



**Town of Castle Rock
100 North Wilcox Street
Castle Rock, CO 80104**

Mayor Paul Donahue
Mayor Pro Tem Jennifer Green
Mark Heath
Chip Wilson
Renee Valentine
George Teal
Brett J. Ford

Town Council Meeting Minutes

Tuesday, February 16, 2016

6:00 PM

Council Chambers

CALL TO ORDER / ROLL CALL

Mayor Donahue called the meeting to order at 6:02 PM

Present: 6 - Council Member Ford, Council Member Valentine, Mayor Donahue, Mayor Pro-Tem Green, Council Member Wilson, and Council Member Heath

Not Present: 1 - Council Member Teal

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

[APPT
2016-002](#)

Appointments: Interim Design Review Board

Donahue moved, seconded by Valentine, to appoint Stuart Butler and Jason Bower from the Downtown Development Authority and Lucia McConnell and Bob Lowenberg from the Historic Preservation Board to the Interim Design Review Board for terms ending May 31, 2016.

The motion passed by the following vote:

Yes: 6 - Ford, Valentine, Donahue, Green, Wilson, and Heath

Not Present: 1 - Teal

[DIR 2016-006](#)

Call of Special Meeting: March 8, 2016

Donahue moved, seconded by Green, to call a Special Town Council Meeting for March 8, 2016 at 6:00 PM to be held in the Council Chambers.

The motion passed by the following vote:

Yes: 6 - Ford, Valentine, Donahue, Green, Wilson, and Heath

Not Present: 1 - Teal

UNSCHEDULED PUBLIC APPEARANCES

The following members of the public made comments or asked questions of the Council related to a variety of items that were NOT included on the regular agenda:

John Berry
Carolyn Cline

Clark Hammelman

In response to Hammelman's comments, Donahue moved, seconded by Valentine, to direct staff to research issues related to political solicitation / petition signature gathering at the Town's Parks and Recreation Facilities and to report back with recommended guidelines to provide clarification of the rules and expectations for all parties.

The motion passed by the following vote:

Yes: 5 - Ford, Valentine, Donahue, Green, and Heath

No: 1 - Wilson

Not Present: 1 - Teal

TOWN MANAGER'S REPORT

[INTRO](#)
[2016-001](#)

Introduction: New Police Officers

[ID 2016-014](#)

Presentation: Castle Rock Police Department Designated as a Safe Transaction Zone

[ID 2016-015](#)

Update: My Water Pledge

[ID 2016-016](#)

Update: 2015 Service Contract Year End Reports

[ID 2016-020](#)

Presentation: Planning Commission 2016 Work Plan

[ID 2016-017](#)

Update: Quasi-Judicial Projects

[ID 2016-018](#)

Update: Monthly Department Reports

TOWN ATTORNEY'S REPORT

Requested Council authorization to prepare an Ordinance to amend the Municipal Code to remove the requirement that dedication of easements be approved by Ordinance. Noted these items were generally very technical in nature and could be handled administratively.

The consensus of the Council was to direct the Town Attorney to prepare the requested item for Council consideration.

ACCEPTANCE OF AGENDA

Green moved, seconded by Valentine, to accept the agenda as presented.

The motion passed by the following vote:

Yes: 6 - Ford, Valentine, Donahue, Green, Wilson, and Heath

Not Present: 1 - Teal

CONSENT CALENDAR

[MIN 2016-004](#) Minutes: February 2, 2016 Town Council Meeting

[RES 2016-012](#) Resolution: Adopting of the 2015 Douglas County Local Hazard Mitigation Plan

Green moved, seconded by Valentine, to approve the Consent Calendar as read.

The motion passed by the following vote:

Yes: 6 - Ford, Valentine, Donahue, Green, Wilson, and Heath

Not Present: 1 - Teal

QUASI JUDICIAL HEARINGS

[RES 2016-013](#) Resolution: Approving the Site Development Plan for the Proposed The Meadows Filing No. 17, Area 4, Amendment No. 10, Lot 6E

Detweiler reviewed proposed site plan for a new 8,300 square foot general practice animal hospital and boarding facility located in the vicinity of Prairie Hawk and Fence Post Dr. Proposed site plan complied with residential interface regulations with use of berms, retaining walls and other screening features. Planning Commission unanimously recommended approval. Also reviewed road improvements which were triggered by this development.

Applicant, Dr. Deb Patterson, and architect, Jeff Keist, were present to provide an overview of the site layout, project design and the services that would be offered. Sound mitigation issues were specifically addressed.

The following members of the public made statements or asked questions on this item:

John Lengrin

Wilson moved, seconded by Heath, to approve Resolution No. 2016-013 as presented.

