



## Design Review Board Meeting Minutes

Chair Stuart Butler  
Vice Chair Desiree LaFleur  
Garro Chalian  
Dennis Dickey  
Bob Pasicznyuk  
Michelle Wimmer  
Charles Fletcher

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Wednesday, September 25, 2019

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

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This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

**\*\* ALL TIMES ARE APPROXIMATE \*\***

### DINNER FOR BOARD MEMBERS

### CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:02 p.m.

**Present** 4 - Charles Fletcher, Desiree LaFleur, Garro Chalian, and Michelle Wimmer

**Not Present** 3 - Bob Pasicznyuk, Dennis Dickey, and Chair Stuart Butler

**Attendance** 3 - Sandra Aguilar, Julie Kirkpatrick, and Jason Bower

### CERTIFICATION OF MEETING

Ms. Kirkpatrick confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

### APPROVAL OF MINUTES

[DRB 2019-019](#) Minutes: August 28, 2019 Design Review Board Meeting Minutes

**Attachments:** [August 28, 2019 Design Review Board Meeting Minutes](#)

**Moved by Fletcher, seconded by Chalian, to approve the minutes from the August 28, 2019 Design Review Board meeting, as written.**

**The motion passed: 4-0**

**Yes:** 4 - Fletcher, LaFleur, Chalian, and Wimmer

**Not Present:** 3 - Pasicznyuk, Dickey, and Chair Butler

### TOWN COUNCIL UPDATE

Mayor Pro-Tem Jason Bower informed the Board that Town Council approved the 2020 Budget. Water rates, specifically in wastewater will be reduced in 2020. Council also approved the Encore development.

### PUBLIC HEARING ITEMS

[DRB 2019-020](#) Site Development Plan (SDP), Facade Approval

Subject Property: 302 N. Wilcox Street  
Lot 8A, Town of Castle Rock 8th Amendment,  
County of Douglas, State of Colorado

Proposed Façade Improvements  
Project # SDP19-0033

**Attachments:** [Staff Report](#)

[Attachment A: Site Development Plan - facade improvements](#)

[Public Record: Sign in Sheet](#)

[Public Record: DRB - 302 N Wilcox facade 9.25.19 - staff](#)

Ms. Kirkpatrick presented the façade improvements request for 302 N. Wilcox. The local landmark designation was removed by Council in June. Staff recommends approval as it meets the intent of criteria and code.

Applicant: Sarah Miles and John Egbert, property owners, are renovating the building and opening a high-end cocktail lounge, Provision.

Public Comment: none

**Moved by Wimmer, seconded by Chalian, to approve the facade improvements to 302 N. Wilcox as presented.**

**The motion passed: 4-0**

**Yes:** 4 - Fletcher, LaFleur, Chalian, and Wimmer

**Not Present:** 3 - Pasicznyuk, Dickey, and Chair Butler

## BOARD MEMBER ITEMS

All Board Members present confirmed they are available for the October meetings.

## ITEMS FROM STAFF

Ms. Kirkpatrick informed the Board that the Nov. 13 meeting will have an item on the agenda, but the Nov. 27 meeting will most likely be cancelled. Ms. Kirkpatrick mentioned Oktoberfest and Touch a Truck are occurring this weekend. Town Council approved the demolition request for the funeral home on Jerry & 4th. There is a neighborhood meeting scheduled and a formal application will be brought before the Board regarding this property. The funeral home will have the same use and same business.

**ADJOURN**

The meeting was adjourned at 6:17 p.m.

\*\*\*\*\*

Minutes approved by the Design Review Board on \_\_\_\_\_ by a vote of  
\_\_\_\_\_ in favor, \_\_\_\_\_ opposed, with \_\_\_\_\_ abstention(s).

\_\_\_\_\_  
Design Review Board