



Castle Rock Water Commission Meeting Minutes - Draft

Wednesday, March 23, 2022

6:00 PM

Castle Rock Water
175 Kellogg Ct., Bldg. 183
Castle Rock, CO 80109

This meeting is open to the public and will be held in a virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters. This meeting can be accessed online at: <https://crgov.webex.com/crgov/j.php?>

MTID=m149c9ff102ec75a52e16ac13ff765ceb the meeting password is: zbEghJJH778 (92344554 from video systems) or phone in by calling (720) 650-7664, meeting code 2480 805 9875.

Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

CALL TO ORDER / ROLL CALL

- Present** 6 - Chair Todd Warnke, Commissioner Bill Leung, Commissioner Kathryn Gienger, Commissioner Ben Johnson, Commissioner Wyn Barrett, and Vice Chair John Wright
- Attendance** 9 - Caryn Johnson, Mark Marlowe, Tim Friday, Matt Benak, Greg Kropkowski, Roy Gallea, Paul Rementer, Josh Hansen, and MaryJo Woodrick

COUNCIL UPDATE

Time was allowed for Council Member Johnson to share an update on Town Council items.

COMMISSION COMMENTS

Time was allowed for Commissioner Comments.

ADMINISTRATIVE BUSINESS

[WC 2022-015](#)

Approval of the February 23, 2022 Meeting Minutes Town Council Agenda Date: NA

It was moved by Bill Leung and seconded by Wyn Barrett to approve the meeting minutes for the February 23, 2022 meeting as written.

I move to approve the February 23, 2022 meeting minutes as written.

- Yes:** 5 - Chair Warnke, Commissioner Leung, Commissioner Gienger, Commissioner Barrett, and Vice Chair Wright
- Abstain:** 1 - Commissioner Johnson

ACTION ITEMS (HIGH PRIORITY / TIME CRITICAL)

[WC 2022-005](#)

**Resolution Approving a Services Agreement between the
Town of Castle Rock and Providence Infrastructure
Consultants for Plum Creek to Rueter-Hess Reservoir
Pipeline Infrastructure Final Design Services *[Northern Castle
Rock and Eastern Castle Pines]*
Town Council Agenda Date: March 15, 2022**

Mr. Hansen explained that this item is for a services agreement with Providence Infrastructure Consultants for the final design of the Plum Creek to Rueter-Hess Reservoir Pipeline. This project is part of the Water Resources Master Plan as well as part of the bond issuance that was just approved.

Currently, Castle Rock Water (CRW) owns 8,000 Acre Feet (AF) of storage in Rueter-Hess Reservoir (RHR). This project will allow CRW to move renewable and reusable water into RHR for storage, that can later be used during peak demand season.

In 2021 a request for proposals (RFP) was completed for the preliminary design and alignment study. Eight firms turned in bids, and Providence was selected. In September 2021 they completed the study. The pipeline will be 7.5 miles long. The target is to put 1,000 AF in RHR each year. Due to the very short timeframe to complete this project, staff would like to utilize a Sole Source to continue with Providence Infrastructure Consultants. By doing this, staff feels that the schedule can be maintained since Providence is already familiar with the proposed pipeline corridor, including constraints, risks and stakeholders.

The proposed budget for this part of the project is \$1,262,595 plus a 10% contingency for a total authorization of \$1,388,895. The schedule for this project is to complete final design by July 2023 with construction happening from August 2023 through August 2024. The total cost of the project is estimated to be \$19,553,295.

Commissioner Leung asked who would be responsible to identify and acquire any easements and right of ways? Mr. Hansen explained that Providence would identify them and then an acquisition company will assist with acquiring them.

Commissioner Warnke asked where is the water coming from that will be going into RHR? Mr. Hansen indicated the water would be reusable water supplies owned by CRW initially, and in the future once permitted in RHR, excess renewable water on Plum Creek.

Commissioner Johnson questioned if the time line might be a little too tight? Mr. Hansen answered that this was a concern, but that we believe the timeline

can be achieved.

John Wright moved to recommend Town Council approval of the Resolution as presented. Ben Johnson seconded the motion. Passed unanimously 6-0.

Yes: 6 - Chair Warnke, Commissioner Leung, Commissioner Gienger, Commissioner Johnson, Commissioner Barrett, and Vice Chair Wright

[WC 2022-016](#)

Resolution Approving the Intergovernmental Agreement with Pinery Water and

Wastewater District for Water Delivery [*Water system interconnection near Mentha Drive and Carefree Trail in the Cobblestone Ranch subdivision*]

Town Council Agenda Date: April 19, 2022

Mr. Benak explained that this item is an Intergovernmental Agreement with Pinery Water & Wastewater District (Pinery) to deliver water from Pinery through the Pinery-Castle Rock interconnect located in the Cobblestone Ranch area. The amount would be equal to CRW's share of water in the Cherry Creek Project Water Authority Project. In an average year CRW expects to receive 250 AF of renewable water.

