



Public Safety Commission Meeting Minutes

Thursday, April 4, 2024

3:00 PM

Castle Rock Municipal Courtroom
100 Perry St., Castle Rock, CO 80104

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

Call to Order and Attendance

Vice-Chairperson Hammelman called the meeting to order at 3:00 p.m.

Present 6 - Vice Chair Clark Hammelman, Andy Powell, Don MacBrayne, Carl Smith, Debra Beck, and Laurie Van Court

Not Present 3 - Richard Morton, Steve Thayer, and Chairperson Nate Marsh

Attendance 4 - Laura Cavey, Norris Croom, Jack Cauley, and Deborah Stanley

Approval of Meeting Minutes

[PS 2024-009](#) Public Safety Commission meeting minutes - Mar. 7, 2024

Attachments: [PSC 03.07.2024 Minutes](#)

Mr. MacBrayne moved to approve the March 7, 2024 minutes. Ms. Van Court seconded the motion; the motion carried.

Yes: 6 - Vice Chair Hammelman, Powell, MacBrayne, Smith, Beck, and Van Court

Not Present: 3 - Morton, Thayer, and Chairperson Marsh

Fire Department Report

[PS 2024-010](#) CRFD February Report

Attachments: [CRFD February Report](#)

- Commission members were emailed a copy of the Fire Department's February report prior to today's meeting.
- Wildland mitigation work has begun on the Town portion of the Timber Canyon subdivision (14 acres on the south-east side).
 - High risk area with rugged terrain.
- Working on bringing back the goats to Metzler Open Space.
- May be moving forward with the joint mitigation project for Timber Ridge. Working with the County to create a shaded fuel break.
- Deputy Chief Martin will be retiring in July. Division Chief (DC) Bersagel-Briese has been selected as his replacement. DC Bersagel-Briese will start the transition process May 1.
 - This will leave an opening for a new Training Chief. Looking at whether there is interest and qualified members within the department to fill the position

- If we fill the position from within, this will create a trickle-down effect with additional promotional opportunities. Preferable to fill from within, but acknowledge that there are some benefits from hiring outside the agency.
- The department is down a Paramedic (who recently moved to California), and a Lieutenant who will be retiring in May.
 - The department will be sending three recruits to West Metro's Academy this fall.
- The department has hired an Owners Representative for the Station 156 construction project. This is the same group that managed Station 152.
 - The site, in the Cobblestone Ranch area will not only house the fire station but also a Parks and Open Space Trailhead parking lot, (which was already planned for this plot). In addition, a Logistics Facility may be added alongside the station.
 - Chief Croom was asked about fleet services. We have our own fleet mechanic who works out of the PSTF, which is not an ideal space for large apparatus repairs. This issue was identified in the department's Strategic and Master Plan.
 - The department could build Station 156 and the Logistics Facility in stages, but this would increase total costs. The goal is to complete it all at the same time.
 - The request for proposal (RFP) will be developed for an architect. The plan is to have station design start in June, and construction to start late this year/early next year. It should take 12 to 18 months to build with an opening date in mid-2026.
 - Chief Croom was asked if the Open Space Trailhead parking lot will be constructed at the same time. Not sure, as this is a Parks Department project.
 - The Town owns the land but the site will need to be replatted and rezoned. The size of the fire station will be approximately 12,800 square feet and the Logistic building, approximately 9,700 square feet; the facility will be built to accommodate future potential technological changes.
- Brief discussion on virtual attendance. Commission members are allowed to attend virtually as long as they provide 24-hour advanced notice. The current House Bill going through the Legislature may change this.

Police Department Report

[PS 2024-011](#) CRPD February Report

Attachments: [CRPD February Report](#)

- Commission members were emailed a copy of the Police Department's February report prior to today's meeting.
- The department received 100 applications for its current hiring process.

- The department added a SRO at World Compass Academy and is in talks to add two more SRO's to area schools as part of a one-year contract.
- Chief Cauley gave a presentation of the Police Department's 5-Year Strategic Plan.
 - The 5-Year Strategic Plan has been completely redone to better reflect the department's philosophy - One-By-One Policing. The Department will host an open house on April 29 for input.
 - The Strategic Plan's three pillars are People, Innovation and Community.
 - The People pillar contains Eight Dimensions of Wellness: emotional, environmental, intellectual, spiritual, occupational, financial, social, and physical.
 - The Innovation pillar addresses enhanced transparency, training on de-escalation techniques, continuous development and implementation, the placement and use of therapy dog teams, drones as a first responder program and utilizing technology networks.
 - The Community pillar addresses the Citizens Police Academy, utilizing community safety volunteers, community outreach programs, news releases, utilization of customer survey forms, Victims Assistance Unit, volunteers, and Rock Watch.
 - Lead from the heart, earn trust of team members, identify and retain community minded team members, continue memberships and engagements with the International Association of Chief of Police and the Police Executive Research Forum is the path forward.
 - Once the community has had a chance to review the plan, it will be presented to Council and then placed on the website. Request made to provide a quick follow up next month of the citizen response to the Strategic Plan.

New Business

- Interviews for open Public Safety Commission positions are scheduled for May 14. Typically, the Chair participates in the interview process but they will be one of the candidates re-applying. Commission member Van Court volunteered to sit in on the interviews.

Old Business

N/A

Adjourn

Mr. Hammelman made a motion to adjourn the meeting; all were in favor.

The meeting adjourned at 4:32 p.m.

The next Public Safety Commission meeting is scheduled for May 2, 2024.