



## Town Council Meeting Minutes - Final

Mayor Jason Gray  
Mayor Pro Tem Desiree LaFleur  
Councilmember Ryan Hollingshead  
Councilmember Laura Cavey  
Councilmember Kevin Bracken  
Councilmember Max Brooks  
Councilmember Tim Dietz

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Tuesday, October 1, 2024

6:00 PM

Town Hall Council Chambers  
100 North Wilcox Street  
Castle Rock, CO 80104  
[www.CRgov.com/CouncilMeeting](http://www.CRgov.com/CouncilMeeting)

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### COUNCIL DINNER & INFORMAL DISCUSSION

#### INVOCATION

Mayo Gray provided the Invocation.

#### CALL TO ORDER / ROLL CALL

Councilmember Cavey attended remotely.

**Present:** 7 - Mayor Gray, Mayor Pro Tem LaFleur, Councilmember Hollingshead, Councilmember Cavey, Councilmember Bracken, Councilmember Brooks, Councilmember Dietz

#### PLEDGE OF ALLEGIANCE

#### COUNCIL COMMENTS

Mayor Gray commented on the event with Wellspring and noted that it is Breast Cancer Awareness Month. He commented that he recently got the Blue Book for the election and encouraged everyone to vote.

Councilmember Hollingshead thanked all the volunteers and community partners. He commented that Oktoberfest was a great event and that next week is Restaurant week.

Councilmember Cavey thanked staff for the groundbreaking for the Crystal Valley Interchange.

Councilmember Bracken was out of the Town and missed the events.

Councilmember Brooks commented on the upcoming election and thanked the speakers that showed up last week to voice their concerns. He encouraged residents to come speak up.

Councilmember Dietz thanked staff for putting on the groundbreaking and encouraged citizens to vote as soon as they receive their ballots.

Mayor Pro Tem LaFleur thanked staff for the District 4 open house.

[INTRO  
2024-001](#)

**Introduction: Brazilian Polícia Civil de Santa Catarina (PCSC),  
introduced by Castle Rock Police Department**

Police Chief Cauley introduced some officers from Brazil. They are here to learn from each other about Policing.

[EXEC  
2024-008](#)

**Executive Session Report: September 17, 2024 - A conference with  
the Town Attorney, to be conducted in accordance with Section  
24-6-402(4)(b), C.R.S., for the purpose of receiving legal advice on  
the Douglas County Pine Canyon Development Rezoning and Water  
Appeal**

[PROC  
2024-010](#)

**Proclamation: Fire Prevention Week October 6-12, 2024 (For  
Presentation - Approved on September 17, 2024 by a vote 7-0)**

Mayor Gray read the proclamation into the record. Sparky the Fire Department mascot attended.

## UNSCHEDULED PUBLIC APPEARANCES

No public comment.

## TOWN MANAGER'S REPORT

[ID 2024-105](#)      **Update: Calendar Reminders**

[ID 2024-106](#)      **Development Services Project Updates**

[ID 2024-107](#)      **Update: Quasi-Judicial Projects**

## TOWN ATTORNEY'S REPORT

[ID 2024-108](#)      **Update: Bella Mesa Metropolitan District Bond Refunding**

Mike Hyman, Town Attorney, presented the item.

Councilmember Brooks asked why this wasn't under a public hearing item. Hyman stated if there is an approval required, it would be a public hearing. This situation is for Council review only.

Councilmember Dietz asked who would be buying these bonds and can they be purchased by the public. The applicant stated these bonds must be sold in \$500,000 denominations.

## ACCEPTANCE OF AGENDA

**Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to  
Approve the Agenda as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

## CONSENT CALENDAR

**Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Approve the Consent Calendar as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[RES 2024-100](#) **Resolution Approving the Amended Bylaws of the Board of Trustees of the Castle Rock Volunteer Firefighters Pension Fund**

[RES 2024-101](#) **Resolution Approving a Variance Pursuant to Chapter 9.16.070E of the Castle Rock Municipal Code for Night Time Construction Work Related to the Cobblestone Ranch Water Storage Tank 18 Project**  
*[Pleasant View Drive and Antelope Place]*

[PROC 2024-011](#) **Proclamation: Domestic Violence Awareness Month & Purple Thursday** (For Council Action - Presentation on October 15, 2024)

[MIN 2024-018](#) **Minutes: September 17, 2024 Draft Minutes**

## ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[ORD 2024-020](#) **Ordinance Levying General Property Taxes on Behalf of the Castle Rock Downtown Development Authority for the Year 2024, to be Collected in 2025 (First Reading)**

David Corliss, Town Manager, explained the Downtown Alliance finance structure.

Kevin Tilson presented the item.

No public comment.

**Moved by Mayor Pro Tem LaFleur, seconded by Councilmember Bracken, to Approve Ordinance ORD 2024-020 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[RES 2024-102](#) **Resolution Approving the Proposed 2025 Fiscal Year Budget for the Castle Rock Downtown Development Authority**

Kevin Tilson presented the item.

Councilmember Brooks inquired about a facade grant a business is interested in.

No public comment.

**Moved by Mayor Pro Tem LaFleur, seconded by Councilmember Brooks, to Approve Resolution RES 2024-102 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[ORD 2024-021](#) **Ordinance Approving the Grant of a Cable Franchise to Comcast Colorado IX, LLC, and Authorizing the Execution of a Cable Franchise Agreement Between Comcast Colorado IX, LLC, and the Town of Castle Rock (First Reading)**

Kristin Read, Assistant Town Manager, presented the item.

No public comment.

**Moved by Councilmember Hollingshead, seconded by Councilmember Dietz, to Approve Ordinance ORD 2024-021 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[DIR 2024-019](#) **Discussion/Direction: Home Occupation Regulations**

Tara Vargish, Director of Development Services, presented the information.

Mayor Pro Tem LaFleur feels some of these types of businesses are being conducted now.

Mayor Gray feels if is not causing traffic concerns and we aren't receiving complaints, he feels personal services and animal grooming are fine.

Councilmember Hollingshead feels it is reasonable to allow personal services and animal grooming as long as it doesn't impact traffic.

Councilmember Brooks feels the traffic language could be more specific.

No public comment.

**Moved by Mayor Pro Tem LaFleur, seconded by Mayor Gray, to Direct Staff to evaluate the list of home occupation to allow personal services and animal grooming. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[RES 2024-103](#) **Resolution Approving the Infrastructure Development and Purchase Agreement and Water Lease Agreement between the Town of Castle Rock, acting by and through the Castle Rock Water Enterprise, and Tallgrass Colorado Municipal Water, LLC [Lost Creek area of Weld County, Colorado]**

Mark Marlowe, Director of Castle Rock Water, presented the item.

No public comment.

**Moved by Mayor Pro Tem LaFleur, seconded by Councilmember Dietz, to Approve Resolution RES 2024-103 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

**ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

**ADJOURN**

**Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Adjourn. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

Meeting adjourned at 7:50 pm

Submitted by:

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Lisa Anderson, Town Clerk