



## Town Council Meeting Minutes - Draft

Mayor Jason Gray  
Mayor Pro Tem Laura Cavey  
Councilmember Ryan Hollingshead  
Councilmember Kevin Bracken  
Councilmember Mark Davis  
Councilmember Max Brooks  
Councilmember Tim Dietz

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Tuesday, February 17, 2026

6:00 PM

Town Hall Council Chambers  
100 North Wilcox Street  
Castle Rock, CO 80104  
[www.CRgov.com/CouncilMeeting](http://www.CRgov.com/CouncilMeeting)

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### COUNCIL DINNER & INFORMAL DISCUSSION

#### INVOCATION

Mayor Gray provided the Invocation.

#### CALL TO ORDER / ROLL CALL

**Present:** 5 - Mayor Gray, Mayor Pro Tem Cavey, Councilmember Hollingshead, Councilmember Bracken, Councilmember Dietz

**Not Present:** 2 - Councilmember Davis, Councilmember Brooks

#### PLEDGE OF ALLEGIANCE

#### COUNCIL COMMENTS

Mayor Gray was asked what is the most important thing about leadership - he answered with passion and compassion and he feels compassion is most important. He also feels it is important to have self-reflection and recognize your mistakes.

Councilmember Dietz is concerned what is happening at the State House, specifically a Senate Bill 26-097 to decriminalize prostitution throughout Colorado.

Mayor Pro Tem Cavey also commented on the bill would have the state charge fees and licenses to prostitution and feels it is not the way we should treat women. She asked that we track this bill and oppose as well. Mayor Gray does not feel it will pass.

[APPT  
2026-003](#)

#### Appointment: Public Art Commission

**Moved by Councilmember Hollingshead, seconded by Councilmember Bracken, to Approve Appointment APPT 2026-003 as presented. The motion passed by a vote of:**

**Yes:** 5 - Gray, Cavey, Hollingshead, Bracken, Dietz

## UNSCHEDULED PUBLIC APPEARANCES

No public comment.

## TOWN MANAGER'S REPORT

### [ID 2026-017](#) **Update: Calendar Reminders**

David Corliss, Town Manager, provided the update.

March 25 is tentatively set for a Topping-Off Ceremony for the Sports Center.

April 8 is tentatively set for the new Fire Station 156 Groundbreaking.

### [ID 2026-018](#) **Update: Legislative Update**

Kristin Read, Assistant Town Manager, provided the update.

Mayor Pro Tem Cavey relayed various rankings of affordability in Castle Rock in regards to legislation that puts burdens on municipalities and residents and appreciates keeping everyone informed on legislation.

**Moved by Mayor Pro Tem Cavey, seconded by Councilmember Hollingshead, to Affirm staff's recommended positions on state legislation as presented and direct staff to communicate the positions to the Town's legislative delegation, CML and others. The motion passed by a vote of:**

**Yes:** 5 - Gray, Cavey, Hollingshead, Bracken, Dietz

### [ID 2026-019](#) **Update: Town America 250 - Colorado 150 Initiatives**

David Corliss, Town Manager, encouraged Council to read the update in the packet.

### [ID 2026-020](#) **Update: Monthly Department Reports**

### [ID 2026-021](#) **2025 Service Contract Year-end Reports**

David Corliss, Town Manager, encouraged Council to review the accomplishments presented by each service contract.

### [ID 2026-022](#) **Castle Rock Water briefing on: 1) Water Quality Maintenance update; 2) Drought update, and 3) Douglas County Water Plan and Town comments**

Mark Marlowe, Director of Castle Rock Water, provided the update.

Mayor Pro Tem Cavey asked when we would begin water restrictions. Marlowe stated usually in May, but we may want to coordinate with other front range water providers. He stated the Town is in a good position where we have renewable water and a large non-renewable ground water supply.

Councilmember Dietz asked about the water index. Marlowe stated the 2.04 is the water supply index and it is updated every day and is a 10-day average.

Mayor Pro Tem Cavey stated she saw comments on social media were about the smell of the water during the water quality transition. She confirmed that it will dissipate over time.

