



**Town of Castle Rock  
100 North Wilcox Street  
Castle Rock, CO 80104**

Mayor Jennifer Green  
Mayor Pro Tem Renee Valentine  
Councilmember Jess Loban  
Councilmember James Townsend  
Councilmember Jason Bower  
Councilmember George Teal  
Councilmember Brett Ford

## **Town Council Meeting Agenda - Final**

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**Tuesday, March 28, 2017**

**6:00 PM**

**Council Chambers**

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This meeting is open to the public. All times indicated on the agenda are approximate.  
Interested parties are encouraged to be present earlier than the posted time.

### **5:00 pm COUNCIL DINNER & INFORMAL DISCUSSION**

**6:00 pm INVOCATION - Pastor Todd Meyer, Valley View Christian Church**

**6:05 pm CALL TO ORDER / ROLL CALL**

**6:07 pm PLEDGE OF ALLEGIANCE**

**6:10 pm COUNCIL COMMENTS**

1. [PROC 2017-002](#) Presentation: My Water Pledge, the Mayor's Challenge

Attachments:      [Attachment A: Proclamation](#)  
                                 [Attachment B: Flyer](#)

### **6:15 pm UNSCHEDULED PUBLIC APPEARANCES**

*Reserved for members of the public to make a presentation to Council on items or issues that are not scheduled on the agenda. As a general practice, the Council will not discuss/debate these items, nor will Council make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker. Time will be limited to 30 minutes. Residents will be given priority (in the order they signed up) to address Council, followed by non-residents as time permits.*

### **6:45 pm TOWN MANAGER'S REPORT**

2. [ID 2017-015](#) Presentation: Pursuing Excellence Gold Tier 2017

**3. [ID 2017-016](#) Update: Monthly Department Reports**

**Attachments:**      [Deputy Town Manager](#)  
[Development Services](#)  
[Finance](#)  
[Fire](#)  
[Liquor](#)  
[Parks](#)  
[Police](#)  
[Public Works](#)  
[Water](#)

**4. [ID 2017-017](#) Update: Quasi-Judicial Projects**

**Attachments:**      [Attachment A: Fact Sheets](#)

**7:00 pm TOWN ATTORNEY'S REPORT****7:05 pm ACCEPTANCE OF AGENDA**

*If there are no changes, additions or deletions to the agenda, a motion to accept the agenda as presented will be accepted.*

**7:05 pm CONSENT CALENDAR**

*These items are generally routine in nature and will be voted on in a single motion without discussion. Any member of Town Council may remove an item from the Consent Calendar.*

**5. [MIN 2017-004](#) Minutes: February 21 and March 7, 2017 Town Council Meeting**

**Attachments:**      [Attachment A: Feb 21 Minutes](#)  
[Attachment B: March 7 Minutes](#)

**6. [ORD 2017-004](#) Ordinance Approving an Agricultural Lease with Ruppel Farms, LLC [Box Elder Well Field] (Second Reading - Approved March 7, 2017 on First Reading 6-0)**

**Attachments:**      [Attachment A: Ordinance](#)  
[Exhibit 1: Lease Agreement](#)  
[Attachment B: Location map](#)

**7:10 pm QUASI JUDICIAL HEARINGS**

*This is the due process hearing as required under Colorado law. Public comments will be taken on all items and will be limited to four (4) minutes per speaker.*

7. [ORD](#)                      **Ordinance Amending the Town's Zone District Map by Rezoning Lot 2, Block 1, Heckendorf Ranch Filing No. 2, 1st Amendment and Lot 2, Heckendorf Ranch Filing No. 2, 3rd Amendment from PD to PL-1 District (First Reading) [Crystal Valley Parkway and Plum Creek Boulevard]**

**Attachments:**            [Staff Report](#)  
                                 [Attachment A: Ordinance](#)  
                                 [Attachment B: Municipal Code - Zoning Process](#)  
                                 [Attachment C: Municipal Code - PL 1 District](#)