Commissioner Johnson asked if the hardness level was the only concern or if there were other items of concern? Mr. Benak explained that there may be some corrosion issues due to the pH levels. Staff is studying water quality differences and will identify any other concerns. Staff is planning for a potential project to provide treatment of this water before it enters our system.

John Wright moved to recommend Town Council approval of the Resolution as presented. Wyn Barrett seconded the motion. Passed 5-0-1. Kathryn Gienger abstained.

Yes: 5 - Chair Warnke, Commissioner Leung, Commissioner Johnson, Commissioner Barrett, and Vice Chair Wright

Abstain: 1 - Commissioner Gienger

[WC 2022-010](#)

Resolution Approving the 2021 Water Resources Strategic Master Plan [*Entire Service Area for the Town of Castle Rock*]

Town Council Agenda Date: April 5, 2022

Mr. Marlowe shared that this item was presented at the February Water Commission meeting and staff asked that the vote be tabled until March due to the need to make some additional updates.

Mr. Marlowe explained that the Water Resources Strategic Master Plan is updated every five years, and this is the 2021 version of the plan. Some of the key items for the plan are conservation, water storage options, local

renewable water resources, importing new renewable water sources and protection of the current groundwater.

Mr. Marlowe shared some of the accomplishments over the last five years as well as the goals for the next five years.

Ben Johnson moved to recommend Town Council approval of the Resolution as presented. John Wright seconded the motion. Passed unanimously 6-0.

Yes: 6 - Chair Warnke, Commissioner Leung, Commissioner Gienger, Commissioner Johnson, Commissioner Barrett, and Vice Chair Wright

[WC 2022-011](#)

Ordinance Amending Various Sections in Chapter 4.04 of the Castle Rock Municipal Code Regarding the Water Dedication Code *[Entire Town, infill properties and surrounding areas in Unincorporated Douglas County that are considering annexation]*

Town Council Agenda Date: April 5, 2022

Mr. Marlowe explained that this item is to update the municipal code regarding water dedication. This section of the code was added in April 2018. The code passed in 2018 explained the manner in which properties located outside of Town need to provide renewable water resources in order to qualify for potential annexation. One of the requirements was that if a property applied for annexation prior to May 1, 2018 and was completed by December 31, 2020, the property would be exempt from the renewable water dedication requirement. Since this timeframe has passed, this item is no longer valid and has been removed. The other key change was to redefine some properties as infill. These properties are for practical purposes within the Town's boundaries but previously had not been shown as infill properties. Infill properties are exempt from the renewable water requirements in the code.

The properties that are being included in the "infill" map have already been added in the plan for future water.

Kathryn Gienger moved to recommend Town Council approval of the Ordinance as presented. John Wright seconded the motion. Passed unanimously 6-0.

Yes: 6 - Chair Warnke, Commissioner Leung, Commissioner Gienger, Commissioner Johnson, Commissioner Barrett, and Vice Chair Wright

DIRECTOR FOLLOW-UP AND INFORMATIONAL / UPDATE ITEMS

[WC 2022-017](#)

2021 Rates & Fees Study Recommendations Update

Town Council Agenda Date: NA

Mr. Kropkowski shared the recommendations that came out of the 2021 Rates and Fees Study from the outside consultant, Stantec, as well as the plans to implement the suggested changes.

[WC 2022-018](#)**Water Commission Appointment Interviews****Town Council Agenda Date:** May 3 or 17

Mr. Marlowe explained that it is time for Water Commission Board member renewals. Katherine Redmond, Bill Leung and Ben Johnson are up for renewal. Wyn Barrett has turned in his resignation as he is moving to Highlands Ranch, so his position is open as well. The application process opens April 1st and closes April 25th. Interviews are planned for May 10th with the back-up date of May 9th.

Commissioner Warnke, Councilmember Johnson and Mr. Marlowe will participate on the interview panel.

[WC 2022-019](#)**Upcoming Town Council Items****Town Council Agenda Date:** NA

This is a standing item that will be used to share information about projects that are being worked on at the time of the meeting but that staff doesn't have information ready yet.

There were no additional items.

COMMISSIONER MEETING COMMENTS

Time was allowed for Commissioner Comments.