



## **Town Council Meeting Minutes - Draft**

Mayor Jason Gray  
Mayor Pro Tem Kevin Bracken  
Councilmember Ryan Hollingshead  
Councilmember Laura Cavey  
Councilmember Desiree Lefleur  
Councilmember Max Brooks  
Councilmember Tim Dietz

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**Tuesday, January 3, 2023**

**6:00 PM**

**Town Hall Council Chambers  
100 North Wilcox Street  
Castle Rock, CO 80104  
Phone in: 720-650-7664  
Meeting code: 2499 482 6922  
[www.CRgov.com/CouncilMeeting](http://www.CRgov.com/CouncilMeeting)**

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This meeting is open to the public and will be held in a virtual format in accordance with the Town Council Electronic Participation, Connected, and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall, or electronically or by phone if preferred. This meeting will be hosted online and can be accessed at [www.CRgov.com/CouncilMeeting](http://www.CRgov.com/CouncilMeeting), or phone in by calling 720-650-7664, meeting code 2499 482 6922 (if prompted for a password enter "Jan3Council"). All Town Council Meetings are also streamed online in real time at [www.CRgov.com/WatchCouncil](http://www.CRgov.com/WatchCouncil), and are broadcast for Comcast Cable subscribers on Channel 22 (please note there is a delay to the broadcast).

All times indicated on the agenda are approximate. Remote participants please visit [www.CRgov.com/CouncilComments](http://www.CRgov.com/CouncilComments) to sign up to speak to an item, and for related instructions. Public Comments may also be submitted in writing online by 1:00 p.m. on January 3, 2023, to be included in the public record.

### **COUNCIL DINNER & INFORMAL DISCUSSION**

### **INVOCATION - Jack Serr, Castlewood Canyon Church**

### **CALL TO ORDER / ROLL CALL**

**Present:** 7 - Mayor Gray, Mayor Pro Tem Bracken, Councilmember Hollingshead, Councilmember Cavey, Councilmember LaFleur, Councilmember Brooks, Councilmember Dietz

### **PLEDGE OF ALLEGIANCE**

### **COUNCIL COMMENTS**

Mayor Gray thanked the hospital and Brookside staff for their help with his mother who recently suffered an injury.

Councilmember Hollingshead, Cavey, LaFleur, and Mayor Pro Tem Bracken wished everyone happy new year.

Councilmember Brooks encouraged citizens to apply for boards and commissions as there will be openings in May.

Councilmember Dietz is thankful for 2023.

### **UNSCHEDULED PUBLIC APPEARANCES**

Citizens that addressed Council:

Michael Forte, resident, has a disagreement with Castle Rock Police department alleging false police reports from July 2021 which are now causing him issues depriving him of his civil rights when this shows up on his background check. He provided a packet of the documentation to each member of Town Council.

## TOWN MANAGER'S REPORT

### [DIR 2023-001](#)

#### **Discussion/Direction: Designations for Liaisons to Town Boards and Commissions and other agencies**

David Corliss, Town Manager, referenced the list of boards and commissions for Council's reference.

Mayor Gray went through each board and commission to decide on the Council liaison and alternate positions.

#### ***Council Consensus for the following Council liaison and alternate positions:***

Board of Adjustment - Dietz/Hollingshead  
Board of Building Appeals - Hollingshead/Dietz  
Castle Rock Water - Gray/Cavey  
Design Review Board - LaFleur/Brooks  
Downtown Development Authority - Bracken/Brooks  
Election Commission - Dietz  
Historic Preservation - LaFleur/Hollingshead  
Parks and Recreation - Dietz/Hollingshead  
Planning Commission - Gray/Cavey  
Public Art Commission - Dietz/Hollingshead  
Public Safety Commission - Cavey/Hollingshead  
Public Works Commission - Hollingshead/Dietz  
Audit - Gray/Bracken  
Police Forfeiture - Gray  
Water Resources - Bracken & LaFleur  
\* Mark Marlowe - noted this board requires two members of Council to be liaisons  
Economic Development Board - Gray/LaFleur  
Castle Rock Partnership - Gray/Bracken  
Volunteer Pension Board - Gray  
Chamber of Commerce - Bracken/LaFleur  
Downtown Merchants Association - LaFleur/Brooks  
Centennial Airport Noise Roundtable - Cavey, staff Vossler  
Chatfield Watershed Authority - Cavey/Gray  
Cherry Creek Water Basin Quality Authority - Brooks/LaFleur  
Colorado Municipal League - Dietz, staff Read  
Denver Regional Council of Governments - Dietz/Gray  
Douglas County Community Foundation - Gray  
Douglas County Homeless Initiative - Gray/Brooks  
Douglas County Housing Partnership - Brooks/Dietz  
Douglas County Youth Initiative - Dietz/Hollingshead  
Partnership of Douglas County Government - Gray/Cavey

[ID 2023-002](#)**Update: Calendar Reminders**

David Corliss, Town Manager, referenced upcoming calendar items and neighborhood meetings.

[ID 2023-003](#)**Update: 2023 Community Survey Process**

David Corliss, Town Manager, states this survey is done every other year. In February Council will be briefed on questions to be asked and staff will request feedback or suggestions from Council. All citizens will be able to participate.

[ID 2023-004](#)**Update: Quasi-Judicial Projects**[ID 2023-005](#)**Development Services Project Updates****TOWN ATTORNEY'S REPORT**

No report.