[ID 2026-023](#)      **Development Services Project Updates**

[ID 2026-024](#)      **Update: Quasi-Judicial Projects**

## **TOWN ATTORNEY'S REPORT**

No report.

## **ACCEPTANCE OF AGENDA**

**Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Accept the Agenda as presented. The motion passed by a vote of:**

**Yes:** 5 - Gray, Cavey, Hollingshead, Bracken, Dietz

## **CONSENT CALENDAR**

**Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Approve the Consent Calendar as presented. The motion passed by a vote of:**

**Yes:** 5 - Gray, Cavey, Hollingshead, Bracken, Dietz

[ORD 2026-005](#)      **Ordinance Amending Various Sections of Chapter 2.16 of the Castle Rock Municipal Code Regarding the Castle Rock Planning Commission (Second Reading - Approved on First Reading on February 3, 2026, by a vote 6-0)**

[RES 2026-014](#)      **Resolution Approving the Castle Rock Water Commission Attendance Policy**

[RES 2026-015](#)      **Resolution Waiving the Formal Written Bidding Requirement on the Basis of Sole Source and Approving a Purchase Agreement with EnviroTech Services, LLC for the Acquisition of up to 3,200 Tons of Ice Slicer**

[RES 2026-016](#)      **Resolution Approving a Construction Contract with Hydro Resources - Rocky Mountain, Inc., for the 2026 Denver Basin Aquifer Wells Rehabilitation, Pumping Equipment Replacement, and Well Abandonment Project [*Five Wells within the Meadows, Founders, Castle Oaks, and Terrain subdivisions*]**

[MIN 2026-005](#)      **Minutes: February 3, 2026 Town Council Meeting**

## **ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

[DIR 2026-003](#)      **Discussion/Direction: Authorizing Referral Response Letter Regarding Castle Pines Crowsnest Development**

David Corliss, Town Manager, presented the item.

Mayor Pro Tem Cavey commented that when the Town of Castle Rock does an annexation, we note that they are within our Town or along our Town boundaries. Corliss stated it is legally allowed, but Parker may be able to challenge it based on the fact that the property touches the Town of Parker boundary. It does concern the Town of Castle Rock due to the amount of traffic that would affect Crowfoot Valley Road and Founders; and requests that the road through Castle Pines be completed for those residents to connect to I-25 vs. driving through the Town of Castle Rock.

Councilmember Dietz confirmed the name of the developer is Crowsnest. Corliss stated that the developer claims they have not been successful discussing with the Town of Parker.

Councilmember Hollingshead confirmed the County Commissioners have not voiced any position.

Mayor Gray stated we do not get involved in other Town business, but this annexation is concerning.

**Moved by Councilmember Hollingshead, seconded by Mayor Pro Tem Cavey, to Approve Discussion/Direction Item DIR 2026-003 as presented. The motion passed by a vote of:**

**Yes:** 5 - Gray, Cavey, Hollingshead, Bracken, Dietz

[RES 2026-017](#) **Resolution Approving an Intergovernmental Agreement Relating to the Enforcement of an Ordinance Establishing Business Licensure Requirements to Regulate Massage Facilities Between the Board of County Commissioners of Douglas County and the Town of Castle Rock**

Mike Hyman, Town Attorney, presented the item.

Mayor Pro Tem Cavey asked if the Massage Licensing Authority is going to charge fees. Hyman confirmed they would. Scott Weeks, Douglas County Planner, confirmed that the fees are minimal. The County would charge a transfer fee of \$100 and a renewal of \$25 per year. Cavey is concerned about more regulation on our small businesses. She noted that criminal complaints would be enforced by our Police department. Valerie Brewster, Assistant County Attorney confirmed the process would be handled by the County, and any conduct would still be under Castle Rock Police.

Councilmember Dietz inquired about enforcement, and confirmed that we would not be doubling the process. Brewster stated this does not apply to physical therapists or employees that do not have contact with the clients. Fingerprints are done for owners of 10% or more, employees that have contact with clients, and any new employees or new owners.

Mayor Pro Tem Cavey confirmed that licensed massage therapists through DOLA do not have to go through the County licensing process.

