



## Town Council Meeting Minutes - Draft

Mayor Jason Gray  
Mayor Pro Tem Laura Cavey  
Councilmember Ryan Hollingshead  
Councilmember Kevin Bracken  
Councilmember Mark Davis  
Councilmember Max Brooks  
Councilmember Tim Dietz

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Tuesday, July 15, 2025

6:00 PM

Town Hall Council Chambers  
100 North Wilcox Street  
Castle Rock, CO 80104  
[www.CRgov.com/CouncilMeeting](http://www.CRgov.com/CouncilMeeting)

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### COUNCIL DINNER & INFORMAL DISCUSSION

### INVOCATION

Mayor Gray provided the Invocation.

### CALL TO ORDER / ROLL CALL

**Present:** 7 - Mayor Gray, Mayor Pro Tem Cavey, Councilmember Hollingshead, Councilmember Bracken, Councilmember Davis, Councilmember Brooks, Councilmember Dietz

### PLEDGE OF ALLEGIANCE

### COUNCIL COMMENTS

Mayor Gray reminded everyone of upcoming events.

Councilmember Brooks reflected on an accident recently of a child being hit on their bike, and asked everyone to pay attention when driving.

Councilmember Dietz announced the Open House for CALF on Thursday.

[PROC  
2025-009](#)

**Proclamation: Smart Irrigation Month - July 2025** (For Presentation - Approved on July 1, 2025, by a vote 6-0)

Mayor Gray read the Proclamation into the record.

### UNSCHEDULED PUBLIC APPEARANCES

Citizens that addressed Council:

Randy Mills spoke on behalf of CALF (Colorado Agricultural Leadership Foundation) and invited Council to an Open House on Thursday 4:30-6:30pm.

### TOWN MANAGER'S REPORT

[ID 2025-081](#)**Update: Calendar Reminders**

David Corliss, Town Manager, updated Council on upcoming calendar items.

[ID 2025-082](#)**Update: Monthly Department Reports**[DIR 2025-024](#)**Request to Town Council to place the proposed transfer of Town-owned property (former school site) near Loop Road and Crystal Valley Parkway on the September 2, 2025, Town Council Meeting agenda**

Moved by Councilmember Dietz, seconded by Councilmember Davis, to Approve Discussion/Direction Item DIR 2025-024 as presented. The motion passed by a vote of:

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ID 2025-083](#)**Update: Second Quarter Major Projects**[ID 2025-084](#)**Update: Quasi-Judicial Projects**[ID 2025-085](#)**Development Services Project Updates****TOWN ATTORNEY'S REPORT**[ID 2025-086](#)**Dawson Trails Metropolitan District No. 1 - Review of Proposed Bond Issuance**

Mike Hyman, Town Attorney, presented an overview of the item.

Mayor Pro Tem Cavey inquired about the 60 mil levy cap. Hyman stated they included the adjustments from the state's valuation. Cavey confirmed that homeowners would be able to sit on the metro board in the future and confirmed if it can be refinanced if interest rates go down.

**ACCEPTANCE OF AGENDA**

Moved by Councilmember Bracken, seconded by Mayor Pro Tem Cavey, to Accept the Agenda as presented. The motion passed by a vote of:

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

**CONSENT CALENDAR**

Moved by Councilmember Bracken, seconded by Mayor Pro Tem Cavey, to Approve the Consent Calendar as presented. The motion passed by a vote of:

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-079](#)**Resolution Approving a Construction Contract with Lighthouse Transportation Group, LLC for the Prairie Hawk Drive and Limelight Avenue Traffic Signal Pole Installation Project (2025 Traffic Signal Construction) [location: Prairie Hawk Drive at Low Meadow Blvd/Limelight**

Ave]

[RES 2025-080](#) **Resolution Waiving the Formal Written Bidding Requirement on the Basis of Sole Source and Approving a Purchase Agreement with Watertronics, LLC for the Red Hawk Ridge Golf Course Pump Station Renovation Project**

[RES 2025-081](#) **Resolution Consenting to the Dissolution of Lanterns Metropolitan District Nos. 4 and 5**

[RES 2025-082](#) **Resolution Approving the First Amendment to the Dawson Trails Boulevard Management Agreement By and Between Dawson Trails Metropolitan District No.1 and the Town of Castle Rock**

[RES 2025-083](#) **Resolution Approving the Castle Rock Fire and Rescue Department 2020-2024 Community Driven Strategic Plan, 2025 Final Update**

[RES 2025-084](#) **Resolution Approving the Town of Castle Rock Fire and Rescue Department Standards of Cover, 2024 Edition**

[MIN 2025-014](#) **Minutes: July 1, 2025 Town Council Meeting**

## **QUASI JUDICIAL HEARINGS**

Mayor Gray confirmed there are no conflicts of interest and that the items were properly advertised.

