



Town Council Meeting Minutes - Final

Mayor Jason Gray
Mayor Pro Tem Laura Cavey
Councilmember Ryan Hollingshead
Councilmember Kevin Bracken
Councilmember Mark Davis
Councilmember Max Brooks
Councilmember Tim Dietz

Tuesday, September 16, 2025

6:00 PM

Town Hall Council Chambers
100 North Wilcox Street
Castle Rock, CO 80104
www.CRgov.com/CouncilMeeting

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COUNCIL DINNER & INFORMAL DISCUSSION

INVOCATION

Led by Mayor Gray.

CALL TO ORDER / ROLL CALL

Present: 7 - Mayor Gray, Mayor Pro Tem Cavey, Councilmember Hollingshead, Councilmember Bracken, Councilmember Davis, Councilmember Brooks, Councilmember Dietz

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Mayor Gray asked Council to consider granting staff December 26th as a paid holiday.

Moved by Councilmember Bracken, seconded by Councilmember Hollingshead for December 26 to be a paid holiday for Town employees. Motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[PROC
2025-012](#)

Proclamation: Constitution Week September 17-23, 2025 (For Council Action - Presentation on September 16, 2025)

Mayor Gray read the proclamation into the record.

UNSCHEDULED PUBLIC APPEARANCES

Dana Bonham, resident, addressed Council.

TOWN MANAGER'S REPORT

[ID 2025-098](#) **Update: Calendar Reminders**

[ID 2025-099](#) **Update: Monthly Department Reports**

[ID 2025-100](#) Emergency Bridge Repairs along Castle Oaks Drive

Dan Sailer, Director Public Works, briefed Council on the Castle Oaks bridge repair.

[ID 2025-101](#) Overview of Downtown Infrastructure *[Castle Rock Water]*

Mark Marlowe, Director Castle Rock Water, provided an update to Council regarding the Downtown infrastructure maintenance and rehabilitation necessary to continue to meet existing levels of service.

[ID 2025-102](#) Development Services Project Updates**[ID 2025-103](#) Update: Quasi-Judicial Projects****TOWN ATTORNEY'S REPORT**

No report.

ACCEPTANCE OF AGENDA

Moved by Councilmember Bracken, seconded by Councilmember Hollingshead to Accept the Agenda as presented. Motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

CONSENT CALENDAR

Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Approve the Consent Calendar as presented. Motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-106](#) Resolution Approving the Second Amendment to the Services Agreement with W.W. Wheeler & Associates, Inc., for the Castle Rock Reservoir Nos. 1 and 2 Construction Project**[RES 2025-107](#) Resolution Approving the First Contract Price Amendment to the Progressive Design-Build Agreement with S.J. Louis Construction, Inc. for the Phase 2 Design Services for the Sedalia Lift Station and Force Main to Plum Creek Water Reclamation Authority Project *[Sedalia, CO]*****[RES 2025-108](#) Resolution Approving the First Amendment to the Infrastructure Development and Purchase Agreement and Water Lease Agreement between the Town of Castle Rock, acting by and through the Castle Rock Water Enterprise, and Tallgrass Colorado Municipal Water, LLC. *[Lost Creek area of Weld County, Colorado]*****[RES 2025-109](#) Resolution Waiving the Formal Written Bidding Requirement on the Basis of Sole Source and Approving a Three-Year Master Services**

Agreement with OpenGov Inc.

[PROC
2025-013](#)

Proclamation: Fire Prevention Week October 5-11, 2025 (For Presentation - Approved on September 16, 2025, by a vote 7-0)

[MIN 2025-017](#)

Minutes: September 2, 2025 Town Council Meeting

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[RES 2025-110](#)

Resolution Approving the Second Amendment to the Castle Rock Collaborative Campus Development Agreement

Stephanie Fujii, President Arapahoe Community College, addressed Council.

Frank Gray, Castle Rock Economic Development Council, spoke in support of the Sturm Collaboration Campus.

