



Public Safety Commission Meeting Minutes

Chairperson Nate Marsh
Vice Chair Janet Peterson
Debra Beck
Clark Hammelman
Don MacBrayne
Richard Morton
Andy Powell
Carl Smith
Steve Thayer

Thursday, October 6, 2022

3:00 PM

Castle Rock Municipal Courtroom
100 Perry St., Castle Rock, CO 80104

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

Call to Order and Attendance

Chairperson Marsh called the meeting to order at 3:05 p.m.

GUESTS - Pete Mangers - Finance Dept., Sara Ruby - Finance Dept.

Present 9 - Chairperson Nate Marsh, Andy Powell, Don MacBrayne, Richard Morton, Clark Hammelman, Carl Smith, Steve Thayer, Vice Chair Janet Peterson, and Debra Beck

Attendance 3 - Norris Croom, Jack Cauley, and Deborah Stanley

Approval of Meeting Minutes

[PS 2022-030](#) Public Safety Commission meeting minutes - Sep. 1, 2022

Attachments: [PSC 09-01-2022 Minutes](#)

Mr. Thayer moved to approve the September 1, 2022 minutes. Ms. Peterson seconded the motion; the motion carried.

Yes: 9 - Chairperson Marsh, Powell, MacBrayne, Morton, Hammelman, Smith, Thayer, Vice Chair Peterson, and Beck

Fire Department Report

[PS 2022-031](#) CRFD August Report

Attachments: [CRFD August Report](#)

- Commission members were emailed a copy of the Fire Department's August report prior to today's meeting.
- The department received 24 applications for the Fire Marshal position, which closed last Friday.
 - The hiring process will take place towards the beginning of November.
 - The Deputy Fire Marshal position will be posted either late this year or the beginning of next year, which allows the Fire Marshal the opportunity to participate in the hiring process.
 - Did you receive any internal applicants for the Fire Marshal posting? Yes, there were two - Chief Croom.
- On Tuesday, Town Council approved the 2023 budget.

- The department received approval for four new positions next year, three firefighter/EMTs and one Safety and Training officer.
- These new positions are still considered to be part of the “down payment” (due to the failure of 2A last year) on the future staffing needs for Station 156.
- The department is expecting to open Station 156 in late 2025, early 2026.
 - Station 156 will be located in the Terrain/Cobblestone Ranch area.
 - Will there be a medic unit at this station? No, the next medic unit will be placed into service at Station 155 - Chief Croom.
 - In November, the department will ask Council for approval to pre-order the apparatus for Station 156 due to significant future cost increases and delays in production. The department was recently notified of the incremental cost increases.
 - As part of the pre-payment deal, Pierce will issue a performance bond to protect our investment.
 - Is this an additional cost in 2022? Yes, this is an additional expenditure to the 2022 budget and will be requested through a budget amendment - Chief Croom.
 - Is the Town able to fund it? Yes - Chief Croom.
 - What happens to the future funding for this purchase? The future funding for this project will not be needed - Chief Croom.
 - Mr. Hammelman made a motion of recommendation to Council for the pre-purchase of the apparatus for Station 156.
 - 7 yea, 2 abstain.
- Fire Headquarters, Station 151 will be hosting a 2022 Community Wildfire Protection Plan presentation this Saturday from 10 am - 11:15 am.
- Chief Croom is working to reschedule the Fourth of July fireworks show rescheduled. The plan is to have fireworks on New Year's Eve at Miller's Landing.

Police Department Report

[PS 2022-032](#) CRPD August Report

Attachments: [CRPD August Report](#)

- Commission members were emailed a copy of the Police Department's August report prior to today's meeting.
- The Department's remodel project is set to begin. The project will not be completed until next spring.
- Two of the newly hired officers started last week and are lateral

hires.

- Will be hiring one additional civilian and four officers for 2023. The four candidates will attend an academy in January.
- Has the department lost any candidates while attending an academy? None that can be recalled - Chief Cauley.
- Chief Cauley personally meets with each candidate to talk about the department's culture, fit and experience.
- Discussion on hiring laterals and non-laterals and the benefits of working in Castle Rock such as community and Council support.
- Is the Castle Rock Police Department's salary table and benefits, competitive? Yes - Chief Cauley.
- Is the Police Department faced with the same equipment delays and costs? No, there are some minor delays in getting equipment due to supply chain issues, but the department's lead times are not as long as Fire's - Chief Cauley.

