



Public Safety Commission Meeting Minutes - Draft

Chairperson Nate Marsh
Vice Chair Janet Peterson
Debra Beck
Clark Hammelman
Don MacBrayne
Richard Morton
Andy Powell
Carl Smith
Steve Thayer

Thursday, January 5, 2023

3:00 PM

Castle Rock Municipal Courtroom
100 Perry St., Castle Rock, CO 80104

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

Call to Order and Attendance

Present 6 - Chairperson Nate Marsh, Andy Powell, Richard Morton, Carl Smith, Vice Chair Janet Peterson, and Debra Beck

Not Present 3 - Don MacBrayne, Clark Hammelman, and Steve Thayer

Attendance 3 - Jack Cauley, Norris Croom, and Becky Hernandez

Approval of Meeting Minutes

[PS 2023-001](#) Public Safety Commission Meeting Minutes - December 1, 2022

Attachments: [PSC 12-01-2022 Minutes](#)

Mr. Morton moved to approve the December 1, 2022 minutes. Ms. Petersen seconded the motion; the motion carried.

Yes: 6 - Chairperson Marsh, Powell, Morton, Smith, Vice Chair Peterson, and Beck

Not Present: 3 - MacBrayne, Hammelman, and Thayer

Fire Department Report

[PS 2023-002](#) CRFD November report

Attachments: [CRFD November](#)

- The commission members received the department's November report via email.
- In 2022, the department generated 7,109 calls for service, which is the highest ever received in the history of the department.
 - In 2021, the calls for service were 6,150.
 - If we stay on the same pace, the 2023 projection is 8,200.
- New Year's Eve Fireworks Show
 - Discussion on fireworks falling into the snow in the surrounding area as well as noise complaints.
 - Wildland fire concerns will most likely cause the cancelation of all future fireworks in Castle Rock. There is no longer a 500-foot radius available anywhere within the town.

- Vacancies within the department discussed.
- American Legion Post - Firefighter of the Year
 - One of the CRFD firefighters was nominated and received the local post's annual award. The Colorado American Legion Post then named him as their firefighter of the year. His nomination has now been moved to the national level.
- Former CRFD's Fire Chief Schum died on Dec. 12, 2022.
 - Schum brought the department from a volunteer agency to a combination department.
- CRFD's Annual Awards banquet will be held at The Oaks at Plum Creek - Feb. 11 (6pm)
 - Invitations forthcoming.
- Questions for Chief Croom
 - What is the status of the Fire Marshal position?
 - The position closed on Jan. 4 (approximately 40 applications received).
 - Comment on the Pulse Point coffee sleeves, which included a QR code.
 - Chief Croom stated there has been an increase in Pulse Point users since the sleeves were distributed. A grant from PulsePoint was used for this purchase.
 - What is Image Trend?
 - A new records management system, which will consolidate approximately four different systems into one.
 - It is web-based, which allows for more flexibility.
 - Question on CRFD's special operations response capability.
 - CRFD has technicians trained in a variety of specialized responses such as ice rescue, rope, collapse, hazmat, etc.
 - The department also has mutual aid resources when required.

Police Department Report

[PS 2023-003](#) CRPD November Report

Attachments: [CRPD November](#)

- The commission members received the department's November report via email.
- Department's Swearing-in and Promotional ceremony held on Jan. 4.
 - The ceremony was well attended.
 - Recognized new police officers and 2022 department promotions.
- Staffing update
 - Four CRPD members begin the police academy next week.
 - The department is fully staffed.
- The department has been busy with calls for service.
- Remodel
 - Construction on the basement level continues.
- Promotional process

- There is a current promotional opportunity for a sergeant position and possible corporal position due to a new sergeant position, which was approved for 2023.
- Chief Cauley's 2022 department-wide one-on-one meetings were completed last month.
- Questions/Comments for Chief Cauley:
 - Monthly newsletter comments and feedback from citizens discussed.
 - Are 360-reviews performed on staff members? Chief Cauley explained our annual review process.
 - Conveyed appreciation for the swearing-in and promotional ceremony as it relates to Chief Cauley's opening comments and what it means to the families who attended.
 - Regarding the VA volunteer hours at Club Q - appreciation extended.

New Business

N/A

Old Business

N/A

Commissioner Comments and Questions

- Mr. Smith commented on the following:
 - Aurora's Deputy Chief Hammons funeral service is Saturday, Jan. 7.
 - One of PD's officers stopped to remove a large piece of steel from a roundabout, which he had never witnessed before - appreciation extended.
 - Regarding the recent shutdown of the I-25 regarding the tanker that fell off the edge, can anything be done when the street/ramp shutdowns is prolonged into several hours? Both Chiefs explained their departments work with CDOT and CDOT's recommended for alternate routes for these types of highway crashes.
 - Mr. Smith mentioned his neighborhood's landscape committee and their annual review of policies. He then requested the PSC commissioners review the policies/bylaws. Chief Croom stated this type of review is typically conducted in June when new commission members come on board.

Adjourn

Mr. Smith made a motion to adjourn the meeting; Ms. Petersen seconded the motion.

The meeting adjourned at 4:05 p.m.

The next Public Safety Commission meeting is scheduled for February 2, 2023 at

3:00 p.m. at the Municipal Courtroom.