The motion passed by the following vote:

Yes: 6 - Ford, Valentine, Donahue, Green, Wilson, and Heath

Not Present: 1 - Teal

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[RES 2016-014](#) Resolution: Finding a Certain Petition for Annexation Known as the Canyons South Annexation to be in Substantial Compliance with Section 30 of Article II of the Colorado Constitution and with the Requirements of §31-12-107(1), C.R.S.; and Establishing a Date, Time and Place for the Hearing prescribed under §31-12-108, C.R.S. to Determine if the Property

Petitioned for Annexation to the Town of Castle Rock is Eligible for Annexation under Section 30, Article II of the Colorado Constitution and the Municipal Annexation Act of 1965

Proposed Resolution was first step in state mandated annexation process, the purpose of which was to establish that the petition as submitted was in substantial compliance with state requirements, and to set the eligibility hearing on the proposed annexation. Resolution did not in any way address the merits of the annexation.

Heath moved, seconded by Ford, to approve Resolution No. 2016-014 as presented.

The motion passed by the following vote:

Yes: 6 - Ford, Valentine, Donahue, Green, Wilson, and Heath

Not Present: 1 - Teal

[RES 2016-015](#) Resolution: Finding a Certain Petition for Annexation Known as the Pioneer Ranch Annexation to be in Substantial Compliance with Section 30 of Article II of the Colorado Constitution and With the Requirements of §31-12-107(1), C.R.S.; and Establishing a Date, Time and Place for the Hearing Prescribed under §31-12-108, C.R.S. to Determine if the Property Petitioned for Annexation to the Town of Castle Rock is Eligible for Annexation under Section 30, Article II of the Colorado Constitution and the Municipal Annexation Act of 1965

Proposed Resolution was first step in state mandated annexation process, the purpose of which was to establish that the petition as submitted was in substantial compliance with state requirements, and to set the eligibility hearing on the proposed annexation. Resolution did not in any way address the merits of the annexation.

Slentz noted for the record that Council had been provided a revised petition which included a technical correction to the legal description; also noted the official packet on the Town's website had been updated to include this revised legal description, and requested the Council specifically note they were approving the updated legal description in the motion on this item.

Green moved, seconded by Ford, to approve Resolution 2016-015 with the revised legal description provided by staff on February 16, 2016.

The motion passed by the following vote:

Yes: 6 - Ford, Valentine, Donahue, Green, Wilson, and Heath

Not Present: 1 - Teal

[ORD 2016-005](#) Ordinance Approving a Lease-Purchase Agreement between the Town of Castle Rock and Wells Fargo Financial Leasing Inc. for Golf Course Equipment

Brauer presented terms of proposed lease purchase agreement for various high use maintenance equipment for the Red Hawk Golf Course. Noted lease purchase

was fully funded from the fees collected by the Golf Course Enterprise Fund, and no general fund monies were used to fund his agreement.

Green moved, seconded by Valentine, to approve Ordinance No. 2016-005 as presented on first reading.

The motion passed by the following vote:

Yes: 6 - Ford, Valentine, Donahue, Green, Wilson, and Heath

Not Present: 1 - Teal

RES 2016-016 Resolution: Approving the First Amendment to the Intergovernmental Agreement Between the Town of Castle Rock, Edward Kraemer & Sons, Inc. (dba Kraemer North America, LLC), and the Board of County Commissioners of the County of Douglas, State of Colorado Regarding Additional Funding for Additional Work as Associated with the North Meadows Drive Extension to US 85 and I-25 Project; and Approving Change Order No. 18 to the Town of Castle Rock Agreement for Negotiated Unit Price Development Up To a Fixed Contract Amount and Construction/GC Services (Bid Package 4 Work)

Goebel stated the proposed amendment authorized additional funding from Douglas County and also authorized an additional work order with Krammer and Sons that would allow for the immediate construction of the full four lanes of Castle Rock Parkway / North Meadows Extension between SH 85 and Interstate 25. Noted at this time the additional work was scheduled to be completed within the original time frame for the project.

Green moved, seconded by Ford, to approve Resolution No. 2016-016 as presented.

The motion passed by the following vote:

Yes: 6 - Ford, Valentine, Donahue, Green, Wilson, and Heath

Not Present: 1 - Teal

ID 2016-019 Update: Plum Creek Parkway Intersection Improvements [Perry Street to I-25]

Goebel provided overview of proposed improvements to the Plum Creek Interchange between Perry St. and I-25. Noted improvements were designed to improve traffic flow through this corridor.

Noted staff was in the process of obtaining bids for the project, and then would be conducting open houses with the businesses in the area in order to review options for doing the construction work in phases in an effort to mitigate the impact.

Once these steps were completed, the item would come back to Town Council for review and approval.

DIR 2016-007 Discussion/Direction: Chatfield Governance Authority Intergovernmental Agreement

Marlowe provided an update on the status of the major revisions proposed for the governance structure for the Chatfield Watershed Authority.

The consensus of Council was to proceed as outlined by Marlowe.

ADJOURN

The meeting was adjourned at 7:29 PM