



## Castle Rock Water Commission Meeting Minutes - Draft

Todd Warnke, Chair  
John Wright, Vice Chair  
Commissioner Wyn Barrett  
Commissioner Kathryn Gienger  
Commissioner Ben Johnson  
Commissioner Bill Leung  
Commissioner Katherine Redmond

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Wednesday, August 25, 2021

6:00 PM

Castle Rock Water  
175 Kellogg Ct., Bldg. 183  
Castle Rock, CO 80109

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This meeting is open to the public and will be held in a hybrid format in accordance with Town Council Meeting Special Procedures During Declared Disasters. The in-person meeting will be held at 183 Kellogg Ct. Castle Rock CO 80109 or this meeting can be accessed online at: <https://crgov.webex.com/crgov/j.php?MTID=m6760502568c2aa02140375b0e77378c5> the meeting password is:

GWbM2DRW2y6 (49262379 from video systems) or phone in by calling (720) 650-7664, meeting code 1469759165##. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

### CALL TO ORDER / ROLL CALL

- Present** 7 - Chair Todd Warnke, Commissioner Bill Leung, Commissioner Katherine Redmond, Commissioner Kathryn Gienger, Commissioner Ben Johnson, Commissioner Wyn Barrett, and Vice Chair John Wright
- Attendance** 7 - Caryn Johnson, Mark Marlowe, David Van Dellen, Matt Benak, Sandra Aguilar, Walt Schwarz, and MaryJo Woodrick

### TOUR OF NEW ADMINISTRATION AND CUSTOMER SERVICE BLDG

Time was allowed for Water Commission Board members to take a tour of the New Administration & Customer Service Building. The move in date is scheduled for September 16th and 17th. The next Water Commission meeting will be in the new building.

### COUNCIL UPDATE

Time was allowed for Councilmember Johnson to share an update on Town Council items.

### COMMISSION COMMENTS

Time was allowed for Commissioner Comments.

### ADMINISTRATIVE BUSINESS

[WC 2021-076](#)

#### Approval of the July 28, 2021 Meeting Minutes Town Council Agenda Date: NA

It was moved by Kathryn Gienger and seconded by John Wright to approve the meeting minutes for the July 28, 2021 meeting as written. The motion passed with a vote of 4-0-3 Katherine Redmond, Bill Leung, and Ben Johnson abstained.

**Yes:** 4 - Chair Warnke, Commissioner Gienger, Commissioner Barrett, and Vice Chair Wright

**Abstain:** 3 - Commissioner Leung, Commissioner Redmond, and Commissioner Johnson

## **ACTION ITEMS (HIGH PRIORITY / TIME CRITICAL)**

### [WC 2021-077](#)

#### **Resolution Approving a Construction Contract Between the Town of Castle Rock and JBS Pipeline, LLC for the Craig and Gould North Infrastructure Improvements Project *North of Fifth Street, and East of Front Street*** **Town Council Agenda Date:** September 21, 2021

Mr. Van Dellen explained that the Craig & Gould North Infrastructure Project is phase II of the project that was started in 2007 with the improvements to the south section of Craig & Gould. This project is a partnership with Public Works. The target of this project is to replace water and sewer lines, add a new storm sewer system, and complete street improvements.

Bid information was sent to 7 pre-qualified Contractors. Staff received 5 bids back. JBS Pipeline was selected as the contractor. The budget for this project is \$6,917,215. The timeline is to begin the project in November 2021 with the anticipated completion in August 2023.

Mr. Van Dellen also explained that staff has done extensive outreach with the community during the design phase. Staff will also send out regular updates via email and website, as well 48-hour notice prior to planned service disruptions.

Commissioner Warnke asked how many homes will be affected? Ms. Horton explained that it impacts 62 service lines. Some are multifamily homes.

**John Wright moved to recommend Town Council approval of the Resolution as presented. Wyn Barrett seconded the motion. Passed unanimously 7-0.**

**Yes:** 7 - Chair Warnke, Commissioner Leung, Commissioner Redmond, Commissioner Gienger, Commissioner Johnson, Commissioner Barrett, and Vice Chair Wright

### [WC 2021-078](#)

#### **Update on 2022 Rates and Fees** **Town Council Agenda Date:** September 21, 2021

Mr. Marlowe shared the 2022 rates and fees recommendations.

##### **Recommended Residential Rates:**

- No change in Water Rates
- 3% increase in the Water Resources Rate
- 2.5% increase in the Stormwater Rate
- 5% decrease in the Wastewater Rates

##### **Recommended System Development Fees:**

- 7% increase in Water System Development Fees
- 15% increase in the Renewable Water Resources System Development Fees
- 8% increase in Stormwater Development Impact Fees in Plum Creek
- 4% increase in Stormwater Development Impact Fees in Cherry Creek
- 4% increase in Wastewater System Development Fees

Mr. Marlowe also explained that with these increases, Castle Rock Water (CRW) rates and fees are still competitive with other like Water Providers.

Mr. Marlowe has shared the information with the development community.

Commissioner Barrett asked if commercial/non-residential customers pay a different fee than residential accounts? Mr. Marlowe explained that yes they have different fee structures.

Commissioner Barrett asked what the guidelines are for new sod? Mr. Marlowe explained that customers can get a “new lawn” exemption. It allows the customer to water everyday instead of every third day but the customer still must water during watering hours, i.e. after 8 pm and before 8 am.

**John Wright moved to recommend Town Council approval of the Rates and Fees as presented. Bill Leung seconded the motion. Passed unanimously 7-0.**

**Yes:** 7 - Chair Warnke, Commissioner Leung, Commissioner Redmond, Commissioner Gienger, Commissioner Johnson, Commissioner Barrett, and Vice Chair Wright

## **DIRECTOR FOLLOW-UP AND INFORMATIONAL / UPDATE ITEMS**

[WC 2021-079](#)

### **Update on Bid Results for the Castle Pines North Metro District Water Rights Town Council Agenda Date: NA**

Mr. Marlowe shared the results from the Castle Pines North Metro District Water Rights bid. He explained that the cost was definitely higher than expected. Staff feels that some of this is due to the issues currently affecting the Colorado River.

**WC 2021-081**

### **ColoradoScape Contest Town Council Agenda Date: NA**

Ms. Aguilar shared that the ColoradoScape contest received thirteen entries this year. She would like to have the Water Commission Members vote to narrow the videos to the final five. The final five videos will be placed on the Town’s Social Media, so that the community can vote for the final winner.

Ms. Woodrick will send out all thirteen videos and the score sheet. Ms. Aguilar would like to have the score sheets returned before 8:00 am on Friday morning.

[WC 2021-080](#)

### **Upcoming town Council Items**

**Town Council Agenda Date: NA**

This is a standing item that will be used to share information about projects that are being worked on at the time of the meeting but that staff doesn't have information ready yet.

There were no items for this meeting.

**COMMISSIONER MEETING COMMENTS**

Time was allowed for Commissioner Comments.