



**Town of Castle Rock
100 North Wilcox Street
Castle Rock, CO 80104**

Mayor Paul Donahue
Mayor Pro Tem Jennifer Green
Mark Heath
Chip Wilson
Renee Valentine
George Teal
Brett J. Ford

Town Council Meeting Minutes

Tuesday, June 16, 2015

6:00 PM

Council Chambers

CALL TO ORDER / ROLL CALL

The Meeting was Called to Order at 6:00 PM

Present: 7 - Council Member Ford, Council Member Teal, Council Member Valentine, Mayor Donahue, Mayor Pro-Tem Green, Council Member Wilson, and Council Member Heath

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Items presented were generally informational in nature and did not require direction from or action by Council.

[ID 2015-160](#)

Discussion on Unscheduled Appearances

Teal moved, seconded by Wilson, that beginning at the next meeting, the Town Council will revert to its prior rules for Unscheduled Public Appearances, specifically that individuals be allowed to speak for up to four (4) minutes, with no aggregate limit on the amount of time allotted to this item.

Slentz requested additional time to research this matter, and noted frequent changing of these rules had the potential to be problematic if it appeared the procedures were based on the content of the comment being offered. Recommended not taking action at this time but to direct staff to schedule this item on a future agenda for further discussion.

Teal moved, seconded by Wilson to **AMEND** the motion as stated to instead direct staff to schedule an agenda item regarding Unscheduled Public Comment for further discussion and direction by Council.

The **AMENDED** motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[ID 2015-152](#)

Proclamation: Castle Rock Chapter NSDAR Official Organizing Meeting

Green read the Proclamation into the record.

SCHEDULED PUBLIC APPEARANCES

[ID 2015-153](#)

Presentation: 2014 Comprehensive Annual Financial Report

Sara Kurtz of Eide Bailly, LLP, presented the Compressive Annual Financial Report for the

year ending December 31, 2014. *Eidie Bailly issued a clean or unmodified opinion, and had no comments regarding the Town's internal control structure of any of the Town's financial procedures.*

UNSCHEDULED PUBLIC APPEARANCES

The following members of the public made comments or asked questions of the Council related to a variety of items that were NOT included on the regular agenda:

*Jill Herr
Kevin Tilson*

Stacey Rogers

The Council and various staff responded to issues / concerns raised by members of the public.

TOWN MANAGER'S REPORT

[ID 2015-154](#) Quasi-Judicial Projects

[ID 2015-155](#) Update: May 2015 Monthly Department Reports

[ID 2015-156](#) Discussion/Direction: Initial Results of 2015 Community Survey

TOWN ATTORNEY'S REPORT

ACCEPTANCE OF AGENDA

Green moved, seconded by Valentine, to Accept the Agenda as presented.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

QUASI JUDICIAL HEARINGS

[RES 2015-44](#) Resolution: Approving the Crystal Valley Ranch Filing No. 13 Site Development Plan

Vossler presented an overview of the proposed plan to develop 170 single family units on 116 acres, with approximately 51% of the site remaining as open space or common area. Planning Commission unanimously recommended approval.

Noted applicant had worked with the neighboring residents and had agreed that the property adjacent to the terminus of the Lions Paw extension would be dedicated to the Painters Ridge HOA, and had also agreed to install some type of traffic calming features on Lions Paw St.

Applicant, Jerry Richmond, and Mitch Black with Norris Design, reviewed additional details of the plan, including the layout which was designed to preserve natural topography of the site.

Teal objected to the plan to have Lions Paw end in a cul-de-sac, noting this eliminated future connections between this development and the Lanterns.

The following members of the public made statements or asked questions on this item:

John Topolnicki

Richard Brust

Green moved, seconded by Valentine, that Resolution No. 2015-44 be Approved as presented.

The motion passed by the following vote:

Aye: 6 - Ford, Valentine, Donahue, Green, Wilson, and Heath

No: 1 - Teal

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[ID 2015-157](#) Discussion/Direction: Applications for the Council Community Grant Program for the 2nd Quarter 2015 (4 Applications)

Mangers reviewed applications from four entities that had applied, and noted each requested a \$500 grant.

Donahue requested staff schedule a future agenda item to review the overall program and the qualifying criteria to determine if it should continue to be funded.

Council generally concurred with Donahue's recommendation to direct staff to schedule this as a future agenda item.