**7:20 pm   RECESS TO EXECUTIVE SESSION**

8. [EXEC](#)                      **Executive Session: Millers Landing Public Finance Agreement**  
    [2017-003](#)

**8:00 pm   RECONVENE**

9. [EXEC](#)                      **Executive Session Report: Millers Landing Public Finance Agreement**  
    [2017-005](#)

**8:05 pm   ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

*Public comment will be taken on items and limited to four (4) minutes per speaker.*

10. [RES](#)                      **Resolution Adopting a Policy Regarding the Process for Appointment of Citizen Volunteers to the Town's Boards and Commissions**  
    [2017-033](#)

**Attachments:**            [Resolution](#)  
                                 [Exhibit 1](#)  
                                 [Vacancies](#)

11. [DIR](#)                      **Discussion/Direction: Applications for the Council Community Grant Program for the 1st Quarter 2017 (4 Applications)**  
    [2017-012](#)

**Attachments:**            [Attachment A: Applications](#)  
                                 [Attachment B: 2014-2016 CCGP Awards](#)

12. [ORD](#)                      **Ordinance Vacating a Portion of a Public Alley Located in the NW Quarter of Section 11, Township 8 South, Range 67 West, Town of Castle Rock (North Portion) (First Reading) [Riverwalk Project]**  
    [2017-006](#)

**Attachments:**            [Attachment A: Ordinance](#)  
                                 [Exhibit 1: Vacated Area](#)

13. [ORD](#)  
[2017-007](#)      **Ordinance Vacating a Portion of a Public Alley Located in the NW Quarter of Section 11, Township 8 South, Range 67 West, Town of Castle Rock (South Portion) (First Reading) [Riverwalk Project]**
- Attachments:**      [Attachment A: Ordinance](#)  
                                 [Exhibit 1: Vacated Area](#)
14. [ORD](#)  
[2017-008](#)      **Ordinance Approving the First Amendment to the Franchise Agreement between the Town of Castle Rock and the Intermountain Rural Electric Association (First Reading) [Riverwalk Project]**
- Attachments:**      [Attachment A: Ordinance](#)  
                                 [Exhibit 1: 1st Amendment](#)
15. [ORD](#)  
[2017-009](#)      **Ordinance Authorizing the Conveyance of Tract E, The Meadows Filing No. 20, Phase 1 to Douglas County School District RE-1 (First Reading)**
- Attachments:**      [Ordinance](#)  
                                 [Exhibit 1](#)  
                                 [Letter of Request for Conveyance from the Douglas County School District](#)
16. [ORD](#)  
[2017-010](#)      **Ordinance Approving the First Amendment to Water Lease Agreement between the Town of Castle Rock and the Town of Wiggins (First Reading)**
- Attachments:**      [Attachment A: Ordinance](#)  
                                 [Exhibit 1: First Amendment](#)  
                                 [Attachment B: Location map](#)  
                                 [Attachment C: Original Agreement](#)  
                                 [Attachment D: Wiggins ordinance](#)
17. [RES](#)  
[2017-034](#)      **Resolution Approving the Town of Castle Rock / Ravenna Metropolitan District Spot Water Lease Agreement**
- Attachments:**      [Attachment A: Resolution](#)  
                                 [Exhibit 1: Water Lease Agreement](#)
18. [RES](#)  
[2017-035](#)      **Resolution Adopting the 2016 Wastewater Master Plan**
- Attachments:**      [Attachment A: Resolution](#)  
                                 [Exhibit 1: Master Plan](#)

## 9:00 pm    **ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

*The Council has reserved this time only if the original 30 minutes allocated for Unscheduled Public Appearances as an earlier part of this agenda has been fully exhausted and speakers who signed up to speak were unable to be heard during the original 30 minutes allocated this topic. Residents will be given priority (in the order they signed up) followed by nonresidents.*

**ADJOURN TO EXECUTIVE SESSION (Not to Return)**

19. [EXEC](#)                      **Executive Session: Town Attorney Performance Evaluation**  
[2017-004](#)