

RESOLUTION: PROCEDURE FOR PROCLAMATIONS

TOWN COUNCIL
DECEMBER 3, 2019



PROCLAMATION PROCEDURE

- Current procedure, adopted in 2011, sets criteria and review procedure for Proclamations
 - Criteria include having a relationship to a public purpose or benefit, including to honor persons who have made notable contributions, or to recognize noncontroversial matters of local interest that do not have any policy implications
 - The review procedure includes having a Council sponsor; staff review of draft proclamations; sharing draft Proclamations with Council so any concerns can be identified; and having a representative present to accept the Proclamation
 - Recent Council direction is to present Proclamations for approval on the Consent Calendar prior to the Proclamation being presented to the recipient(s) – either at a meeting prior or at the same meeting; the Resolution presented would effectuate that requested change



POTENTIAL MOTION

“I move to approve Resolution 2019-128: A Resolution Adopting a Procedure for Council Consideration of Proclamations.”

Council may also elect to provide staff with direction regarding any additional desired updates to the procedure for Proclamations.