was asked if Buttercup, the SRO therapy dog, lives with Officer Gillespie? Yes, she does. The SRO program will be getting another therapy dog in the next month or two.
  - Who pays for the SRO program? The cost is split between the school district and the Police Department - Chief Cauley.
- Brief discussion on human trafficking.
- Any status on the parking study? It is still being worked on. PD will keep doing what they do now unless it becomes an issue - Chief Cauley.

### **New Business**

- n/a

### **Old Business**

- n/a

### **Commissioner Comments and Questions**

- Mr. Smith complimented the Fire Department on a recent incident he witnessed at the 24-Hour Fitness facility. The crew was very professional and it was a positive experience. Mr. Smith also commented on a recent incident involving his friend who had fallen. The crew transported him to his preferred hospital. Chief Croom then spoke about protocols. The department tries to accommodate patient requested destinations.

## Adjourn

Mr. Thayer made a motion to adjourn the meeting, Ms. Beck seconded the motion; all were in favor.

The meeting adjourned at 3:59 p.m.

The next Public Safety Commission meeting is scheduled for May 4 at 3:00 p.m. at the Fire Headquarters.