

ORDINANCE 2023-016

NEIGHBORHOOD PARKING PERMIT PROGRAM

AUGUST 15, 2023



PERMIT PROGRAM

PROGRAM ADOPTION

- Town Council approved (5-2) Resolution 2023-100 adopting the Neighborhood Parking Permit Program.
- Town Council approved (5-2), on first reading, Ordinance 2023-016 amending Chapter 10.08.010 of Municipal Code to add Council designated permit areas to restricted parking provisions:
 - 10.08.010 – Area designated.
 - C. The Town Council may adopt a neighborhood parking permit program by resolution. Under said neighborhood parking permit program, the Town Council shall have the authority to designate any neighborhood parking permit areas. Implementation of the neighborhood parking permit program shall be the responsibility of the Town Manager or designee. Enforcement of the neighborhood parking permit program shall be as set forth in this chapter.
- No changes to Ordinance 2023-016 after approval on first reading.
- The NPPP will be available for resident use following approval and implementation of the Code amendment Ordinance on second reading.

PERMIT PROGRAM

BACKGROUND

Review of residential permit programs provided to Town Council on February 7, 2023, and draft program presented for Council discussion/direction on June 6, 2023.

NPPP OBJECTIVES

- The Neighborhood Parking Permit Program (NPPP) is to be used as a last resort – applicants will be required to explore alternatives offered in the existing on-street parking program.
- Provide for a “neighborhood driven” process to address concerns about limited parking availability in residential areas.
- Improve neighborhood livability by reducing the impact to parking in residential areas that are adjacent to high-density areas including park, school and multi-family developments.
- Limit on-street parking along public streets within a defined boundary to address parking issues for properties located within the boundary.

PERMIT PROGRAM

PROGRAM OVERVIEW

Any individual, neighborhood group or HOA can apply for the NPPP – staff will work then define boundaries of the permit area. When establishing boundaries for the proposed permit area, the staff team will endeavor to provide the smallest area needed to successfully address the specific parking issue.

To qualify, the following criteria must be met or exceeded:

- At least 75% of the residential units in the project area must sign a petition supporting the permit request.
- Parking availability must be less than 25% of the available parking spaces during the study period.
- The proposed program area must be solely residential. Commercial, industrial, mixed use, and other non-residential areas are not eligible.
- On-street parking areas directly adjacent to parks and recreation destinations are not eligible in order to provide all citizens equal access to public amenities. As an example, if a particular street has a park on one side and residential housing on the other, only the residential side of the street would be eligible for the NPPP.

PERMIT PROGRAM

PROGRAM APPROVAL

Town Council approval of all NPPP applications that meet minimum criteria

Should staff deny an application for not meeting minimum criteria, applicants can appeal to Town Council

PERMIT ISSUANCE

Each residence in the approved area would qualify for the following with no fees:

- Two resident parking permits
- Two visitor parking permits
- Ability to request one-day event permits for parties, gatherings, etc.
- Replacement permits available for \$15 each

ENFORCEMENT

Castle Rock Police would enforce permit parking in approved NPPP areas – vehicle owners are responsible for all citations

BUDGET IMPACT

Exact costs are unknown and will vary depending on the number and size of approved NPPP areas

Costs will be monitored, and additional expenditure authority may be requested in the future if necessary



QUESTIONS?



PROPOSED MOTION

"I move to approve Ordinance 2023-016 as introduced by title. (Second Reading)"

ALTERNATE MOTIONS

"I move to approve Ordinance 2023-016 with the following conditions: (list conditions)."

"I move to continue this item to the Town Council meeting on ____date to allow additional time to (list information needed)."