Moved by Councilmember Brooks, seconded by Councilmember Dietz, to Approve Resolution RES 2025-110 as presented. Motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[DIR 2025-028](#)

Discussion/Direction of Applications for the 2025 3rd Quarter Council Community Grant Program, Seven Applications

Trish Muller, Finance Director, presented overview of the third quarter applications for the Community Grant Program.

The following applicants addressed Council:

Erin Freeman, Parkinson Association of the Rockies
Todd Warnke, Douglas Land Conservancy

Moved by Councilmember Dietz, seconded by Councilmember Brooks to increase the 4th Quarter budget by \$3500. Motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

Moved by Councilmember Dietz, seconded by Councilmember Davis to award grants in the amount of \$1,000 each to Heroes Hall Foundation, Parkinson Association of the Rockies, and the Mane Mission and to also award grants in the amount of \$500 each to the Douglas Land Conservancy and CV Ballers Club. Motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-111](#)

Joint Resolution of the Board of County Commissioners of Douglas County, the Town Council of Castle Rock, the City Council of Lone Tree, and the Town Council of Parker in Support of Historic Countywide Park and Recreation Investments [Gold Crown Fieldhouse at Dawson Trails]

Dave Corliss, Town Manager, introduced the joint resolution in partnership with Douglas County to construct a Gold Crown Fieldhouse in the Dawson Trails

development, near the planned Costco warehouse.

Bill Hanlik and Tara Leipheimer, Gold Crown representatives, spoke to Council

Jim Pinello, resident, spoke in support of the Gold Crown Foundation.

Moved by Councilmember Hollingshead, seconded by Mayor Pro Tem Cavey, to Approve Resolution RES 2025-111 as presented. Motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-112](#) **Resolution Approving the Service Plan for the Alexander Way Metropolitan District; Authorizing the Execution of an Intergovernmental Agreement By and Between the Town of Castle Rock and the District [approx. 77.96 acres located east of Silver Heights subdivision, north of Alexander Place, and west of the Diamond Ridge Estates subdivision]**

Town Attorney, Mike Hyman, presented item to Council.

No public comment received.

Moved by Councilmember Brooks, seconded by Councilmember Davis, to Approve Resolution RES 2025-112 as presented. Motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[DIR 2025-029](#) **Discussion/Direction: Downtown Building Heights**

Tara Vargish, Director Development Services, addressed Council on this item.

Public comment was received from the following residents and downtown business owners:

Sasha Bailey
Sarah Miles
Diane Evans
Harry Young
Inger Hiller
Ted Mische
Gene Osborne
Jillian Moster
Brett Ogden
David Boyd
Kevin Tilson
Jim Folkestad
Jeff Sanderson
Mark Neel
Jamie Samuelson
David Miles
Andrew Wasson
Chris Leever
Daniel Price
Dan Berkenkotter

KC Neal

Moved by Councilmember Dietz, seconded by Mayor Pro Tem Cavey, to extend the meeting beyond 9:30 pm. Motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ID 2025-104](#) **Introduction of the 2026 Town of Castle Rock Proposed Budget**

Introduction to the 2026 proposed Town budget was provided by Town Manager, Dave Corliss.

[RES 2025-113](#) **Resolution Approving the Lost Canyon Ranch Open Space Master Plan and Management Plan**

Jeff Brauer, Director Parks & Recreation, presented item to Council.

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Brooks, to Approve Resolution RES 2025-113 as presented. Motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-114](#) **Resolution Waiving the Formal Written Bidding Requirement on the Basis of Sole Source and Approving a Construction Contract with Timberline TrailCraft LLC for the Lost Canyon Ranch Open Space Trail Construction**

Jeff Brauer, Director Parks & Recreation, presented item to Council.

Moved by Councilmember Brooks, seconded by Mayor Pro Tem Cavey to Approve RES 2025-114. Motion passed by the following vote:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

ADJOURN

Meeting adjourned at 10:21 pm.

Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Adjourn. Motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

Submitted by:

Robbie Schonher, Records Manager, CMC