



## Town Council Agenda - Final

Mayor Jennifer Green  
Mayor Pro Tem Renee Valentine  
Councilmember Jess Loban  
Councilmember James Townsend  
Councilmember Jason Bower  
Councilmember George Teal  
Councilmember Brett Ford

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Tuesday, December 5, 2017

6:00 PM

Council Chambers  
100 N. Wilcox Street  
Castle Rock, CO 80104

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This meeting is open to the public. All times indicated on the agenda are approximate.  
Interested parties are encouraged to be present earlier than the posted time.

**5:00 pm COUNCIL DINNER & INFORMAL DISCUSSION**

**6:00 pm INVOCATION - Lead Pastor Ernest Smith, Front Range Christian Church**

**6:05 pm CALL TO ORDER / ROLL CALL**

**6:07 pm PLEDGE OF ALLEGIANCE**

**6:10 pm COUNCIL COMMENTS**

**6:15 pm UNSCHEDULED PUBLIC APPEARANCES**

*Reserved for members of the public to make a presentation to Council on items or issues that are not scheduled on the agenda. As a general practice, the Council will not discuss/debate these items, nor will Council make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker. Time will be limited to 30 minutes. Residents will be given priority (in the order they signed up) to address Council, followed by non-residents as time permits.*

**6:45 pm TOWN MANAGER'S REPORT**

1. [ID 2017-104](#) **Presentation: American Public Works Project Award for Plum Creek Parkway Intersection Improvements**

Attachments: [Attachment A: APWA Award Submission](#)

2. [ID 2017-105](#) **Presentation: Santa's Second Chance**

3. [ID 2017-106](#) **Department Update: Development Services Project Updates**

4. [ID 2017-107](#) **Update: Residential Unit Data (through September 30, 2017)**

Attachments: [Staff Report](#)  
[Attachment A: Town of Castle Rock PD Zoning Map](#)

5. [ID 2017-108](#) **Update: Quasi-Judicial Projects**

Attachments: [Attachment A: Fact Sheets](#)

6. [DIR 2017-051](#) **Discussion/Direction: 2018 Town Council Meeting Schedule**

Attachments: [Attachment A: 2018 Town Council Meeting Schedule](#)

7. [ID 2017-109](#) **Update: Animal Code**

**7:10 pm TOWN ATTORNEY'S REPORT**

8. [ID 2017-110](#) **Town Attorney's Report: Castle Oaks Metropolitan District No. 3 Proposed General Obligation Limited Tax Refunding Bonds, Series 2017**

Attachments: [Attachment A: Certification](#)

**7:15 pm ACCEPTANCE OF AGENDA**

*If there are no changes, additions or deletions to the agenda, a motion to accept the agenda as presented will be accepted.*

**7:15 pm CONSENT CALENDAR**

*These items are generally routine in nature and will be voted on in a single motion without discussion. Any member of Town Council may remove an item from the Consent Calendar.*

9. [MIN 2017-019](#) **Minutes: November 7 and November 14, 2017 Town Council Meetings**

Attachments: [November 7, 2017 Minutes](#)  
[November 14, 2017 Special Meeting Minutes](#)

10. [ORD 2017-028](#) **Ordinance Levying General Property Taxes for the Year 2017, for 2018 Collection, for the Town of Castle Rock, Colorado (Second Reading - Approved on First Reading on September 19, 2017 by a vote of 6-0)**

Attachments: [Attachment A: Ordinance \(First Reading\)](#)  
[Attachment A: Ordinance \(Second Reading\)](#)  
[Attachment B: 2017 Certification of Valuation](#)

11. [ORD 2017-029](#) **Ordinance Levying General Property Taxes for the Year 2017, for 2018 Collection, for the Castle Rock Downtown Development Authority (Second Reading - Approved on First Reading on September 19, 2017 by a vote of 6-0)**

Attachments: [Attachment A: Ordinance \(First Reading\)](#)  
[Attachment A: Ordinance \(Second Reading\)](#)  
[Attachment B: 2017 Certification of Valuation](#)

