



**Planning Commission Meeting
August 24, 2017
Minutes**

Chair Brooks called the meeting to order at 6:03 p.m.

Roll Call:

Commission Members Present: Chair Max Brooks, Commissioners Laurie Van Court, Charles Fletcher, James Briggs, and Victoria Sikes. Vice Chair David Kay arrived at 6:05 p.m.

Commission Members Absent: Eric Bender

Town Council Members Present: None

Staff Members Present: Heidi Hugdahl, Deputy Town Attorney
Kevin Wrede, Planning Manager
Sandy Vossler, Senior Planner
Sharon Chavez, Recording Secretary

Certification of Meeting: (6:03 p.m.)

Ms. Chavez confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

Approval of Minutes – August 10, 2017: (6:04p.m.)

Motion: Commissioner Van Court moved to approve the August 10, 2017 minutes. Commissioner Fletcher seconded the motion.

Passed: 5-0-0

Public Hearing Items:

A. Crystal Valley Ranch Filing No. 11 Site Development Plan

(6:04 p.m.) Vossler: Crystal Valley Ranch Development Company is proposing a Site Development Plan (SDP) for 140 single-family detached units and 2.5 acres of open space and landscape tracts. A soft surface trail will connect to the Crystal Valley trail system.

(6:09 p.m.) Tom Reiff, Transportation Planner, Public Works, joined Ms. Vossler during her presentation.

Applicant Presentation: (6:18 p.m.) Jim Mill, Legacy Consulting, presented and answered questions.

Public Comment: (6:23 p.m.) None

Motion: (6:26 p.m.) Commissioner Van Court moved to recommend that Town Council approve the proposed Crystal Valley Ranch Filing No. 11 Site Development Plan. Commissioner Fletcher seconded the motion.

Passed: (6:26 p.m.) 6-0-0

Commissioner Items: (6:27 p.m.)

- A. **Quorum for Regular Meeting September 14, 2017:** All Commissioners present will be in attendance.
- B. **Quorum for Regular Meeting September 28, 2017:** All Commissioners present will be in attendance.
- C. **Committee Reports:** None

Staff Update: (6:27 p.m.) None

Town Council Update: (6:27 p.m.) None

Adjourn to Study Session: (6:28 p.m.) Chair Brooks adjourned.

Minutes approved by the Planning Commission on September 14, 2017 by a vote of _____ in favor, _____ opposed, with _____ abstention(s).

Planning Commission

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