



Town Council Meeting Minutes - Draft

Mayor Jason Gray
Mayor Pro Tem Laura Cavey
Councilmember Ryan Hollingshead
Councilmember Kevin Bracken
Councilmember Mark Davis
Councilmember Max Brooks
Councilmember Tim Dietz

Tuesday, February 3, 2026

6:00 PM

Town Hall Council Chambers
100 North Wilcox Street
Castle Rock, CO 80104
www.CRgov.com/CouncilMeeting

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COUNCIL DINNER & INFORMAL DISCUSSION

INVOCATION

Mayor Gray provided the Invocation.

CALL TO ORDER / ROLL CALL

Present: 6 - Councilmember Dietz, Councilmember Davis, Councilmember Bracken, Councilmember Hollingshead, Mayor Pro Tem Cavey, Mayor Gray

Not Present: 1 - Councilmember Brooks

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Mayor Gray noted how much time the Town Council spends on various boards, meetings, and discussions.

Councilmember Dietz confirmed the Mayor's comments on the work Councilmembers do in addition to Council meetings. He complemented our public safety.

Moved by Mayor Gray, seconded by Councilmember Dietz, to direct staff to light the Star from July 4 to Aug. 1 in celebration of America 250 and Colorado 150. The motion passed by a vote of:

Yes: 6 - Gray, Cavey, Hollingshead, Bracken, Davis, Dietz

COUNCIL COMMENTS

Moved by Councilmember Bracken, seconded by Mayor Pro Tem Cavey, to direct the Winter Ball be renamed the Daddy Daughter Ball and that an additional mother/son dance be planned. The motion passed by a vote of:

Yes: 6 - Gray, Cavey, Hollingshead, Bracken, Davis, Dietz

[EXEC](#)
[2026-002](#)

Executive Session Report: January 20, 2026

Mayor Gray provided the report.

[APPT](#)
[2026-002](#)

Appointment: Board of Adjustment

Moved by Councilmember Hollingshead, seconded by Councilmember Dietz, to Approve Appointment APPT 2026-002 as presented. The motion passed by a vote of:

Yes: 6 - Gray, Cavey, Hollingshead, Bracken, Davis, Dietz

UNSCHEDULED PUBLIC APPEARANCES

No public comment.

TOWN MANAGER'S REPORT

[ID 2026-011](#)

Update: Calendar Reminders

David Corliss, Town Manager, provided an update.

[ID 2026-012](#)

Youth Commission and Rising Star Scholarship Update

Chair Evan George and Treasurer Jackson Young provided the update.

Councilmember Dietz stated he is very proud of the commission members.

Mayor Pro Tem Cavey is impressed what they have done in a short period of time and they should be very proud.

Councilmember Hollingshead commended them on their presentation skills and that they have access to Councilmembers if they want to reach out.

[ID 2026-016](#)

Update: Legislative Update

Kristin Read, Assistant Town Manager, presented opposed and supported bills before the legislature.

Councilmember Brooks reported from the Capital that House Bill 1001 passed that allows building residential units on certain properties.

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Davis, to affirm staff's recommended positions on state legislation as presented and direct staff to communicate the positions to the Town's legislative delegation, CML and others. The motion passed by a vote of:

Yes: 6 - Gray, Cavey, Hollingshead, Bracken, Davis, Dietz

[ID 2026-013](#)

Update: Residential Unit Data (through December 31, 2025) With Potential Buildout Estimates

Tara Vargish, Director of Development Services, provided an update.

[ID 2026-014](#) Development Services Project Updates

Tara Vargish, Director of Development Services, provided an update.

Mayor Pro Tem Cavey, requested that if a Verizon cell tower and other cell tower votes be separate items as she will need to recuse herself from the vote.

[ID 2026-015](#) Update: Quasi-Judicial Projects**TOWN ATTORNEY'S REPORT**

No report.

ACCEPTANCE OF AGENDA

Moved by Councilmember Bracken, seconded by Mayor Pro Tem Cavey, to Accept the Agenda as presented. The motion passed by a vote of:

Yes: 6 - Gray, Cavey, Hollingshead, Bracken, Davis, Dietz

CONSENT CALENDAR

Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Approve the Consent Calendar as presented. The motion passed by a vote of:

Yes: 6 - Gray, Cavey, Hollingshead, Bracken, Davis, Dietz

[ORD 2026-003](#) Ordinance Approving the First Amendment to the Dawson Trails Development Agreement (Second Reading - Approved on First Reading on January 20, 2026, by a vote 7-0) [*property located west of Interstate 25 and north and south of Territorial Road*]

[RES 2026-010](#) Resolution Authorizing the Engagement of Eide Bailly, LLP, for the Fiscal Year 2025 Town of Castle Rock Independent Annual Audit

[RES 2026-011](#) Resolution Approving a Settlement Agreement and Release Between the Town of Castle Rock and Ohio Casualty Insurance Company for the Craig and Gould North Infrastructure Improvements Project [*Located in Historic Downtown Castle Rock*]

[MIN 2026-004](#) Minutes: January 20, 2026 Town Council Meeting

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[ORD 2026-004](#) Ordinance Amending Various Sections of the Castle Rock Municipal Code Regarding Board and Commission Membership, Absences, Term Limits, and Meetings (Second Reading - Approved on First Reading on January 20, 2026, by a vote 7-0)

David Corliss, Town Manager, presented the proposed amendments.

Mark Marlowe, Director of Castle Rock Water presented a proposed policy for remote participation with the Castle Rock Water Commission.

Councilmember Brooks joined the meeting remotely at 6:45 pm.

Mayor Pro Tem Cavey confirmed their intention.

Corliss recommends this policy go for approval on the Consent Calendar at the next Council meeting.

Moved by Councilmember Dietz, seconded by Councilmember Davis, to Approve Ordinance ORD 2026-004 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ORD 2026-005](#) **Ordinance Amending Various Sections of Chapter 2.16 of the Castle Rock Municipal Code Regarding the Castle Rock Planning Commission (First Reading)**

Tara Vargish, Director of Development Services, presented the item.

Mayor Pro Tem Cavey would like to receive a summary of what the Planning Commission does other than confirming the application meets legal requirements, would like to receive their comments on what led to their recommendation, and asks to discuss at a future meeting.

No public comment.

Moved by Councilmember Hollingshead, seconded by Mayor Pro Tem Cavey, to Approve Ordinance ORD 2026-005 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2026-012](#) **Resolution Approving the Amended and Restated Intergovernmental Agreement for Water Service Between Dominion Water and Sanitation District, Acting in its Capacity as a Water Activity Enterprise and the Town of Castle Rock Acting Through the Town of Castle Rock Water Enterprise [Castle Rock Water's distribution and transmission system inside the Town of Castle Rock to connection on the Northwest side of Town at the edge of unincorporated Douglas County, Colorado]**

Mark Marlowe, Director of Castle Rock Water, presented the item.

No public comment.

Moved by Councilmember Hollingshead, seconded by Mayor Pro Tem Cavey, to Approve Resolution RES 2026-012 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2026-013](#) **Resolution Approving a Services Agreement with Burns & McDonnell Engineering Company, Inc. for Arc Flash Safety Assessment Services [Entire Castle Rock Water Service Area]**

Mark Marlowe, Director of Castle Rock Water, presented the item.

No public comment.

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Davis, to Approve Resolution RES 2026-013 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES

None.

ADJOURN

Meeting adjourned at 7:19 pm.

Submitted by Lisa Anderson, Town Clerk

Moved by Councilmember Dietz seconded by Councilmember Davis to Adjourn. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz