



## Town Council Meeting Minutes - Draft

Mayor Jason Gray  
Mayor Pro Tem Laura Cavey  
Councilmember Ryan Hollingshead  
Councilmember Kevin Bracken  
Councilmember Mark Davis  
Councilmember Max Brooks  
Councilmember Tim Dietz

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Tuesday, March 18, 2025

6:00 PM

Town Hall Council Chambers  
100 North Wilcox Street  
Castle Rock, CO 80104  
[www.CRgov.com/CouncilMeeting](http://www.CRgov.com/CouncilMeeting)

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### COUNCIL DINNER & INFORMAL DISCUSSION

#### INVOCATION

Mayor Gray provided the Invocation.

#### CALL TO ORDER / ROLL CALL

Mayor Pro Tem Cavey participated remotely.

**Present:** 7 - Mayor Gray, Mayor Pro Tem Cavey, Councilmember Hollingshead, Councilmember Bracken, Councilmember Davis, Councilmember Brooks, Councilmember Dietz

#### PLEDGE OF ALLEGIANCE

#### COUNCIL COMMENTS

Mayor Gray reminded everyone that some people are struggling and to reach out to someone that may be going through a hard time.

Councilmember Hollingshead agreed that we should reach out to others.

Councilmember Dietz encouraged people to get involved and stay engaged with their neighbors and to honor God.

#### UNSCHEDULED PUBLIC APPEARANCES

No public comment.

#### TOWN MANAGER'S REPORT

[ID 2025-035](#)

**Update: Calendar Reminders**

David Corliss, Town Manager, provided an update.

[ID 2025-036](#)

**Update: Monthly Department Reports**

[ID 2025-037](#)**Update: Legislative Update**

Matt Gohl, Assistant Town Manager, provided the update.

Councilmember Max Brooks provided an update on these items.

**Moved by Councilmember Dietz, seconded by Councilmember Davis, to Affirm staff's recommended positions on state legislation as presented and direct staff to communicate the positions to the Town's legislative delegation, CML and others.**  
**The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ID 2025-038](#)**Development Services Project Updates**[ID 2025-039](#)**Update: Quasi-Judicial Projects****TOWN ATTORNEY'S REPORT**

No report.

**ACCEPTANCE OF AGENDA**

**Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Approve the Agenda as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

**CONSENT CALENDAR**

**Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Approve the Consent Calendar as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ORD 2025-010](#)

**Ordinance Amending the Castle Rock Municipal Code by the Addition of a New Chapter 4.06 Regarding Plumbing Fixtures (Second Reading - Approved on First Reading on March 4, 2025, by a vote 7-0) [The entire Castle Rock Service Area]**

**RES 2025-035**

**Resolution Approving a Construction Contract with 53 Corporation LLC for the East Plum Creek Reach 5 Phase II Stabilization Project**  
*[East Plum Creek west of the Plum Creek Water Purification Facility]*

[PROC](#)  
[2025-003](#)

**Proclamation: Mayor's Challenge Supporting April as Water Conservation Month (For Council Action - Presentation on April 1, 2025)**

[MIN 2025-006](#)

**Minutes: March 4, 2025 Town Council Meeting**

**ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**[DIR 2025-014](#)

**Discussion/Direction of Applications for the 2025 First Quarter Council Community Grant Program, Seven Applications**

Pete Managers, Assistant Director of Finance, presented the grant recommendations. There are 7 applicants for the 4 grants.

A representative from Sunday Salmon, Inc. spoke on behalf of their application to cover costs of meals provided.

Representatives from Castle Rock Pirates Rugby Football Club spoke on behalf of their application to cover costs of new members ages 5-18.

Cindy from Castle Rock Chorale spoke on behalf of their application, they get together every week and give performances.

A representative from Best Buddies spoke on behalf of their first application that pairs people with individuals with disabilities so students can participate at no cost. The program is for high school students and adults.

Ann Clark spoke on behalf of Paul's Mystery Ship sharing that many deal with ALS in Castle Rock and they fund scholarships for individuals with family affected by ALS.

A representative from Castle Rock Band spoke on behalf of their application to add sense of community and help businesses, to attract visitors downtown, and to offset energy costs at the location they practice at.

Chip with Aging Resources stated they provide transportation, assistance, handyman services, etc. They want to provide a dedicated shuttle service in a pilot program.

**Moved by Councilmember Brooks, seconded by Councilmember Dietz, to Approve each applicant receive a \$1,000 grant. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

**ORD 2025-011 Ordinance Approving the First Amendment to the 2025 Fiscal Year Budget by Making Supplemental Appropriations for the 2025 Fiscal Year (First Reading)**

Pete Mangers, Assistant Finance Director, presented the item.

Councilmember Dietz inquired what a vacuum truck is. Mark Marlowe, Castle Rock Water Director, stated it is used to clean the sewer system, hydro excavation, and some other processes.

No public comment.

**Moved by Councilmember Davis, seconded by Councilmember Hollingshead, to Approve Ordinance ORD 2025-011 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

**RES 2025-036 Resolution Approving the Execution of the Second Amendment to the Intergovernmental Agreement Between Douglas County School District Re-1 and the Town of Castle Rock Regarding the Sharing of**

**Costs for Providing Police Officers to Act as School Resource Officers**

Jack Cauley, Police Chief, and Commander Galvan presented the item.

No public comment.

Councilmember Hollingshead spoke highly of the SRO program in the schools.

**Moved by Councilmember Hollingshead, seconded by Councilmember Bracken, to Approve Resolution RES 2025-036 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-037](#) **Resolution Approving the Letter Agreement by and Between CD-ACME, LLC and the Town of Castle Rock Regarding the Construction of the Castle Rock Sports Center Project**

Jeff Brauer, Director of Parks and Recreation, presented the item asking to purchase materials in advance to save from increasing prices.

Mayor Pro Tem Cavey asked why Acme is overseeing the construction of our sport center. Brauer stated we will manage through our inspection services and our architect will oversee submittals, observation and negotiations with the contractor for materials.

Councilmember Dietz confirmed that the land conveys to the Town.

No public comment.

Councilmember Davis is happy with Saunders.

**Moved by Councilmember Brooks, seconded by Councilmember Davis, to Approve Resolution RES 2025-037 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-019](#) **Resolution of the Town Council of the Town of Castle Rock Approving the Brickyard Urban Renewal Plan in Accordance with the Provisions of the Colorado Urban Renewal Law (To be continued to April 15, 2025)**

**Moved by Councilmember Brooks, seconded by Councilmember Dietz, to continue the item to April 15, 2025. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

**ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

None.

**ADJOURN**

Meeting adjourned at 7:13 pm.

Submitted by:

Lisa Anderson, Town Clerk

**Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Adjourn. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz