



Public Safety Commission Meeting Minutes

Chairperson Dan Smoker
Vice Chair Nate Marsh
Clark Hammelman
Don MacBrayne
Janet Peterson
Carl Smith
Steve Thayer
Mike Wells

Thursday, April 7, 2022

3:00 PM

Castle Rock Municipal Courtroom,
100 Perry St., Castle Rock, CO 80104

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

Call to Order and Attendance

Mr. Smoker called the meeting to order at 3:00 p.m.

Present 7 - Chairperson Dan Smoker, Clark Hammelman, Don MacBrayne, Janet Peterson, Carl Smith, Steve Thayer, and Mike Wells

Not Present 1 - Vice Chair Nate Marsh

Attendance 4 - Laura Cavey, Rich Martin, Tim Gorman, and Deborah Stanley

Approval of Meeting Minutes

Mr. Smith moved to approve the March 3, 2022 minutes. Mr. Hammelman seconded the motion; the motion carried.

Yes: 7 - Chairperson Smoker, Hammelman, MacBrayne, Peterson, Smith, Thayer, and Wells

Not Present: 1 - Vice Chair Marsh

Fire Department Report

[PS 2022-010](#) CRFD February Report

Attachments: [CRFD February Report](#)

- Commission members were emailed a copy of the Fire Department's February report prior to today's meeting.
- Chief Croom is in DC on business.
- The department's Strategic Plan was approved unanimously at Tuesday's Council meeting.
- The department will have its Accreditation site visit May 8 through the 12.

- Four Accreditation members from out of state will be conducting the assessment.
- Accreditation site visits are conducted every five years.
- The site assessors belong to other accredited agencies and each is assigned to review a specific area of our operations.
- The site assessors will be validating whether we are doing what we claim we are doing.
- Once the assessors have evaluated the department, they will either recommend or reject our re-accreditation. The assessors will also provide us with recommendations for improvements.
- Once finished, the assessors will bring their recommendations to the Center for Public Safety Excellence (CPSE) Board. The CPSE Board will make their decision in August.
- The department has picked up its two new brush trucks from Idaho.
 - The new medic unit was placed in service last week.
 - The new battalion vehicle will be in service soon.
- The new recruits are doing well in the Academy and will graduate in mid-May.
 - The department has two vacant positions that will be filled with lateral hires.
- Deputy Chief Martin was asked if the department has been assisting with the fires in Boulder. The department did assist with the first fire but hasn't been deployment for the recent fires.
- Deputy Chief Martin was asked about the new Facebook page. The Facebook page has been a great success. Chief Martin gave kudos to DC Briese and FLSE Duncan for their work on getting it launched.
- A member of the Public Safety Commission extended his thanks to the Fire Department for their professionalism and teamwork following a recent event. Everyone was great and did a fantastic job.

Police Department Report

[PS 2022-011](#) CRPD February Report

Attachments: [CRPD February Report](#)

- Commission members were emailed a copy of the Police Department's February report prior to today's meeting.
- Chief Cauley is attending training in Boulder.
- Tonight is the first night of the Police Department's Citizens Academy.
 - Commander Lyons is managing the ten-week program.
- Five of the seven people hired in January have completed their initial training.
 - One will graduate from the Academy in May.
- The department now has two vacancies.

- The Town Manager approved a request to over hire with five additional candidates. The additional over hires will allow the department to quickly fill open positions as they occur.
 - The Department is filling these positions through a lateral process.
 - Commander Gorman was asked where the laterals are coming from. One from California, some from El Paso County, Denver, Arapahoe County, Parker and Texas.
 - Brief discussion on the challenges of filling open positions for the departments here in Town, the community, and public safety in general.
 - Commander Gorman was asked about the department's turnover rate this year. Three staff members resigned from the department this year, but staffing still remains stable. The department's culture, reputation, training, and community support help to recruit and maintain its staffing levels.
- The department ordered two electric vehicles (Mach-E). One for investigations and one for patrol.
 - Commander Gorman was asked if these vehicles are specific for Law Enforcement. Yes.

New Business

- All present Public Safety Commission members signed their Oath of Office.
- The Public Safety Commission Bylaws was signed by Chairperson Dan Smoker. The Vice-Chair was not present.

Old Business

- n/a

Adjourn

Ms. Peterson made a motion to adjourn the meeting; Mr. Wells seconded the motion; All were in favor.

The meeting adjourned at 3:27 p.m.

The next Public Safety Commission meeting is scheduled for May 5, 2022 at 3:00 p.m. This meeting will be hosted by the Police Department.