



STAFF REPORT

To: Honorable Mayor and Members of Town Council

Through: David L. Corliss, Town Manager

From: Mark Marlowe, P.E., Director of Castle Rock Water

Title: **Resolution Approving the Seventh Amendment to the Establishing Agreement with Plum Creek Water Reclamation Authority [4255 N. US Highway 85, Castle Rock CO 80108]**

Executive Summary

This memorandum is to request Council approval of a Resolution approving the seventh Amendment to the Plum Creek Water Reclamation Authority (PCWRA) Establishing Agreement. This amendment deals only with Board Member compensation. This is a very minor amendment. Currently, Board Members are compensated \$100 per meeting for attendance to each Board Meeting. For Castle Rock Water, this compensation is put back into Castle Rock Water's Wastewater Enterprise. We pay a bill for \$100 and receive a refund for \$100.

Board member compensation is really a relic of a time when Board Members for Castle Pines Metro District (CPMD) and Castle Pines North Metro District (CPNMD) were volunteers serving on their metro district boards. Now both Board Members are professionals working each organization, Joshua Shackelford (District Manager CPMD) and Nathan Travis (District Manager CPNMD). As such, any compensation they receive is returned to their respective organizations similar to the way this compensation is handled by Castle Rock Water. For this reason, this compensation no longer makes sense for the current board members. In essence, each organization is just reimbursing itself for costs collected by PCWRA. The amendment does allow for future volunteer board members still receiving compensation if such board members are brought back to the Board.

Notification and Outreach Efforts

There are no notification and outreach efforts necessary as part of this Amendment.

History of Past Town Council, Boards & Commissions, or Other Discussions

The PCWRA Board approved the Amendment on May 22, 2024, subject to subsequent approval by the respective boards for the Castle Pines entities and Town Council for Castle Rock Water. There have not been any other recent discussions with Town Council, Boards or Commission regarding the PCWRA Establishing Agreement and amendments.

Budget Impact

There is no impact to the wastewater budget.

Staff Recommendation

Staff recommends approval of the amendment as presented.

Proposed Motion

“I move to approve the Resolution as introduced by title.”

Alternative Motions

“I move to approve the resolution as introduced by title, with the following conditions: (list conditions).”

“I move to continue this item to the Town Council meeting on _____ date to allow additional time to (list information needed).”

Attachments

- Attachment A: Resolution
- Exhibit 1: Agreement
- Attachment B: Original Agreement