



Town Council Meeting Minutes - Draft

Mayor Jason Gray
Mayor Pro Tem Laura Cavey
Councilmember Ryan Hollingshead
Councilmember Kevin Bracken
Councilmember Mark Davis
Councilmember Max Brooks
Councilmember Tim Dietz

Tuesday, July 21, 2026

6:00 PM

**Town Hall Council Chambers
100 North Wilcox Street
Castle Rock, CO 80104
www.CRgov.com/CouncilMeeting**

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COUNCIL DINNER & INFORMAL DISCUSSION

INVOCATION

Mayor Gray provided the Invocation.

CALL TO ORDER / ROLL CALL

Present: 7 - Mayor Gray, Mayor Pro Tem Cavey, Councilmember Hollingshead, Councilmember Bracken, Councilmember Davis, Councilmember Brooks, Councilmember Dietz

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Mayor Gray commented on the Grand Opening of Lost Canyon last week. The Cattle Drive is Friday and the parade on Saturday.

Councilmember Hollingshead commented on the dedication of the Big Drive sculpture.

Councilmember Davis commented on the parking garage, and is having discussions for the offramps into the Town.

Councilmember Brooks reminded his open house will be at Lost Canyon, and commented on the events coming up. He would like to bring up discussions about the Flock cameras and growing concerns about the data used by Flock. The County switched to Axom that allows them to control the data.

Councilmember Dietz is grateful today.

Mayor Pro Tem Cavey commented on Flock that is done through a cellular system. There are other systems. Flock must delete the data within 30 days. It is stored in the cloud in a certified location. She commented there has to be some sort of data sharing with other law enforcement agencies or there is no value to it. She is not opposed to discussing to see what type of data is being stored.

Moved by Councilmember Brooks, seconded by Councilmember Davis, to have staff bring back information regarding the data collected by Flock. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Brooks, Dietz, Davis

[EXEC](#)
[2026-008](#)

Executive Session Report: July 7, 2026

Mayor Gray reported on the Executive Session of July 7, 2026.

No objections to the report.

UNSCHEDULED PUBLIC APPEARANCES

Citizens that addressed Town Council:

John Lontai asked that the decisions made about who builds trails for the Town be transparent. He suggests partnering with schools and non-profit partners.

TOWN MANAGER'S REPORT

[ID 2026-082](#)

Update: Calendar Reminders

David Corliss, Town Manager, provided calendar reminders.

Corliss provided an update on the County's proposed development of Crowsnest. Staff informed Castle Pines and propose to inform the County that they would like their connector road built before any development, and that a portion of the road needs to be widened.

Council directed staff to prepare a letter to Douglas County stating concerns relative to the Crowsnest annexation, similar to a letter previously sent to Castle Pines.

Councilmember Brooks inquired about the recent incident on I-25 that closed the highway. Corliss stated we had good communication with the Sheriff and State Patrol; and they are inquiring with CDOT to have an after action meeting.

Mayor Pro Tem Cavey voiced her disappointment in CDOT not widening the main arteries in and out of Town that are their roads.

[ID 2026-083](#)

Update: Monthly Department Reports

[ID 2026-085](#)

Development Services Project Updates

[ID 2026-086](#)

Update: Quasi-Judicial Projects

TOWN ATTORNEY'S REPORT

No report.

ACCEPTANCE OF AGENDA

Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to

Approve the Agenda as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

CONSENT CALENDAR

Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Approve the Consent Calendar as presented. The motion passed by a vote of:

Yes: 6 - Gray, Hollingshead, Bracken, Davis, Brooks, Dietz

Abstain: 1 - Cavey

[ORD 2026-021](#) Ordinance Approving the Second Amendment to the 2026 Fiscal Year Budget by Making Supplemental Appropriations for the 2026 Fiscal Year (Second Reading - Approved on First Reading on July 7, 2026, by a vote 6-0)

[RES 2026-080](#) Resolution Approving the Equipment and Services Agreement between the Town of Castle Rock and Ideal Fencing Corp, LLC, for the Installation of Fencing at Castle Rock Reservoir Nos. 1 and 2 [Sedalia, CO]

[MIN 2026-019](#) Minutes: July 7, 2026 Town Council Meeting

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[RES 2026-081](#) Resolution Approving the Agreement Between the Town of Castle Rock, the Board of County Commissioners of Douglas County, and the Gold Crown Foundation for Parks Funding [Dawson Trails]

David Corliss, Town Manager, presented Resolution 2026-081 and Resolution 2026-082 together and will be voted on separately.

