



Town Council Agenda - Final

Mayor Jason Gray
Mayor Pro Tem Kevin Bracken
Councilmember Ryan Hollingshead
Councilmember Laura Cavey
Councilmember Desiree LaFleur
Councilmember Caryn Johnson
Councilmember Tim Dietz

Tuesday, September 20, 2022

6:00 PM

Town Hall Council Chambers
100 North Wilcox Street
Castle Rock, CO 80104
Phone in: 720-650-7664
Meeting code: 2487 561 1418
www.CRgov.com/CouncilMeeting

This meeting is open to the public and will be held in a virtual format in accordance with the Town Council Electronic Participation, Connected, and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall, or electronically or by phone if preferred. This meeting will be hosted online and can be accessed at www.CRgov.com/CouncilMeeting, or phone in by calling 720-650-7664, meeting code 2487 561 1418 (if prompted for a password enter "Sept20Council"). All Town Council Meetings are also streamed online in real time at www.CRgov.com/WatchCouncil, and are broadcast for Comcast Cable subscribers on Channel 22 (please note there is a delay to the broadcast).

All times indicated on the agenda are approximate. Remote participants please visit www.CRgov.com/CouncilComments to sign up to speak to an item, and for related instructions. Public Comments may also be submitted in writing online by 1:00 p.m. September 20, to be included in the public record.

5:00 pm COUNCIL DINNER & INFORMAL DISCUSSION

6:00 pm INVOCATION - Pastor Jack Serr, Castlewood Canyon Church

6:05 pm CALL TO ORDER / ROLL CALL

- **PLEDGE OF ALLEGIANCE**

- **COUNCIL COMMENTS**

1. [PROC 2022-008](#) Proclamation honoring Pam Ridler, President/CEO of the Castle Rock Chamber of Commerce (For Presentation - Approved on September 6, 2022, by a vote 7-0)

- **UNSCHEDULED PUBLIC APPEARANCES**

Reserved for members of the public to make a presentation to Council on items or issues that are not scheduled on the agenda. As a general practice, the Council will not discuss/debate these items, nor will Council make any decisions on items presented during this time, rather will refer the items to staff for follow up.

Comments are limited to three (3) minutes per speaker. Time will be limited to 30 minutes. Residents will be given priority (in the order they signed up) to address Council, followed by non-residents representing Castle Rock businesses, then non-residents and businesses outside the Town of Castle Rock, as time permits.

- **TOWN MANAGER'S REPORT**

2. [ID 2022-098](#) Update: Calendar Reminders
3. [ID 2022-099](#) Update: Monthly Department Reports
4. [ID 2022-100](#) Development Services Project Updates
5. [ID 2022-101](#) Update: Quasi-Judicial Projects

- **TOWN ATTORNEY'S REPORT**

- **ACCEPTANCE OF AGENDA**

If there are no changes, additions or deletions to the agenda, a motion to accept the agenda as presented will be accepted.

- **CONSENT CALENDAR**

These items are generally routine in nature or have been previously reviewed by Town Council and will be voted on in a single motion without discussion. Any member of Town Council may remove an item from the Consent Calendar.

6. [ORD 2022-020](#) Ordinance Authorizing the Conveyance of Lot 1, The Meadows Filing 16 - Parcels 1,2,3 and 4, 4th Amendment to Douglas County School District RE-1 (Second Reading - Approved on First Reading on September 6, 2022, by a vote 7-0) *[Clear Sky Elementary School]*
7. [RES 2022-102](#) Resolution Approving the First Amendment to the Software License, Services and Support and Maintenance Agreement with N. Harris Computer Corporation *[Castle Rock, CO]*
8. [RES 2022-103](#) Resolution Approving a Service Agreement with Burns & McDonnell Engineering Company, Inc., for the Chatfield Reservoir Pump Back Project *[Northwestern Douglas County and Southeastern Jefferson County]*
9. [PROC 2022-009](#) Proclamation: Fire Prevention Week October 9-15, 2022 (For Council Action - Presentation on October 4, 2022)

- **ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

Public comment will be taken on items and limited to four (4) minutes per speaker. Remote participants please visit www.CRgov.com/CouncilComments to sign up to speak to an item, and for related instructions. Public Comments may also be submitted in writing online by 1:00 p.m. September 20, to be included in the public record.