Councilmember Bracken confirmed that a massage therapist working in their home is required to be licensed if not already licensed through DOLA.

No public comment.

Councilmember Hollingshead feels if it helps to ensure there aren't organizations that use it for trafficking, it is helpful.

**Moved by Councilmember Hollingshead, seconded by Mayor Pro Tem Cavey, to Approve Resolution RES 2026-017 as presented. The motion passed by a vote of:**

**Yes:** 5 - Dietz, Gray, Cavey, Hollingshead, Bracken

**Not Present:** 2 - Davis, Brooks

[DIR 2026-004](#)

**Discussion/Direction: Amending Chapter 5.04 of the Castle Rock Municipal Code Regarding Canvassers, Solicitors, and the Distribution of Flyers**

Lisa Anderson, Town Clerk, presented the item.

Mayor Pro Tem Cavey inquired if we would still provide the No Knock sticker. Anderson stated that is staff's recommendation; but it is at Council direction. Council would like to continue make the sticker available.

Mayor Pro Tem Cavey inquired if the Solicitors go through a screening process. Anderson confirmed they must provide the business license they are representing to confirm the business is registered and legitimate; they must complete an application indicating the vehicle they will be using, provide their personal information that is compared to their drivers license, and indicate if they have ever been charged with a crime and the outcome of those charges. They are then run through CBI to conduct a background check. This is all done to provide assurance to residents that solicitors are screened.

Councilmember Brooks joined the meeting at the end of the item and did not vote.

**Moved by Councilmember Dietz, seconded by Mayor Pro Tem Cavey, to Approve Discussion/Direction Item DIR 2026-004 as presented. The motion passed by a vote of:**

**Yes:** 5 - Gray, Cavey, Hollingshead, Bracken, Dietz

**RECESS TO EXECUTIVE SESSION**

**Present:** 6 - Mayor Gray, Mayor Pro Tem Cavey, Councilmember Hollingshead, Councilmember Bracken, Councilmember Brooks, Councilmember Dietz

**Not Present:** 1 - Councilmember Davis

[EXEC 2026-003](#)

**Executive Session: Consider a motion to recess into executive session for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) and for determining positions relative to matters that may subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. 24-6-402 (4)(e), all related to Douglas County School**

**District property within Castle Rock**

Recessed at 7:30 pm to return afterwards.

**Moved by Councilmember Bracken, seconded by Mayor Pro Tem Cavey, to Recess to Executive Session EXEC 2026-003. The motion passed by a vote of:**

**Yes:** 5 - Gray, Cavey, Hollingshead, Bracken, Dietz

**RECONVENE - ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

[EXEC  
2026-004](#)

**Executive Session Report: February 17, 2026**

Meeting reconvened at 8:00 pm.

Mayor Gray provided a report of the Executive Session.

[DIR 2026-005](#)

**Discussion/Direction: Town Response on Possible Relocation of Douglas County School District Headquarters Currently Located Within Castle Rock**

David Corliss, Town Manager, provided staff's recommendation to Town Council to send a letter to the School District and the School Board with their concerns. They request information if there are opportunities for the Town to financially participate in rehabilitation of the school district building downtown. Staff is asking for Town Council direction.

Mayor Gray feels it is important to retain the school district in the Town of Castle Rock as the County Seat.

Councilmember Hollingshead recused as an employee of DCSD.

Councilmember Brooks feels it is important that the citizens realize we are working to try to keep them here.

**Moved by Councilmember Bracken, seconded by Mayor Pro Tem Cavey, to Direct Staff to prepare a letter to the Douglas County School District for the Mayor to sign a letter to retain Douglas County School District offices in the Town of Castle Rock. The motion passed by a vote of:**

**Yes:** 5 - Cavey, Bracken, Brooks, Dietz, Gray

**Recuse:** 1 - Hollingshead

**ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES****ADJOURN**

**Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Adjourn. The motion passed by a vote of:**

**Yes:** 6 - Gray, Cavey, Hollingshead, Bracken, Brooks, Dietz

Adjourn 8:05 pm. Submitted by Lisa Anderson, Town Clerk

