

M O N T H L Y R E P O R T F O R T H E

OFFICE OF TOWN CLERK

*Providing exceptional public service
to our community and internal partners, with
a commitment to integrity, honesty, and
accountability, while conforming to the
highest standards of conduct and ethics.*



FEBRUARY 2023





Elections

www.CRgov.com/elections

Guardians of Democracy
Designated Election Official
FCPA Filing Officer

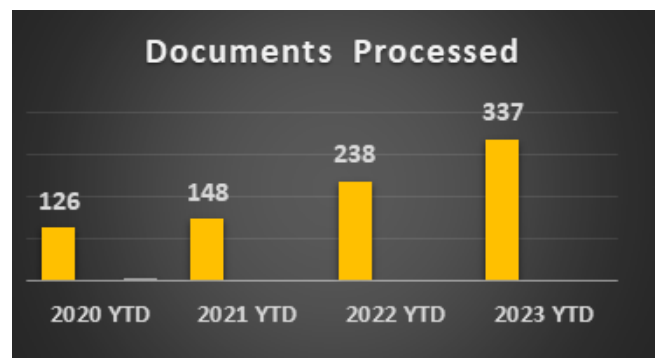
No Planned Election in 2023 at this time

Records

www.CRgov.com/municipal code

Historian, Archivist, Keeper of the
Laws, Legal Notices

Route and execute Town documents
Codify Town laws
Archive Town records into Alchemy
Publish and post legal notices
Process recordings and agreements for Legal

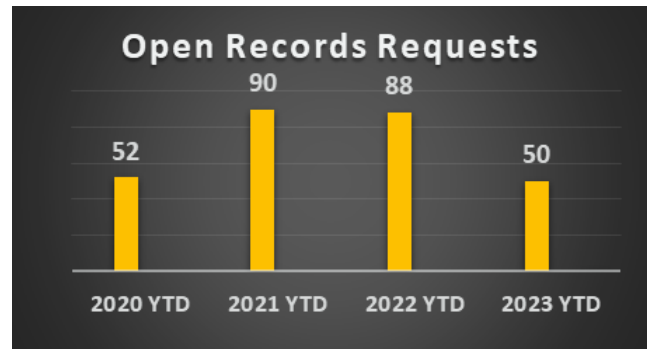


CORA Requests

www.CRgov.com/openrecords

Provide Transparency to the Public

Coordinate with departments to fill
public records requests under
Colorado Open Records Act

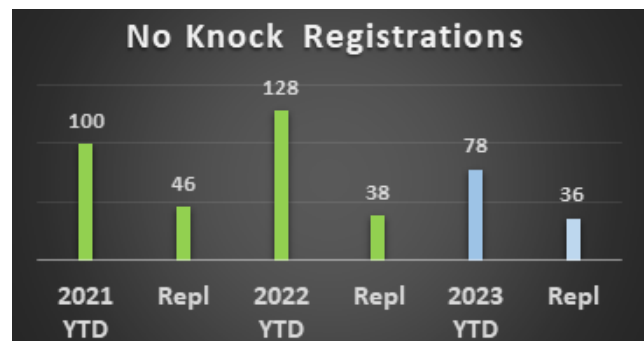


No Knock Program

www.CRgov.com/noknock

Program Created in 2008

*8, ' *' Total*





Liquor Licensing Authority

Hearings for all New licenses and Special Event permits are on the Public Notice calendar on the website and posted at the location for 10 days.

All Hearings for New licenses are posted in the newspaper at least 10 days prior to the hearing.

Modifications

Safeway for Wine Sales - Issued
King Soopers on Ridge Road for Wine Sales - Issued
Walmart for Wine Sales - Issued

New Licenses

Dilly Dally Scissors & Scotch
Pending:
Perry Street Social District - pending CO
Courtyard Social - Hearing 4/20

Businesses that Changed Owners

Plum Creek Golf Pending
South Garden
Scissors and Scotch
Crave

Approve Events

3/10 Turkey Federation, Kirk Hall
3/18 Shamrock Stampede, Event Center
3/24 Wine Education, Grange
8/18 Ducks Unlimited, Kirk Hall

Closed Businesses

Siena

Surrendered Licenses

n/a



Liquor Revenues

2017 \$18,270
2021 \$30,751
2022 \$33,441

	2017	2018	2019	2020	2021	2022
New:	3	7	8	12	14	10
Transfers:	11	9	6	6	4	7
Special Events:	77	77	77	32	61	73
Modifications:	7	11	10	22	7	10
Other:	155	145	143	187	202	266



Happenings

Elections

- *Re-write of the Election Code and currently with CML liaison to review edits. Will also adjust to legislation currently being proposed in the state legislature.*

Other

- ***ADA Compatibility - Website, Documents, and CORA requests***
 - *Participating on the Team to brainstorm and find solutions*
- *Town Clerk on FMLA leave and working remotely*