



**Town of Castle Rock
100 North Wilcox Street
Castle Rock, CO 80104**

Mayor Paul Donahue
Mayor Pro Tem Jennifer Green
Mark Heath
Chip Wilson
Renee Valentine
George Teal
Brett J. Ford

Town Council Meeting Minutes

Tuesday, October 20, 2015

6:00 PM

Council Chambers

This meeting is open to the public. All times indicated on the agenda are approximate. Interested parties are encouraged to be present earlier than the posted time.

CALL TO ORDER / ROLL CALL

Mayor Donahue called the meeting to order at 6:01

Present: 7 - Council Member Ford, Council Member Teal, Council Member Valentine, Mayor Donahue, Mayor Pro-Tem Green, Council Member Wilson, and Council Member Heath

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Comments were informational only and did not require direction from or action by Town Council.

UNSCHEDULED PUBLIC APPEARANCES

The following members of the public made comments or asked questions of the Council related to a variety of items that were NOT included on the regular agenda:

Randy Reed
Dave Watts

Nikki Richards
John Buckley

TOWN MANAGER'S REPORT

[ID 2015-259](#) Update: State of Colorado Environmental Leadership Program Silver Environmental Achievement Award

[ID 2015-260](#) Update: Monthly Department Reports

[ID 2015-261](#) Update: Quasi-Judicial Projects

[ID 2015-262](#) Discussion: 2014 Town of Castle Rock Motor Vehicle Crash Facts

TOWN ATTORNEY'S REPORT

None

ACCEPTANCE OF AGENDA

Ford moved, seconded by Valentine, to accept the Agenda as presented.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

CONSENT CALENDAR

[RES 2015-84](#) Resolution: Award of Contract for 2016 Healthcare Plan Stop Loss Carrier

[RES 2015-85](#) Resolution: Repealing and Reenacting the Neighborhood Traffic Calming Program

[RES 2015-86](#) Resolution: Approving the First Amendment to the Town of Castle Rock Services Agreement Between the Town of Castle Rock and Leonard Rice Engineers Inc. for the East Plum Creek Stabilization Survey and Design Project

[ORD 2015-43](#) Ordinance: Approving Changes of Appropriations for the Year 2015 First 4th Quarter Budget Amendment (Second Reading)

[ORD 2015-45](#) Ordinance: Approving an Easement Agreement between the Town of Castle Rock and Intermountain Rural Electric Association (175 Kellogg Court) (Second Reading)

[ID 2015-263](#) Minutes: October 6, 2015 Town Council Meeting

Green moved, seconded by Valentine, to approve the Consent Calendar as read.

The motion passed by a vote of:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[ID 2015-264](#) Presentation: Proposed 2016 Budget

Corliss presented overview of 2016 budget and requested confirmation from Council that the proposed expenditures were in keeping with Council's stated strategic goals and priorities. Reviewed projected revenues and expenditures and highlighted the planned use of reserves for several capital projects.

Noted the entire draft budget and line item detail, as well as the Budget in Brief document and copies of the power point presented at this meeting were available on the Town's website, and citizens were encouraged to review the documents. Additional public hearings on the 2016 Budget would be held November 3 and December 1, 2015.

The following members of the public made statements or asked questions on this item:

Steve Williams
Ann Dorzweiler
John Buckley

Bev Williams
Caroline Cline

Wilson moved to put a place holder of \$800,000 in the 2016 Budget for the quiet zone.

The motion FAILED for lack of a second.

It was the consensus of the majority of Council to direct staff to prepare the 2016 Budget for adoption based on the draft as presented at this time.

[ORD 2015-46](#)

Ordinance: Amending Title 3, 4 and 13 of the Castle Rock Municipal Code by changing the Water, Wastewater and Stormwater Monthly Services Charges and Fees, the Renewable Water Resource Fee, The Water and Wastewater System Development Fees and the Stormwater Development Impact Fee, and Authorizing the Administrative Adoption of the Utility Administrative Fee Schedule (First Reading)

Marlowe stated there were no changes to the proposed rate and fee structure presented to Council on October 6, 2015. The Utilities Commission recommended approval as presented.

The following members of the public made statements or asked questions on this item:

Richelle McKim (representing the Home Builders Association of Metro Denver)

Wilson moved, seconded by Heath, to approve Ordinance No 2015-46 as presented on First Reading.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

BREAK

Following the break, the Town Council reconvened without Councilmember Green present. A second roll call was taken for the purposes of accurately recording the Councilmember's votes.

Present: 6 - Council Member Ford, Council Member Teal, Council Member Valentine, Mayor Donahue, Council Member Wilson, and Council Member Heath

Not Present: 1 - Mayor Pro-Tem Green

[ID 2015-265](#)

Discussion/Direction: Festival Park Redesign

Jeff Zimmerman and Jake Sippy of Design Workshop reviewed the latest conceptual plan for the redesign of Festival Park, based on input obtained at a series of public meetings. Design focused on park amenities, arrangement of features, function of the design, material selection and interface with surrounding properties.

Brauer provided a brief overview of implementation strategies and possible funding options.

Councilmember Wilson expressed concern about the safety for pedestrians in this area of downtown once all the enhancements were added, and stated the

implementation of a quiet zone should be considered as an important part of this plan.

The following members of the public made statements or asked questions on this item:

Bev Williams

Steve Williams

Valentine moved, seconded by Teal, to support the conceptual redesign of Festival Park as presented by Design Workshop and directed staff to bring back a detailed plan for implementing the project, including the necessary construction drawings, phasing schedule of the project, and funding the construction.

The motion passed by the following vote:

Aye: 6 - Ford, Teal, Valentine, Donahue, Wilson, and Heath

Not Present: 1 - Green

[ID 2015-266](#)

Update: 2030 Comprehensive Master Plan

Darcy White, Clarion Associates, presented an overview of the key elements in the draft 2030 Comp plan and discussed the upcoming community engagement process. Noted the plan would be coming back to Council for final adoption before the end of the year.

[ID 2015-267](#)

Discussion/Direction: Snow and Ice Control Policy

Goebel and Sailer provided a high level overview of the current policies related to snow removal, and the level of service goals for the program.

The following members of the public made statements or asked questions on this item:

Bev Williams

EXTENSION OF MEETING

Donahue moved, seconded by Ford, to extend the meeting until 10:00 pm

The motion passed by the following vote:

Aye: 6 - Ford, Teal, Valentine, Donahue, Wilson, and Heath

Not Present: 1 - Green

[ID 2015-268](#)

Discussion/Direction: Board of Adjustment Variance Criteria

Shaw reviewed proposed Ordinance to expand and clarify the criteria which the Board of Adjustment could use to support their findings that a variance to the existing zoning code was warranted.

It was the consensus of Council to direct staff to finalize the Ordinance and bring it back to Council for review and consideration.

ID 2015-269

Discussion/Direction: Amendments to Chapter 2.01 of the Municipal Code Regarding Elections

Slentz presented overview of proposed amendments to the Town's Election Code, which would be used to govern any election which the Town was required to conduct independently of the County.

Specifically highlighted change to the existing definition and threshold contribution in order to be considered an issue committee which were consistent with current court rulings.

It was the consensus of Council to direct staff to finalize this Ordinance and bring it back for Council review and consideration.

ADJOURN

The meeting was adjourned at 9:43 PM