Gold Crown representative presented the project.

No public comment.

Councilmember Hollingshead feels this is a great opportunity for Castle Rock.

Moved by Councilmember Hollingshead, seconded by Councilmember Dietz, to Approve Resolution RES 2026-081 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2026-082](#) Resolution Approving the Waiver of Up to and Including \$1,000,000.00 in Development Impact Fees and Land Use Fees for the Gold Crown Fieldhouse Project [Dawson Trails]

Moved by Councilmember Brooks, seconded by Councilmember Dietz, to Approve Resolution RES 2026-082 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2026-083](#) **Resolution of the Town of Castle Rock, Colorado Recognizing the International Association of Fire Fighters Local 4116 as the Employee Organization for Certain Town Fire Department Employees for Non-Binding Consultation Purposes Only, and Setting Out Priority Elements for the Relationship Between the Town of Castle Rock And International Association of Fire Fighters Local 4116**

David Corliss, Town Manager, recommends approval. It recognizes the Union and personnel. It does not require collective bargaining.

President Osborne of Local 4116 spoke and mentioned that they just celebrated 25 years.

No public comment.

Moved by Councilmember Dietz, seconded by Councilmember Davis, to Approve Resolution RES 2026-083 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ORD 2026-022](#) **Ordinance Directing that the November 3, 2026 Regular Municipal Election of the Town of Castle Rock be Conducted by the Douglas County Clerk and Recorder as a Coordinated Election and Providing for its Emergency Adoption on First and Final Reading**

Lisa Anderson, Town Clerk, presented the item.

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Hollingshead, to Approve Ordinance ORD 2026-022 as presented on Emergency basis. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2026-084](#) **Resolution Authorizing Approval of the Intergovernmental Agreement Between the Douglas County Clerk and Recorder and the Town of Castle Rock Regarding the Conduct and Administration of the November 3, 2026 Regular Municipal Election**

Moved by Councilmember Brooks, seconded by Councilmember Dietz, to Approve Resolution RES 2026-084 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ORD 2026-023](#) **Ordinance Imposing a Moratorium for Six Months on the Submission, Acceptance, Processing and Approval of Applications for the Establishment of Commercial Drone Delivery Hubs and Providing for its Emergency Adoption on First and Final Reading**

The Assistant Development Services Director presented the item.

No public comment.

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Bracken, to Approve

Ordinance ORD 2026-023 as presented. The motion passed by a vote of:

Yes: 7 - Cavey, Hollingshead, Gray, Bracken, Davis, Brooks, Dietz

[DIR 2026-019](#)

Discussion/Direction: Municipal Code Modernization: Nuisance Regulations, Home Occupation Updates, and Related Code Amendments

Mike Hyman, Town Attorney, presented the item.

Mayor Pro Tem Cavey asked if they will highlight all the changes.

Councilmember Davis inquired if it addresses vehicles.

Councilmember Dietz has heard requests and it is good to update our codes.

Councilmember Bracken asked how it fits in with the HOA rules. Hyman stated it is applicable across the Town. Bracken asked if they could be cited by the HOA and the Town. Hyman feels the HOAs should handle items they control.

Mayor Pro Tem Cavey asked if it supersedes a more relaxed HOA. Hyman stated the Town could step in to enforce.

Citizens that addressed Council:

D Evans in Crystal Valley supports this initiative and would like to see long term rentals addressed and would like to see the impact for code enforcement costs. Hyman stated it would also apply enforcement to renters.

