



## Design Review Board Meeting Minutes - Draft

Chair Stuart Butler  
Vice Chair Garo Chalian  
Charles Fletcher  
Mike Borgelt  
John Manka  
Chris Leever  
Robert Lange

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Wednesday, December 15, 2021

7:00 PM

**Hybrid Special Meeting**  
**Town Hall Council Chambers**  
**100 N. Wilcox Street**  
**Castle Rock, CO 80104**

<https://crgov.webex.com/crgov>  
**Phone In: 720-650-7664**  
**Meeting number: 2482 419 9808**  
**Password: 2021DRBSpecial**

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### Special Meeting

This hybrid meeting is open to the public and will be held in a virtual format in accordance with the Board and Commission Electronic Participation, Connected and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall or electronically or by phone if preferred. This meeting will be hosted online and can be accessed using link and meeting information above.

**\*\* ALL TIMES ARE APPROXIMATE \*\***

Remote participants please sign up to speak by sending an email to the Development Services Assistant Director, Tony Felts ([tfelts@crgov.com](mailto:tfelts@crgov.com)) no later than 1 pm on the day of the hearing, to be added to the list of speakers. Public comments may also be given in person or submitted in writing via email, to be included in the public record.

### DINNER FOR BOARD MEMBERS

### CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Butler at 7:01 p.m.

**Present** 6 - Chair Stuart Butler, Charles Fletcher, Mike Borgelt, John Manka, Chris Leever, and Robert Lange

**Not Present** 1 - Vice Chair Garo Chalian

**Attendance** 7 - Laura Cavey, Julie Kirkpatrick, Tara Vargish, Tony Felts, Amy Becker, Sandra Aguilar, and Desiree LaFleur

### CERTIFICATION OF MEETING

Ms. Vargish confirmed that the meeting and agenda had been noticed in accordance with the requirements of the Open Meetings Law.

### INTRODUCTION OF NEW BOARD MEMBERS

Chair Butler welcomed the Historic Preservation Board representative, Robert Lange and the new Design Review Board member, Chris Leever.

## APPROVAL OF MINUTES

Town Council member La Fleur arrived at the meeting at 7:04 p.m.

[DRB 2021-012](#) Board Meeting Minutes - 09.08.2021

**Moved by Fletcher, seconded by Manka, that Design Review Board meeting minutes for Sept. 9, 2021 be approved as presented. The motion passed by the following vote: 5 to 0 with one abstain**

**Yes:** 5 - Chair Butler, Fletcher, Borgelt, Manka, and Lange

**Not Present:** 1 - Vice Chair Chalian

**Abstain:** 1 - Leever

## TOWN COUNCIL UPDATE

None.

## PUBLIC HEARING ITEMS

[DRB 2021-013](#) Lots 13-16, Block 11, Wilcox Addition and parts of vacated Jerry Street, and Lots 7-12, Block 3, Town of Castle Rock and parts of vacated Seventh and Jerry Streets, Town of Castle Rock, County of Douglas, State of Colorado, Site Development Plan Amendment (Façade)  
[Storage Units Redevelopment, 205 Sixth St./610 Jerry St., "The View"]

Ms. Kirkpatrick presented DRB2021-013 Site Development Plan Amendment (Façade), Storage Units Redevelopment, 205 Sixth St./610 Jerry St. "The View". Staff recommends approval as it meets criteria.

Applicant: Banks Floodman, Sunflower Development Group, applicant, provided additional details. Connor Treanor, architect with CT Design + Development, was available for questions.

Public Comment: None

**Moved by Manka, seconded by Lange, that Design Review Board Topic DRB 2021-013 Site Development Plan Amendment (Façade) [Storage Units Redevelopment, 205 Sixth St./610 Jerry St., "The View" addendum be approved as presented. The motion passed by the following vote: 6 to 0**

**Yes:** 6 - Chair Butler, Fletcher, Borgelt, Manka, Leever, and Lange

**Not Present:** 1 - Vice Chair Chalian

## BOARD MEMBER ITEMS

### Check for quorum for upcoming meetings

1. January 12, 2022
2. January 26, 2022

All Board members present plan to attend the Jan. 12 and 26, 2022 meetings.

**ITEMS FROM STAFF**

Ms. Vargish thanked the Board for their flexibility on the time change for this meeting. Tony Felts will be out for a couple of weeks and the DRB can direct any questions to Ms. Vargish during that time. Legal training for the new board members is being scheduled.

**ADJOURN**

The meeting was adjourned at 7:36 by Chair Butler.

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Minutes approved by the Design Review Board on \_\_\_\_\_ by a

vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed, with \_\_\_\_\_ abstention(s).

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Design Review Board