- **2023 BUDGET**

10. [ORD 2022-021](#) Ordinance Adopting the 2023 Fiscal Year Budget for the Town of Castle Rock, Colorado (First Reading)

11. [ORD 2022-022](#) Ordinance Amending Chapters 3.16, 13.12 and 13.30 of the Castle Rock Municipal Code by Changing Stormwater Development Impact Fees, Water Resources, Stormwater and Wastewater Rates, and Meter Set Fees (First Reading) [*Entire Town of Castle Rock and extraterritorial service areas*]
12. [ORD 2022-023](#) Ordinance Levying General Property Taxes for the Town of Castle Rock, Colorado, for the Year 2022, to be Collected in 2023 (First Reading)
13. [ID 2022-102](#) Presentation: 2023 Service Contract Funding Requests
- **Downtown Development Authority (DDA) Items**
14. [RES 2022-104](#) Resolution Approving the Proposed 2023 Fiscal Year Budget for the Castle Rock Downtown Development Authority
15. [ORD 2022-024](#) Ordinance Levying General Property Taxes on Behalf of the Castle Rock Downtown Development Authority for the Year 2022, To Be Collected in 2023 (First Reading)
16. [DIR 2022-018](#) Discussion/Direction: Proposed Downtown Enhancement Grant Program to be administered by the Downtown Development Authority (DDA)
- **Miller's Landing Business Improvement District (BID) Item**
17. [RES 2022-105](#) Resolution Approving the Proposed 2023 Fiscal Year Operating Plan and Budget for the Miller's Landing Business Improvement District
- **RECESS TO CASTLE ROCK URBAN REVIEW AUTHORITY BOARD MEETING, AND FESTIVAL PARK COMMONS GENERAL IMPROVEMENT DISTRICT MEETING**

Castle Rock Urban Renewal Authority Board Meeting

- Call to Order and Roll Call
- Action Items:
 1. [URA MIN 2022-001](#) Minutes: Approval of the November 16, 2021 Minutes
 2. [URA RESO 2022-001](#) Resolution Adopting the 2023 Fiscal Year Budget for the Castle Rock Urban Renewal Authority
- Adjourn

Festival Park Comments General Improvement District (Parking Garage Adjacent to Encore)

- Call to Order and Roll Call

- Action Items:

1. [FPC MIN 2022-001](#) Minutes: Approval of the November 16, 2021 Minutes
2. [FPC RESO 2022-001](#) Resolution Adopting the 2023 Fiscal Year Budget for the Town of Castle Rock Festival Park Commons General Improvement District
3. [FPC RESO 2022-002](#) Resolution Levying General Property Taxes for the Town of Castle Rock Festival Park Commons General Improvement District for the Year 2022, to be Collected in 2023

- Adjourn

- **RECONVENE TOWN COUNCIL MEETING - ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

Public comment will be taken on items and limited to four (4) minutes per speaker. Remote participants please visit www.CRgov.com/CouncilComments to sign up to speak to an item, and for related instructions. Public Comments may also be submitted in writing online by 1:00 p.m. September 20, to be included in the public record.

18. [RES 2022-106](#) Resolution Ratifying the 2023 Fiscal Year Budget and Mill Levy for the Town of Castle Rock Festival Park Commons General Improvement District [*Parking Garage Adjacent to Encore Condominiums, 115 Wilcox Street*]
19. [RES 2022-107](#) Resolution Approving a Construction Contract with MW Golden for Police Department Improvements [*100 N. Perry Street*]
20. [DIR 2022-019](#) Discussion/Direction of Applications for the 2022 Third Quarter Council Community Grant Program, Four Applications
21. [ORD 2022-019](#) Ordinance Adding Chapter 10.12 of the Castle Rock Municipal Code Regarding Truck Routes (Second Reading - Approved on First Reading on September 6, 2022, by a vote of 6-1)
22. [ORD 2022-025](#) Ordinance Amending Chapters 4.04, 13.12, and 15.48 of the Castle Rock Municipal Code and Adopting by Reference as a Primary Code the 2022 Town of Castle Rock Landscape and Irrigation Criteria Manual (First Reading) [*Entire Castle Rock service area*]

- **ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

The Council has reserved this time only if the original 30 minutes allocated for Unscheduled Public Appearances as an earlier part of this agenda has been fully exhausted and speakers who signed up to speak were unable to be heard during the original 30 minutes allocated this topic. Residents will be given priority (in the order they signed up) to address Council, followed by non-residents representing Castle Rock businesses, then non-residents and businesses outside the Town of Castle Rock, as time permits.

- **ADJOURN**