Special Presentation - 2023 Philip S Miller Nonprofit Funding Program applications

- Philip S. Miller Resource Grant Program - The annual budget set for this program has been increased to \$45,000.
- Pete Mangers, Assistant Director of Budgeting, presented an overview of the program. A cap of five individual grants is awarded annually. The budget for this program is reviewed and approved annually by Town Council.
- To be eligible, applicants must be a 501(c) (3) or 501(c) (19) organization. Funding requests must include provisions for the necessities of life: water, energy, food or shelter assistance.
- Mr. Mangers was asked about the funding amount. The grant is not funded through the Town budget. This is an independent grant - Mr. Mangers.
- Applicant presentations:
- **American Legion Post 1187 - requested amount: \$5,000**
 - Senior vice Commander Larry Underwood presented an overview of Post 1187.
 - Requested funding would be used to assist homeless and low-income veterans and current service members in meeting their food, shelter, and energy needs. The grant would also help the Post provide other services to military families and promote patriotism in the community.
 - The Post serves more than 180 local Post members and veterans at local retirement facilities.
 - The grant would help fund the cost of sending four local high school students to the American Legion State Leadership Conference.
 - Funds from this grant will also be used to purchase U.S. and POW flags for display throughout Castle Rock on national holidays along with uniforms for Post members who volunteer to serve in the Honor Guard for funerals and other ceremonies to honor military veterans.
 - The Post is run by all volunteers and is solely dependent on donations.
- **Crisis Center - requested amount \$20,000**
 - Executive Director Jennifer Walker presented an overview of the Crisis Center.
 - Requested funding would be used to provide emergency shelter, food,

personal care items and community-based advocacy programs for victims of domestic violence.

- Specific to the Crisis Center direct service programs, there is no duplication of services, as the Crisis Center is the only agency serving those impacted of domestic violence and has the only shelter of any kind in Douglas, Elbert and Lincoln Counties.
- In 2021, the agency reached over 3,200 people: more than 50 percent of clients who are from Castle Rock.
- The organization continues to work with Douglas County law enforcement agencies and the District Attorney's Office.
- **Help & Hope Center - requested amount \$20,000**
 - Executive Director Dan Marlow presented an overview of the Center.
 - Funding would be used to purchase food for the food bank. The goal of the food bank is to provide at least seven days of food to residents in need, serving over 20 client households per day, five days per week.
 - Funding will not only support the on-site food bank but will also provide support for the agency's once a month off-site senior food banks located at Reyn Rock Plaza, Oakwood Apartments and Auburn Ridge - three low-income older adult housing facilities here in Castle Rock.
 - In 2021, the Help & Hope Center provided 20,413 community members with \$2,011,293 of direct and in-kind client assistance and distributed \$1,419,504 in food, hygiene, and household supplies.
- **New Hope Presbyterian - requested amount \$10,000**
 - Moderator Deacon Jane Brown presented an overview of their program.
 - Proposed funding would support individuals who need assistance with rent, utility bills and food.
 - In the last 12 months, the organization has helped 173 people with rent assistance and utility bills.
 - In addition, the organization sends money to Hands of Hope and the Douglas County Task Force.
 - The organization's vision going forward is to be able to help more people experiencing difficulties.
- **SECORCares - requested amount \$10,500**
 - Executive Director Mark Heistand presented an overview of their program.
 - The purpose of the grant would be to pilot a mobile market at Arapahoe Community College Castle Rock campus to provide food to low-income college students and the surrounding community.
 - The requested amount is predicted to provided up to 300 residents with food.
 - Populations served by the proposed project would include populations often overlooked and are food insecure; Immigrants and refugees, seniors on fixed incomes, struggling children and college students.
- **The Rock - requested amount \$20,000**
 - Secretary-Treasurer Andrew Nemeth presented an overview of their program.
 - Requested funding would be used to expand their existing food bank program and increase capacity to help individuals and families facing housing insecurity.
 - The food bank currently has 60,000 lbs of food that is distributed twice a month to hundreds of families. The organization would like to increase the

amount of food they can provide.

- The organization also works with local hotels to house individuals and families facing eviction or experiencing homelessness.
- It is anticipated that the requested amount will provide 70 families with food or shelter assistance.
- Commissioner comments:
 - Commission members held a discussion concerning their individual connections with some of the applicant presenters and whether anyone should be recused from the selection process.
 - Commission members voted on whether to recuse any member from the selection process. Vote to not recuse any member - 7 yea, 2 abstain.
 - Commission recommendations:
 - After a discussion was held on each organization's request and presentation, Commission members agreed unanimously to recommend funding as follows;
 - o American Legion Post 1187 - \$5,000
 - o Crisis Center - \$17,500
 - o Help & Hope Center - \$17,500
 - o New Hope Presbyterian - \$5,000
- Commission recommendations will be presented to Council in November.
- Ms. Cavey expressed her thanks and gratitude to commission members for their time and commitment to this process.

New Business

n/a

Old Business

n/a

Adjourn

Mr. Marsh made a motion to adjourn the meeting; Mr. Thayer seconded the motion. All were in favor.

The meeting adjourned at 4:47 p.m.

The next Public Safety Commission meeting is scheduled for November 3, 2022 at 3:00 p.m.