



## Board of Adjustment Meeting Minutes

Ryan Purcell - Chair  
Mindy Bandimere-Jordan - Vice Chair  
Susan MacAfee  
Chuck Kocher

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Thursday, December 4, 2025

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

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This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed. If you are unable to access any portion of these materials due to a disability as defined under Colorado House Bill 21-1110, please call us at 303-663-4440, email the Town's accessibility team at [accessibility@CRgov.com](mailto:accessibility@CRgov.com) or submit an accommodation request form: [CRgov.com/A11yRequest](https://CRgov.com/A11yRequest).

**\*\* ALL TIMES ARE APPROXIMATE \*\***

**DINNER FOR BOARD MEMBERS**

**CALL TO ORDER**

**ROLL CALL**

**CERTIFICATION OF MEETING**

**APPROVAL OF MINUTES**

[BOA 2025-004](#)

September 4, 2025 Board of Adjustment Meeting Minutes

**Attachments:** [September 4, 2025 Board of Adjustment Minutes](#)

**RESOLUTION OF APPRECIATION**

[BOA 2025-005](#)

Resolution of Appreciation: Eric Richards, Board of Adjustment

**Attachments:** [Attachment A: Resolution of Appreciation, Eric Richards](#)

**PUBLIC HEARING ITEMS**

[BOA 2025-007](#)

Request for Approval of Variance from the Rear Yard

Setback

PD (Planned Development)

**Attachments:** [STAFF MEMO](#)

[Attachment A: BOA25-0005 - 3962 SCARLET OAK COURT - MEETING PACKAGE](#)

**TOWN COUNCIL UPDATE**

**BOARD MEMBER ITEMS**

**ITEMS FROM STAFF**

**ADJOURN**