



**Town of Castle Rock
100 North Wilcox Street
Castle Rock, CO 80104**

Mayor Jennifer Green
Mayor Pro Tem Renee Valentine
Councilmember Jess Loban
Councilmember James Townsend
Councilmember Jason Bower
Councilmember George Teal
Councilmember Brett Ford

Town Council Agenda - Final

Tuesday, September 5, 2017

6:00 PM

Council Chambers

This meeting is open to the public. All times indicated on the agenda are approximate. Interested parties are encouraged to be present earlier than the posted time.

5:00 pm COUNCIL DINNER & INFORMAL DISCUSSION

6:00 pm INVOCATION - Pastor Terry Ball, Castle Rock Baptist Church

6:05 pm CALL TO ORDER / ROLL CALL

6:07 pm PLEDGE OF ALLEGIANCE

6:10 pm COUNCIL COMMENTS

6:15 pm UNSCHEDULED PUBLIC APPEARANCES

Reserved for members of the public to make a presentation to Council on items or issues that are not scheduled on the agenda. As a general practice, the Council will not discuss/debate these items, nor will Council make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker. Time will be limited to 30 minutes. Residents will be given priority (in the order they signed up) to address Council, followed by non-residents as time permits.

6:45 pm TOWN MANAGER'S REPORT

1. [ID 2017-065](#) Update: Quasi-Judicial Projects

Attachments: [Attachment A: Fact Sheets](#)

2. [DIR 2017-037](#) Discussion/Direction: Sales Tax Task Force

Attachments: [Letter](#)

Department Updates

3. [ID 2017-067](#) Department Updates: Development Project Updates

6:55 pm TOWN ATTORNEY'S REPORT

7:00 pm ACCEPTANCE OF AGENDA

If there are no changes, additions or deletions to the agenda, a motion to accept the agenda as presented will be accepted.

7:00 pm CONSENT CALENDAR

4. [MIN 2017-014](#) **Minutes: August 15, 2017 Town Council Meeting**
Attachments: [Draft Minutes](#)
5. [RES 2017-065](#) **Resolution Approving a Variance Pursuant to Chapter 9.16.070E of the Castle Rock Municipal Code for the Wilcox Street Valve Replacement [2nd and Wilcox Streets]**
Attachments: [Attachment A: Resolution](#)
[Attachment B: Location map](#)
6. [RES 2017-066](#) **Resolution Approving a Pipeline Right-of-Way Grant with Cureton Midstream LLC [Box Elder Property, Weld County]**
Attachments: [Attachment A: Resolution](#)
[Exhibit 1: Grant](#)
[Attachment B: Location Map](#)

7:05 pm ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

Public comment will be taken on items and limited to four (4) minutes per speaker.

7. [ORD 2017-025](#) **Ordinance Adopting the 2018 Budget for the Town of Castle Rock, Colorado (First Reading)**
Attachments: [Attachment A: Ordinance](#)
[Attachment B: 2018 Budget Message](#)
[Attachment C: Proposed 2018 Budget Presentation](#)
8. [ID 2017-064](#) **Ordinance Amending Titles 3, 4 and 13 of the Castle Rock Municipal Code By Changing the Water and Wastewater System Development Fees and making certain editorial updates to such titles (First Reading)**
Attachments: [Attachment A: Ordinance](#)
[Exhibit 1: Volume 1](#)
[Exhibit 2: Volume 2](#)
[Staff Report](#)
9. [ORD 2017-026](#) **Ordinance Amending Section 2.06.010.B of the Castle Rock Municipal Code to Include the Day After Thanksgiving and Christmas Eve as Legal Holidays (First Reading)**
Attachments: [Attachment A: Ordinance](#)
[Attachment B: Benchmark data](#)

10. [RES 2017-067](#) **Resolution Approving a Contract for the Construction Contract Between the Town of Castle Rock and Taylor Kohrs, LLC for the Construction of Castle Rock Fire Station 152**

Attachments: [Resolution](#)
 [Construction Contract](#)
 [Contract Bid](#)

8:05 pm **BREAK**

8:15 pm **RECONVENE - ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

Public comment will be taken on items and limited to four (4) minutes per speaker.

11. [DIR 2017-035](#) **Discussion/Direction: Council Position and Public Education on At-Large Mayor Charter Amendment Election**

Attachments: [Attachment A: Draft Direct Mailer](#)
 [Attachment B: Online comments](#)
 [Attachment C: Estimated Election Costs](#)
 [Attachment D: Supplemental Agenda Memo](#)
 [Attachment E: Supplemental online comments](#)

12. [DIR 2017-038](#) **Discussion/Direction: 5th Street Apartment Project - TIF Agreement Recommendation from the Downtown Development Authority**

Attachments: [Board Memo](#)
 [Rendering](#)
 [Floor Plans](#)
 [Analysis](#)
 [Fees and Use Tax](#)

13. [ID 2017-066](#) **Discussion/Direction: Community Development Block Grant (CDBG) Entitlement Community Status**

Attachments: [CDBG Letter](#)
 [AFFH Fact Sheet](#)
 [CML Article](#)

14. [RES 2017-068](#) **Resolution Authorizing the Town of Castle Rock as a member of the Plum Creek Water Reclamation Authority to Fund the Design of the Plum Creek Water Reclamation Plant Expansion [4255 North U.S. Highway 85]**

Attachments: [Attachment A: Resolution](#)

15. [RES 2017-069](#) **Resolution of the Castle Rock Town Council Making Required Statutory Findings Concerning the Eligibility of Certain Property for Annexation (Your Storage Center at Castle Rock Annexation) [I-25 Frontage Road between Brookside Circle and S. Perry Street]**

Attachments: [Staff Report](#)
[Attachment A: Petition](#)
[Attachment B: Annexation Plat](#)
[Attachment C: Resolution](#)
[Exhibit A: Legal Description](#)

9:15 pm **QUASI JUDICIAL HEARINGS**

This is the due process hearing as required under Colorado law. Public comments will be taken on all items and will be limited to four (4) minutes per speaker.

16. [RES 2017-070](#) **Resolution Approving the Crystal Valley Ranch Filing No. 11 Site Development Plan [Single-Family; SW Corner of Crystal Valley Parkway / West Loop Road] (Town of Castle Rock Project #SDP17-0007)**

Attachments: [Staff Report](#)
[Attachment A: Vicinity Map](#)
[Attachment B: Resolution](#)
[Attachment B Exhibit 1: Site Development Plan](#)
[Attachment C: Planning Commission Minutes from August 24, 2017](#)

9:25 pm **ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

The Council has reserved this time only if the original 30 minutes allocated for Unscheduled Public Appearances as an earlier part of this agenda has been fully exhausted and speakers who signed up to speak were unable to be heard during the original 30 minutes allocated this topic. Residents will be given priority (in the order they signed up) followed by nonresidents.

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