



## Board of Building Appeals Meeting Minutes - Draft

Scott Amaral  
Ziggy Guetensberger  
Christopher Hovanetz  
Richard Morton  
Dave Perry

Monday, September 9, 2019

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

**This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.**

**\*\* ALL TIMES ARE APPROXIMATE \*\***

### DINNER FOR BOARD MEMBERS

### CALL TO ORDER

The meeting was called to order at 6:01 p.m.  
Board Member Guetensberger acted as Chair.

### ROLL CALL

**Present** 4 - Christopher Hovanetz, Dave Perry, Ziggy Guetensberger, and Richard Morton

**Not Present** 1 - Scott Amaral

**Attendance** 2 - Joseph Montoya, and Sandra Aguilar

### CERTIFICATION OF MEETING

Recording Secretary, Sandra Aguilar, confirmed that the notice of this meeting and the agenda had been posted and witnessed in accordance with the Open Meetings Law.

### APPROVAL OF MINUTES

BOBA  
2019-004

#### June 3, 2019 Board of Building Appeals Meeting Minutes

Moved by Hovanetz, seconded by Perry, that the BOBA minutes of the June 3, 2019 meeting be approved as written. The motion passed: 4-0

**Yes:** 4 - Hovanetz, Perry, Guetensberger, and Morton

**Not Present:** 1 - Amaral

### ELECTION OF OFFICERS, ETC.

BOBA  
2019-005

#### Board of Building Appeals - Election of Officers

Morton nominated and moved to accept Ziggy Guetensberger as Chair of the BOBA. The motion passed: 4-0

**Yes:** 4 - Hovanetz, Perry, Guetensberger, and Morton

**Not Present:** 1 - Amaral

**Guetensberger nominated and moved to accept Chris Hovanetz as Vice Chair of the BOBA. The motion passed: 4-0**

## **UNSCHEDULED PUBLIC APPEARANCES**

None

## **BOARD MEMBER ITEMS**

None

## **TOWN COUNCIL UPDATE**

None

## **ITEMS FROM STAFF**

### **A. Chief Building Official's Update**

Joseph Montoya, Chief Building Official, discussed that Town Council recently adopted the building codes for the Town of Castle Rock, bringing them in line with the State's 2018 standards. These changes went into effect Aug. 1, 2019. Builders with existing projects have until Jan. 1, 2020 to come into compliance. Given other communities have these same or similar codes, the builders are usually already in compliance.

Montoya recommended the Board review the Development Services Monthly Report which provides the numbers and types of permits, as well as many other planning and building information from the Town.

Montoya invited the Board to attend any of the monthly Contractor's Luncheons, with the next one on Wednesday, Sept. 11. These meetings are an effective and collaborative way for communication between the Town Staff and the building community. The meetings are held every month except July and December.

## **ADJOURN**

The meeting was adjourned at 6:21 p.m.