Wilson moved, seconded by Heath to award \$500 to the Greater Castle Rock Art Guild.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson and Heath

Teal moved, seconded by Heath to award \$500 to the Men's Crisis Connection.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson and Heath

Heath moved, seconded by Wilson to award \$500 to Wellspring Community.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson and Heath

Wilson moved, seconded by Valentine to award \$500 to Project Recycle.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson and Heath

[RES 2015-55](#) Resolution: Approving the Settlement Agreement between the Town of Castle Rock and Meadows Metropolitan District Nos. 1-7, the Third Amendment to The Meadows (Fourth Amendment) Development Agreement and the Third Amendment to the Meadows Master Intergovernmental Agreement

Slentz reviewed key provisions of the proposed Settlement Agreement and noted approval of the Agreement and modifications to the Master Intergovernmental Agreement with the Meadows Metropolitan Districts Nos. 1-7 resolved a long-standing dispute with the Districts as to the proper allocation of water and wastewater system development fees between the Town and Districts.

Green moved, seconded by Ford, to approve Resolution No. 2015-55 as presented.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[RES 2015-56](#) Resolution: A Resolution Approving An Intergovernmental Agreement Between The Town Of Castle Rock And The Parker Water And Sanitation District For The Rueter Hess Recreation Intergovernmental Agreement

Proposed IGA authorized formation of and participation in a recreational authority that will plan, develop, finance, and construct recreational amenities at Rueter Hess Reservoir.

Green moved, seconded by Ford, to approve Resolution No. 2014-56 as presented.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[ID 2015-158](#) Discussion/Direction: Additional Charter Amendments for November 3, 2015 Coordinated Election Ballot

Misare requested direction from Council as to possible Charter Amendments for the November 2015 Coordinated Election ballot.

Council had previously directed staff to prepare a question regarding changing the date of all Regular Elections of the Town from April of even numbered years to November of even numbered years to allow them to be conducted as part of a coordinated election conducted by Douglas County.

The majority of Council also supported placement of the following questions on the November 2015 ballot:

1) Increasing the number of signatures required on a Referendum Petition from five (5) percent to ten (10) percent of the number of registered voters on the day the form of the petition was approved by the Town Clerk;

2) Increasing the number of signatures required on an Initiative Petition from ten (10) percent to fifteen (15) percent of the number of registered voters on the day the form of the petition was approved by the Town Clerk;

3) *Designation of the Towns' Website as the official location for posting of legal notices rather than the local newspaper.*

In addition, the majority of Council requested staff to research and present options for possible charter amendments in two additional areas:

- 1) *Withdrawal of a Referendum or Initiative petition;*
- 2) *Removal an individual signature from a petition.*

Councilmember Teal requested Council consider authorizing additional research on a potential amendment that would provide for the election of the Mayor at large, rather than from among the Council.

Teal moved, seconded by Wilson, to direct staff to research and prepare options for a potential charter amendment to provide for the election of the Mayor at large.

The motion failed by the following vote:

Aye: 3 - Teal, Wilson, and Heath

No: 4 - Ford, Valentine, Donahue, and Green

[RES 2015-57](#) Resolution: Approving an Option Agreement for Acquisition of Chatfield Reservoir Reallocation Project Shares from the State of Colorado

Benak reviewed key terms of proposed agreement whereby Town would have the opportunity to reserve the option to purchase additional storage capacity in Chatfield Reservoir (up to 1,300 acre-feet as needed) for future use at the current price per acre foot.

Green moved, seconded by Heath, to approve Resolution No. 2015-57 as presented.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[ID 2015-161](#) Extension of Meeting

Donahue moved, seconded by Teal, to extend the meeting until 10:00 PM

The motion passed by the following vote:

Aye: 6 - Teal, Valentine, Donahue, Green, Wilson, and Heath

No: 1 - Ford

[ID 2015-159](#) Direction/Discussion: Effluent Water Leases

Reviewed proposal to terminate the existing exclusive lease with Centennial Water and Sanitation District for reuse of water in Plum Creek, and make the opportunity to lease this water available to other interested entities, at the current market rate. Revenues from these leases are invested back into the long term water plan. Utilities Commission

supports the changes recommended by staff. Noted if Council also supported the recommendation, staff would develop a non-exclusive lease agreement to bring back for Council consideration in July.

Valentine moved, seconded by Ford, to direct staff to proceed with termination of the existing Water Lease with Centennial and develop a non-exclusive, first-come first-serve lease agreement for use with Centennial and/or other entities, and inform other potentially interested entities of our new offer price and water delivery schedule.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[ORD 2015-23](#) Ordinance: Amending Title 15.34.010 of the Castle Rock Municipal Code adopting by reference as Primary Code the 2015 the Grading, Erosion, and Sediment Control (GESC) and Drainage, Erosion and Sediment Control (DESC) Manual (Second Reading)

Ordinance was presented on second reading with no changes, and no additional public comment received. Changes to the GESC/DESC Manual generally included updates to policy and procedures that are no longer applicable or were needed to align with current development and regulatory practices since the last revision in 2011.

Ford moved, seconded by Teal, to approve Ordinance No. 2015-23 on Second Reading as presented.

The motion passed by the following vote:

ADJOURN

The meeting was adjourned at 9:36 PM