12. [ORD](#)  
[2017-031](#)      **Ordinance Approving a One Million Dollar Line of Credit with FirstBank on behalf of the Castle Rock Downtown Development Authority and in Conjunction Therewith Approving a Revolving Line of Credit Promissory Note, Sales and Property Tax Pledge Agreement and Account Pledge Agreement** (Second Reading - Approved on First Reading on November 14, 2017 with a vote of 5-0)

**Attachments:**      [Attachment A: Ordinance](#)  
[Exhibit 1: Promissory Note](#)  
[Exhibit 2: Sales and Property Tax Pledge Agreement](#)  
[Exhibit 3: Account Pledge Agreement](#)

13. [RES](#)  
[2017-101](#)      **Resolution Approving an Intergovernmental Agreement Between the Town of Castle Rock and the Downtown Development Authority**

**Attachments:**      [Attachment A: Resolution](#)  
[Exhibit 1: Intergovernmental Agreement](#)  
[IGA Exhibit 1 - DDA Assessed Valuation](#)  
[IGA Exhibit 2 - Service Contract Funding Application](#)

14. [RES](#)  
[2017-102](#)      **Resolution Appointing the Municipal Judge and Approving a Service Contract**

**Attachments:**      [Attachment A: Resolution](#)  
[Exhibit 1: Service Contracat](#)

15. [RES](#)  
[2017-103](#)      **Resolution Appointing Substitute Judges**

**Attachments:**      [Attachment A: Resolution](#)  
[Exhibit 1: Substitute Judges](#)

## **7:20 pm ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

*Public comment will be taken on items and limited to four (4) minutes per speaker.*

16. [RES](#)  
[2017-095](#)      **Resolution Approving the Castle Rock Collaborative Campus Development Agreement [ACC Facility]**

**Attachments:**      [Attachment A: Resolution](#)  
[Exhibit 1: Agreement](#)

17. [RES](#)  
[2017-104](#)      **Resolution Establishing a Citizen Advisory Committee to Review Proposed Amendments to the Town Charter**

**Attachments:**      [Attachment A: Resolution](#)  
[Attachment B: November 14, 2017 Staff Report](#)

18. [RES](#)  
[2017-105](#)      **Resolution Approving an Amendment to the Castle Rock  
Downtown Development Authority Plan of Development**
- Attachments:**      [Attachment A: Resolution](#)  
                                 [Attachment B: Tilson Memorandum](#)  
                                 [2017 Amended Plan of Development](#)
19. [ORD](#)  
[2017-032](#)      **Ordinance Amending Title 17 of the Castle Rock Municipal Code by  
Adding a New Chapter 17.61 Concerning Accessory Dwelling Units  
(First Reading)**
- Attachments:**      [Attachment A: Ordinance](#)  
                                 [Attachment B: October 12, 2017 Planning Commission Minutes](#)  
                                 [Attachment C: November 9, 2017 Planning Commission Minutes](#)  
                                 [Attachment D: October 25, 2017 Historic Preservation Board Minutes](#)
20. [ORD](#)  
[2017-033](#)      **Ordinance Amending Chapter 8.26 of the Castle Rock Municipal  
Code Concerning Fire Restrictions (First Reading)**
- Attachments:**      [Attachment A: Ordinance](#)
21. [RES](#)  
[2017-106](#)      **Resolution Approving a Design Consultant Agreement with Burns  
& McDonnell Engineering Company, Inc. for the Plum Creek Water  
Purification Facility Advanced Treatment Project [1929 Liggett Road]**
- Attachments:**      [Attachment A: Resolution](#)  
                                 [Exhibit 1: Agreement](#)  
                                 [Attachment B: Map](#)

## **8:15 pm    ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

*The Council has reserved this time only if the original 30 minutes allocated for Unscheduled Public Appearances as an earlier part of this agenda has been fully exhausted and speakers who signed up to speak were unable to be heard during the original 30 minutes allocated this topic. Residents will be given priority (in the order they signed up) followed by nonresidents.*

## **ADJOURN**