**ACCEPTANCE OF AGENDA**

Moved by Councilmember Cavey, seconded by Councilmember LaFleur, to Approve the Agenda as presented. The motion passed by a vote of:

Yes: 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz

**CONSENT CALENDAR**[ORD 2022-032](#)**Ordinance Approving an Agricultural Lease Agreement Between the Town of Castle Rock and Sublette, Inc. (Second Reading - Approved on First Reading on December 20, 2022, by a vote 7-0)**

*[Weld County, Colorado]*

[MIN 2023-002](#)**Minutes: December 20, 2022 Town Council Meeting**

Moved by Councilmember LaFleur, seconded by Councilmember Hollingshead, to Approve the Consent Calendar as presented. The motion passed by a vote of:

Yes: 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz

**ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**[DIR 2023-002](#)**Discussion/Direction: Proposed Concept for Improvements to Crowfoot Valley Road Widening Project**

Dan Sailer, Director of Public Works, provided an overview of the public open house and is seeking Council direction on how to move forward. He provided their

recommendations and public preferences regarding signals, acceleration lanes, raised medians, speed limits, signage, transition from rural to Town limits, and automated enforcement.

Police Chief Cauley stated they looked at photo radar but they do not feel it is a good fit for the community or consistent with their policing philosophy. In addition, State law prohibits fines because it is not a residential street.

Councilmember Brooks asked how residents in the neighborhood feel about that. Cauley stated from their experience it could be seen as government overreach and is not consistent with their policing philosophy.

Sailer summarized the staff recommendation:

1. Wider and taller medians where possible.
2. Keep left turn acceleration lanes at non-signalized streets.
3. Traffic signal at Sapphire Point.

Mayor Gray noted Crowfoot Valley is growing and asked how we are working with the other municipalities in monitoring growth needs. Sailer stated they do long range forecasting and take additional traffic counts when they do annual evaluations.

David Corliss, Town Manager, spoke with representatives from Castle Pines about their plans for a road from Canyons development east of I-25 that would eventually connect to Crowfoot. They don't have any plans at this time, and it is dependent on development and feel it would be at least 5-10 years out.

Councilmember Cavey stated she has referred citizens to Castle Pines to inquire about that connecting road.

Councilmember Brooks inquired about the standard for acceleration lanes and the effectiveness of them with a signal or roundabout.

Citizens that addressed Council:

Caryn Johnson, resident, attended meetings and wasn't sure why staff mentioned a possible connecting road.

Councilmember Cavey stated the original design was to have the acceleration lanes and it was revised to remove them and to raise medians. The public comment asked to revise the plan to include the acceleration lanes.

Mayor Gray spoke in favor of the motion and feels it is important to continue to evaluate it.

**Moved by Councilmember Cavey, seconded by Councilmember LaFleur, to Direct staff to continue design development as recommended. The motion passed by a vote of:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz

## QUASI JUDICIAL HEARINGS

[DIR 2023-003](#)     **Request to Continue Public Hearings for Ordinance Nos. 2023-001, 2023-002, and 2023-003 to the Town Council meeting scheduled for Tuesday, February 21, 2023, at 6:00 p.m (Canyons Far South Annexation, Initial Zoning, and Development Agreement with Vesting)**

Mayor Gray stated they have received a request to continue the last three items related to the Canyons Far South annexation, zoning and development agreement. Gray read each item into the record.

TJ Kucewesky, Assistant Director of Development Services stated they received a request to continue the items to the February 21, 2023 Council meeting. This parcel is 490 acres on the east side of Founders Parkway and Crowfoot Valley.

**Moved by Councilmember Cavey, seconded by Councilmember Dietz, to Continue Ordinances 2023-001, 2023-002 and 2023-003 to the February 21, 2023 Council meeting. The motion passed by a vote of:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz

[ORD 2023-001](#)     **Ordinance Annexing to the Town of Castle Rock, Colorado, 409.008 Acres of Land Located in the South Half of Section 30 and the North Half of Section 31, Township 7 South, Range 66 West, and the Southeast Quarter of Section 25, Township 7 South, Range 67 West of the 6th Principal Meridian, Douglas County, Colorado, Pursuant to an Annexation Petition Submitted by Canyons South, LLC (First Reading) [Canyons Far South Annexation] *[409 acres, located east of Founders Parkway, north of Crimson Sky Drive and west of Castle Oaks Drive]* - Public Hearing To Be Continued to February 21, 2023**

[ORD 2023-002](#)     **Ordinance Approving the Initial Zoning for 409.008 Acres of Land Located in the South Half of Section 30 and the North Half of Section 31, Township 7 South, Range 66 West, and the Southeast Quarter of Section 25, Township 7 South, Range 67 West of the 6th Principal Meridian, Douglas County, Colorado, Pursuant to a Zoning Application Submitted by Canyons South, LLC (First Reading) [Canyons Far South Annexation] *[409 acres, located east of Founders Parkway, north of Crimson Sky Drive and west of Castle Oaks Drive]* - Public Hearing To Be Continued to February 21, 2023**

[ORD 2023-003](#)     **Ordinance Approving the Canyons Far South Development Agreement and Purchase Option Agreement; and Vesting a Site Specific Development Plan through December 31, 2037 (First Reading) - Public Hearing To Be Continued to February 21, 2023**

## **ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

None.

## **ADJOURN**

Meeting Adjourned at 7:14 am.

Submitted by:

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Lisa Anderson, Town Clerk

**Moved by Councilmember LaFleur, seconded by Councilmember Cavey, to Adjourn.**

**The motion passed by a vote of:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz