



## Town Council Agenda - Final-Amended

Mayor Jason Gray  
Mayor Pro Tem Laura Cavey  
Councilmember Ryan Hollingshead  
Councilmember Kevin Bracken  
Councilmember Mark Davis  
Councilmember Max Brooks  
Councilmember Tim Dietz

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Tuesday, April 1, 2025

6:00 PM

Town Hall Council Chambers  
100 North Wilcox Street  
Castle Rock, CO 80104  
[www.CRgov.com/CouncilMeeting](http://www.CRgov.com/CouncilMeeting)

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*This meeting is open to the public. All times indicated on the agenda are approximate. Town Council Meetings are also streamed online in real time at [www.CRgov.com/WatchCouncil](http://www.CRgov.com/WatchCouncil), and are broadcast for Comcast Cable subscribers on Channel 22 (please note there is a delay to the broadcast). Public Comments may also be submitted in writing online at [www.CRgov.com/CouncilComments](http://www.CRgov.com/CouncilComments) by 1:00 p.m. April 1, 2025, to be included in the public record. If you are unable to access any portion of these materials due to a disability as defined under Colorado House Bill 21-1110, please call us at 303-663-4440, email the Town's accessibility team at [accessibility@CRgov.com](mailto:accessibility@CRgov.com) or submit an accommodation request form at [www.CRgov.com/A11yRequest](http://www.CRgov.com/A11yRequest)*

### 5:00 pm COUNCIL DINNER & INFORMAL DISCUSSION

### 6:00 pm INVOCATION

### 6:05 pm CALL TO ORDER / ROLL CALL

#### - PLEDGE OF ALLEGIANCE

#### - COUNCIL COMMENTS

1. [PROC 2025-003](#) Proclamation: Mayor's Challenge Supporting April as Water Conservation Month (For Presentation - Approved on March 18, 2025 by a vote 7-0)

**Attachments:** [Attachment A: Proclamation](#)

#### - UNSCHEDULED PUBLIC APPEARANCES

#### - TOWN MANAGER'S REPORT

2. [ID 2025-040](#) Update: Calendar Reminders

**Attachments:** [Calendar items](#)

3. [ID 2025-045](#) Update: Annual Recruitment of Citizen Volunteers to Town Boards and Commissions

**Attachments:** [Attached A: RES 2019-048 Resolution Approving an Amended Policy Regarding](#)  
[Attachment B: 2023 Boards & Commissions Roster](#)  
[Attachment C: 2025 Council Liaison designations](#)

4. [ID 2025-041](#) Update: Legislative Update

**Attachments:** [Staff Presentation](#)



- **QUASI JUDICIAL HEARINGS**

13. [ORD  
2025-012](#) Ordinance Authorizing the Conveyance of Lot 1, Block 2, Crystal Valley Ranch Filing 14, from the Town of Castle Rock to CVR PA3A LLC (First Reading) (located north of Crystal Valley Parkway, east of Rhyolite Park and west of Lake Gulch Road)

**Attachments:** [Staff Report](#)  
[Attachment A: Vicinity Map](#)  
[Attachment B: Ordinance](#)  
[Attachment C: DCSD Written Notice Letter](#)  
[Attachment D: CVR DA, Article VII, Section 7.01](#)  
[Attachment E: Agreement to Surplus School Site \(signed by School and Develc](#)  
[Attachment F: Public Comment](#)  
[Staff Presentation](#)

14. [RES  
2025-040](#) Resolution Finding that Certain Property, which is the Subject of a Petition for Annexation Submitted by JRW Family Limited Partnership LLLP, is Eligible for Annexation Under Article II, Section 30 of the Colorado Constitution and Sections 31-12-104 and 31-12-105, C.R.S. (Pine Canyon Annexation)

**Attachments:** [Staff Report](#)  
[Attachment A: Vicinity Map](#)  
[Attachment B: Resolution](#)  
[Attachment C: Annexation Plat/Map](#)  
[Staff Presentation](#)

- **ADDITIONAL ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

15. [ORD  
2025-013](#) Ordinance Amending Various Provisions of Chapter 15.64 and Section 17.04.060 of the Castle Rock Municipal Code Regarding the Mailing of Written Notice of Public Hearings to Neighboring Property Owners and Homeowner Associations (Second Reading - Approved on First Reading on April 1, 2025, by a vote 7-0)

**Attachments:** [Staff Report](#)  
[Attachment A: Ordinance](#)  
[Attachment B: Noticing Distance Matrix](#)  
[Staff Presentation](#)

16. [ORD  
2025-014](#) Ordinance Amending Chapter 17.58 of the Castle Rock Municipal Code Regarding Exterior Lighting (Second Reading - Approved on First Reading on April 1, 2025, by a vote 7-0)

**Attachments:** [Staff Presentation](#)

17. [DIR 2025-015](#) Five-Year Capital Improvement Program Update, Plus Recommended Douglas County Priorities for CDOT Projects
- Attachments:**     [Attachment A: Map of CDOT Project Locations](#)  
                          [Attachment B: Current Technical Working Group Draft List of Priority Projects](#)  
                          [Staff Presentation](#)
18. [RES 2025-041](#) Resolution Approving the First Restated Town of Castle Rock and Parker Water and Sanitation District Intergovernmental Agreement for Shared Use of Newlin Gulch Aqueduct No. 2 (aka PWSD Diversion Structure) [located south and east of the intersection of Stroh Road and Crowfoot Valley Road in Parker]
- Attachments:**     [Staff Report](#)  
                          [Attachment A: Resolution](#)  
                          [Exhibit 1: First Restated IGA](#)  
                          [Attachment B: Original Agreement](#)  
                          [Staff Presentation](#)
- **ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**
- **ADJOURN TO EXECUTIVE SESSION - NOT TO RETURN**
19. [EXEC 2025-001](#) Executive Session: 1) Matters Relating to the Platte Valley Water Partnership Fremont Butte Reservoir Land Purchase, and 2) Receiving Legal Advice on Questions Related to Sewer Infrastructure