



**Town of Castle Rock  
100 North Wilcox Street  
Castle Rock, CO 80104**

Mayor Paul Donahue  
Mayor Pro Tem Jennifer Green  
Mark Heath  
Chip Wilson  
Renee Valentine  
George Teal  
Brett J. Ford

**Town Council Meeting Minutes**

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**Tuesday, July 7, 2015**

**6:00 PM**

**Council Chambers**

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**CALL TO ORDER / ROLL CALL**

Mayor Donahue called the meeting to order at 6:00 PM

**Present:** 4 - Council Member Valentine, Mayor Donahue, Council Member Wilson, and Council Member Heath

**Not Present:** 3 - Council Member Ford, Council Member Teal, and Mayor Pro-Tem Green

**COUNCIL COMMENTS**

Items presented were generally informational in nature and did not require direction from or action by Council.

[ID 2015-162](#)

Appointment: Historic Preservation Board Appointment to the Design Review Board

**Donahue moved, seconded by Valentine, to appoint Monica Crum as the representative from the Historic Preservation Board to the Design Review Board.**

**The motion passed by the following vote:**

**Aye:** 4 - Valentine, Donahue, Wilson, and Heath

**Not Present:** 3 - Ford, Teal, and Green

[ID 2015-163](#)

Appointments: Heather Lamboy and Julie Kirkpatrick (Alternate) to the Douglas County Housing Partnership Board

**Donahue moved, seconded by Heath, that the Appointments be Approved. The motion passed by the following vote:**

**Aye:** 4 - Valentine, Donahue, Wilson, and Heath

**Not Present:** 3 - Ford, Teal, and Green

[ID 2015-164](#)

Appointment: Utilities Commission

**Wilson moved, seconded by Heath, to appoint Richard D. Treich to the Utilities Commission for a term ending on May 31, 2016.**

**The motion passed by the following vote:**

**Aye:** 4 - Valentine, Donahue, Wilson, and Heath

**Not Present:** 3 - Ford, Teal, and Green

[ID 2015-165](#)

Call of Special Meeting: July 14, 2015 Joint Session with the Downtown Development Authority

**Valentine moved, seconded by Heath, to call a Special Council Meeting on July 14, 2015 at 5 PM in Town Council Chambers for a joint worksession with the Downtown Development Authority.**

**The motion passed by the following vote:**

**Aye:** 4 - Valentine, Donahue, Wilson, and Heath

**Not Present:** 3 - Ford, Teal, and Green

[ID 2015-166](#)

Proclamation: Smart Irrigation Month

Donahue read the proclamation into the record.

### UNSCHEDULED PUBLIC APPEARANCES

The following members of the public made comments or asked questions of the Council related to a variety of items that were NOT included on the regular agenda:

Jennifer Leete and Frank Gray  
Ed Rusch

John Woodrick  
Peter Cudlip

[ID 2015-167](#)

Discussion/Direction: Unscheduled Public Appearance Speaker Policy

**Donahue moved, seconded by Valentine, to continue the Discussion / Direction: Unscheduled Public Appearance Speaker Policy to the Regular Council meeting on August 18, 2015 at 6:00 PM in the Council Chambers.**

**The motion passed by the following vote:**

**Aye:** 4 - Valentine, Donahue, Wilson, and Heath

**Not Present:** 3 - Ford, Teal, and Green

### TOWN MANAGER'S REPORT

[ID 2015-168](#)

Quasi-Judicial Projects

### TOWN ATTORNEY'S REPORT

### ACCEPTANCE OF AGENDA

**Heath moved, seconded by Valentine, to accept the agenda as presented.**

**The motion passed by the following vote:**

**Aye:** 4 - Valentine, Donahue, Wilson, and Heath

**Not Present:** 3 - Ford, Teal, and Green

## CONSENT CALENDAR

[ID 2015-169](#) Minutes: May 19 and June 2, 2015 Town Council Meeting

**Heath moved, seconded by Valentine, to approve the Consent Calendar as presented.**

**The motion passed by the following vote:**

**Aye:** 4 - Valentine, Donahue, Wilson, and Heath

**Not Present:** 3 - Ford, Teal, and Green

## ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

**ORD 2015-24** Ordinance: Amending the Town's Zone District Map by Approving the Auburn Ridge Planned Development Plan No. 1 and Approving the Auburn Ridge Planned Development Plan No. 1 Zoning Regulations (Second Reading)

Item was being continued at the request of the applicant.

**Donahue moved, seconded by Valentine, to continue Ordinance No. 2015-24 to July 21, 2015 at 6:00 PM in the Council Chambers.**

**The motion passed by the following vote:**

**Aye:** 4 - Valentine, Donahue, Wilson, and Heath

**Not Present:** 3 - Ford, Teal, and Green

[ORD 2015-13](#) Ordinance: Vacating a Portion of Atrium Drive within the Proposed Promenade at Castle Rock Planned Development Plan; and Providing for its Emergency Adoption on Second and Final Reading (Second Reading)

Due to insufficient number of Councilmembers present to consider this item on an emergency basis, Donahue requested item be continued to the next regular meeting.

**Donahue moved, seconded by Valentine, to continue Ordinance No. 2015-13 to the Regular Council meeting on July 21, 2015 at 6:00 PM in the Chambers.**

**The motion passed by the following vote:**

**Aye:** 4 - Valentine, Donahue, Wilson, and Heath

**Not Present:** 3 - Ford, Teal, and Green

[RES 2015-58](#) Resolution: Approving the First Amendment to Amended and Restated Intergovernmental Agreement Regarding the Community Development Block Grant Program for Fiscal Year 2006 Administered by the U.S. Department of Housing and Urban Development

Lambo stated that the Town was working with Douglas County to reauthorize participation in the CDBG program by updating the intergovernmental agreement to comply with various changes in Federal regulations and requirements. The Town has used funding from this program for various downtown alleyway improvements and for programs at the Senior Center.

**Valentine moved, seconded by Heath to approve Resolution No. 2015-58 as presented.**

**The motion passed by the following vote:**

**Aye:** 4 - Valentine, Donahue, Wilson, and Heath

**Not Present:** 3 - Ford, Teal, and Green

[RES 2015-59](#) Resolution: Approving an Amendment to the Castle Rock Downtown Development Authority Plan of Development

Mangers stated, per prior Council direction, the proposed Resolution approved an amendment to the 2008 Downtown Development Authority Plan of Development to clarify what portion of the municipal sales tax increment must be deposited into the DDA special fund each year. Amendment provided that disposition of the sales tax increment in excess of the mandatory deposit into the DDA special fund would be determined annually by the Town Council.

The following members of the public made statements or asked questions on this item:

Frank Gray

**Valentine moved, seconded by Heath, to approve Resolution No. 2015-59 as presented.**

**The motion passed by the following vote:**

**Aye:** 4 - Valentine, Donahue, Wilson, and Heath

**Not Present:** 3 - Ford, Teal, and Green

## **ADJOURN**

The meeting was adjourned at 6:44 PM