[ORD 2025-027](#) **Ordinance Amending the Town of Castle Rock's Zone District Map by Approving the Rezoning of 810 North Wilcox Street (First Reading) (7-Eleven)**

Tara Vargish, Director of Development Services, presented the item.

No public comment.

**Moved by Councilmember Hollingshead, seconded by Councilmember Davis, to Approve Quasi-Judicial Ordinance ORD 2025-027 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-085](#) **Resolution Finding that Certain Property, which is the Subject of a Petition for Annexation Submitted By ACM Dawson Trails VIII JV LLC and the Town of Castle Rock, is Eligible for Annexation Under Article II, Section 30 of the Colorado Constitution and Sections 31-12-104 and 31-12-105, C.R.S. (Territorial Road Annexation)**

Tara Vargish, Director of Development Services, presented the item.

Councilmember Davis confirmed the use of the road from the neighboring County residents.

No public comment.

Councilmember Dietz stated the road will improve public safety access.

**Moved by Councilmember Dietz, seconded by Councilmember Davis, to Approve Quasi-Judicial Resolution RES 2025-085 as presented. The motion passed by a vote of:**

**Yes:** 7 - Cavey, Hollingshead, Bracken, Gray, Davis, Brooks, Dietz

## **ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

### **ORD 2025-028 Ordinance Approving Supplemental Appropriations for the 2025 Budget and the Second Amendment to the 2025 Budget (First Reading)**

Trish Muller, Director of Finance, presented the item.

No public comment.

**Moved by Councilmember Brooks, seconded by Mayor Pro Tem Cavey, to Approve Ordinance ORD 2025-028 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

### **RES 2025-086 Resolution Approving the Outlets at Castle Rock Retail Infrastructure Assistance Agreement**

Frank Gray with the Economic Development Council presented the item.

No public comment.

**Moved by Councilmember Davis, seconded by Councilmember Dietz, to Approve Resolution RES 2025-086 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

### **RES 2025-087 Resolution Approving the First Amendment to the Amended and Restated Intergovernmental Agreement Between the town of Castle Rock and Douglas County for the Highway 85 Wastewater Collection and Treatment [*Located along the Highway 85 Corridor North of E. Happy Canyon Rd to W. Titan Rd in northern Douglas County*]**

Mark Marlowe, Director of Castle Rock Water, presented the item.

Councilmember Dietz confirmed that we would loan the money to the project that would pay back the Town.

Mayor Pro Tem Cavey inquired who will this cost affect from the system development fee.

No public comment.

**Moved by Mayor Pro Tem Cavey, seconded by Councilmember Hollingshead, to Approve Resolution RES 2025-087 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ORD 2025-029](#) **Ordinance Authorizing the Issuance and Sale of Water and Sewer Enterprise Revenue Bonds, Series 2025, Payable Solely Out of the Net Pledged Revenues to be Derived from the Operation of the Town's Water and Sewer Enterprise; Providing Other Details Concerning the Bonds, Including, Without Limitation, Covenants and Agreements in Connection Therewith; Providing Other Matters Relating Thereto (First Reading)**

Mark Marlowe, Director of Castle Rock Water, presented the item.

No public comment.

**Moved by Councilmember Brooks, seconded by Mayor Pro Tem Cavey, to Approve Ordinance ORD 2025-029 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

**ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

None.

**ADJOURN**

**Moved by Councilmember Dietz, seconded by Mayor Pro Tem Cavey, to Adjourn. The motion passed by a vote of:**

**Yes:** 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

Meeting Adjourned at 7:26 pm.

Submitted by Lisa Anderson, Town Clerk