Consensus of Council to bring back to the August Town Council meeting.

[RES 2026-085](#)

Resolution Approving a Construction Contract Between the Town of Castle Rock and Deep Roots Craftsmen for Restoration of the Exterior of the Historic Cantril School Building [312 Cantril St.]

Matt Gohl, Assistant Town Manager, presented the item.

Councilmember Bracken asked if any of the work falls under the historic district. Gohl said this is considered maintenance activities.

No public comment.

Moved by Councilmember Davis, seconded by Mayor Pro Tem Cavey, to Approve Resolution RES 2026-085 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2026-088](#)

Resolution of the Town Council of the Town of Castle Rock Declaring a Drought Watch Stage (Stage 2) Within the Castle Rock Water Service Area

Mark Marlowe, Director of Castle Rock Water, presented the item.

Mayor Pro Tem Cavey inquired what determines the days you water when they

reduce the number of days. Marlowe stated it will be on the website. Cavey inquired how much to reduce her watering time to stay within the water budget. Marlowe stated if you want to stay within the budget, you could reduce it by 50%.

Mayor Gray asked if the Town is leading by example with our Town property. Marlowe stated the golf course is using reuse water, so it falls outside of the drinking water system. Parks follows the same rules as commercial customers.

Councilmember Davis asked if we get a lot of rain, do we need to meet again to lift restrictions. Marlowe stated they have the authority to change it and have it confirmed by Council within 20 days. Marlowe stated they have shared the information with the Water Commission.

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Hollingshead, to Approve Resolution RES 2026-088 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2026-086](#) **Resolution Waiving the Formal Written Bidding Requirement on the Basis of Sole Source and Approving the Construction Contract between the Town of Castle Rock and Global Underground Corporation for the Plum Creek to Rueter-Hess Pipeline South Phase Construction (PCRHR) [Promenade Parkway & US Highway 85]**

Moved by Councilmember Davis, seconded by Mayor Pro Tem Cavey, to Approve Resolution RES 2026-086 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2026-087](#) **Resolution Waiving the Formal Written Bidding Requirement on the Basis of Sole Source and Approving the Professional Services Agreement Between the Town of Castle Rock and Providence Infrastructure Consultants, Inc., for the Plum Creek to Rueter-Hess Reservoir Pipeline Infrastructure Project [Northern Castle Rock and Eastern Castle Pines]**

Mark Marlowe, Director of Castle Rock Water, presented the item.

Councilmember Brooks feels it will save millions to do this now before it develops.

No public comment.

Moved by Councilmember Davis, seconded by Mayor Pro Tem Cavey, to Approve Resolution RES 2026-087 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ORD 2026-024](#) **Ordinance Amending Ordinance No. 2023-021 Authorizing the Exercise of the Town's Powers of Eminent Domain to Acquire Certain Real Property Interests Necessary for the Plum Creek to Rueter-Hess Reservoir Pipeline Project for its Emergency Adoption on First and Final Reading [Northern Castle Rock and Eastern Castle Pines]**

Mark Marlowe, Director of Castle Rock Water, presented the item.

Mayor Pro Tem Cavey inquired if there are any homes and asked if it hurts their property. Marlowe stated they just need to get to a final decision.

No public comment.

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Dietz, to Approve Ordinance ORD 2026-024 as presented. The motion passed by a vote of:

Yes: 7 - Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz, Gray

ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES

None.

ADJOURN TO EXECUTIVE SESSION

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Dietz, to Adjourn to Executive Session. The motion passed by a vote of:

Yes: 7 - Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz, Gray

[EXEC](#)
[2026-009](#)

Executive Session: Consider a motion to recess into executive session for the purpose of having a conference with the Town Attorney to receive legal advice regarding laws and/or policies governing the operation of recreational facilities and programs within the Town, all pursuant to C.R.S. § 24-6-402(4)(b) *[The Town Council meeting will not re-convene at the conclusion of the executive session]*

Submitted by Lisa Anderson, Town Clerk