



Castle Rock Water Commission Meeting Minutes

Clark Hammelman, Chair
Ernie Foerster, Vice Chair
Amy Blackwell
Amy Graziano
Caryn Johnson
Richard Morton
Todd Warnke

Wednesday, January 24, 2018

6:00 PM

Castle Rock Water
175 Kellogg Ct., Bldg. 183
Castle Rock, CO 80109

This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed

CALL TO ORDER / ROLL CALL

Present: Mark Marlowe, Director; Tim Friday, Asst. Director; Matt Benak, Water Resources Manager; and Carolyn Richards, Admin. Assistant; and Councilmember James Townsend

Guest: Elizabeth Regine

Present 7 - Vice Chair Ernie Foerster, Amy Graziano, Chair Clark Hammelman, Caryn Johnson, Richard Morton, Todd Warnke, and Amy Blackwell

Attendance 1 - Council Member James Townsend

ADMINISTRATIVE BUSINESS

[WC 2018-001](#) Minutes Dec. 13, 2017

It was moved, seconded and approved to approve the minutes of Dec. 13, 2017 with the following correction. Amy Blackwell was appointed by Town Council at the December 19, 2017 meeting.

Yes: 7 - Foerster, Graziano, Chair Hammelman, Johnson, Morton, Warnke, and Blackwell

[WC 2018-002](#) Town Council Update

Councilmember Townsend updated the commission on the status of the Mayor-at-Large and associated elections. He also announced that Douglas County would be unable to provide election support, and Council directed staff to see if any other counties would be able to provide this service for the Town. He also mentioned that the Community Task Force has met, and qualifications for the Mayor-at-Large should mirror the existing Council requirements.

[WC 2018-003](#) Commission Comments

Updates were provided by Commissioner Johnson regarding the Landscape and Irrigation Criteria Manual, and Commissioners Graziano and Warnke regarding the Drought Mitigation Plan.

Mr. Marlowe responded to Commissioner Blackwell's inquiry if we were seeing any additional costs as a result of the increase in Chinese imports.

Mr. Benak provided a brief update to Commissioner Blackwell regarding the injunction filed against the Chatfield Reservoir improvements.

Chair Hammelman asked about the two Open Houses scheduled in February. He mentioned the questionnaire on the Water Update Open House web page, and if results of those comments will be brought back to the commission for feedback.

Commissioner Morton inquired about the status of the condominium discussion at a previous commission meeting. Mr. Marlowe said Municipal Code already allows for the proposed changes.

ACTION ITEMS (HIGH PRIORITY / TIME CRITICAL)

[WC 2018-004](#) Wells CR-15R and CR16R Project
Town Council Agenda Date: Feb. 6, 2018

It was moved, seconded and approved to recommend to Council the Wells CR-15R and CR-16R drilling, completion and equipping project.

Mr. Benak presented this project to the commission. The project consists of the replacement of two wells in the Plum Creek area, adjacent to the Miller Water Treatment Plant. Castle Rock Water staff conducted an investigation of the existing infrastructure which showed the original structures had failed causing a partial collapse in both wells. These wells are scheduled to be completed and on-line no later than July 1, 2018 in order to meet peak demands.

Community outreach is planned including residential letters, project information on CRgov.com, and meeting with homeowner association and golf course. Additional outreach will be planned as necessary.

Yes: 7 - Foerster, Graziano, Chair Hammelman, Johnson, Morton, Warnke, and Blackwell

[WC 2018-005](#) Source Water Protection Plan Update
Town Council Agenda Date: 3/6/2018

It was moved, seconded and approved to support the "draft" Source Water Protection Plan as presented with the understanding that it would be brought back to the Commission if there were any significant comments and suggestions received at the Water Update Open House.

Commissioner Morton asked about how the best management practices would be initiated. Mr. Marlowe explained an action plan would be developed including staff training, as well as additional steps which may later be incorporated in Castle Rock Water's Strategic Plan.

Commissioner Johnson inquired if the fluvial study will be incorporated in this plan. Mr. Marlowe explained that the study wouldn't be ready in time for this plan, but that it could always be added at a future date.

Yes: 7 - Foerster, Graziano, Chair Hammelman, Johnson, Morton, Warnke, and Blackwell

DIRECTOR FOLLOW-UP AND INFORMATIONAL / UPDATE ITEMS

[WC 2018-006](#) Castle Rock Water Improvements

Town Council Agenda Date: 1/16/2018

Mr. Marlowe presented the Castle Rock Water Improvements Project to Commission, and responded to questions about budgeting for these types of expenditures, the completion target date, and traffic concerns in the neighborhood. This project addresses repairs to two pressure reducing valve (PRV) vaults, and a degraded manhole. Mr. Marlowe expressed the importance of keeping ahead of the maintenance as the infrastructure ages.

[WC 2018-007](#) Founders 2nd Arapahoe Well Project
Town Council Agenda Date: 1/2/2018

Mr. Marlowe provided an update on the Founders Second Arapahoe Well Project that was approved by Council on January 2, 2018. There were no additional questions from Commission.

[WC 2018-008](#) Update on Fund Balances

Mr. Marlowe discussed the key points on the historical and estimated fund balances presented in the graphs. This discussion included some the strategies and the thoughtful approach that is considered when identifying capital projects.

There was discussion concerning minimum find balances, and if the dollars shown on the graphs included revenues and expenditures.

[WC 2018-009](#) Fill the Rock Campaign (no memo)

Mr. Marlowe announced that Castle Rock will be participating in the Fill the Rock Campaign, with an extra push to improve previous year's placement.

[WC 2018-010](#) Title 4.04 (no memo)

Mr. Marlowe provided an update on the proposed changes to Title 4. The sub-committee continues to make progress discussing the proposed changes. Next steps include a deep-dive into entitlements, and other options to reduce water demands to allow small annexations.

[WC 2018-011](#) Water Update Open House (no memo)

Information was provided on the two upcoming open houses.

COMMISSIONER COMMENTS ON MEETING

No comments.

Adjournment 7:24 pm