

# Town Council Meeting Minutes - Draft

Mayor Jason Gray
Mayor Pro Tem Laura Cavey
Councilmember Ryan Hollingshead
Councilmember Kevin Bracken
Councilmember Mark Davis
Councilmember Max Brooks
Councilmember Tim Dietz

Tuesday, November 4, 2025

6:00 PM

Town Hall Council Chambers 100 North Wilcox Street Castle Rock, CO 80104 www.CRgov.com/CouncilMeeting

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## **COUNCIL DINNER & INFORMAL DISCUSSION**

#### INVOCATION

Mayor Gray provided the Invocation.

## **CALL TO ORDER / ROLL CALL**

Present: 7 - M

Mayor Gray, Mayor Pro Tem Cavey, Councilmember Hollingshead, Councilmember Bracken, Councilmember Davis, Councilmember Brooks, Councilmember Dietz

#### PLEDGE OF ALLEGIANCE

## **COUNCIL COMMENTS**

Mayor Gray gave a reminder to vote, and November is Men's Health Month. Mayor Gray highlighted the Parks and Recreation department. They put all the holiday lights up and we appreciate it. Recent accomplishments are Lost Canyon Ranch 600+ acres, East Plum Creek 9 miles, Cantril school, and Jeff Brauer was awarded the 2025 Fellow Award from the Colorado Recreation Association.

Councilmember Brooks extended his thoughts to a baseball player in Parker that lost his battle with cancer.

Councilmember Dietz reminded citizens November 11 is Veterans Day.

November 8 at 11am at the Veterans Memorial they will hold the Veterans Day celebration.

PROC 2025-014

Proclamation: Crash Responder Safety Week, November 17-21, 2025

(For Presentation - Approved on October 21, 2025, by a vote 6-0)

Mayor Gray read the proclamation into the record.

ID 2025-119

Presentation: Bob Pasicznyuk, Douglas County Libraries

Bob Pasicznyuk, Director of Douglas County Libraries, provided an overview of the Library.

Mayor Pro Tem Cavey thanked them as her mother visited the library most every day when she stayed with her and thought it was one of the best libraries she had been in.

## **UNSCHEDULED PUBLIC APPEARANCES**

Citizens that addressed Council:

Sarah Warren, lives off of 5th street. They were excited to see that a sidewalk is planned on their street, and disappointed that it has been delayed again and asked if it could be moved up in priority.

<u>ID 2025-125</u> Unscheduled Public Comments: November 4, 2025

## **TOWN MANAGER'S REPORT**

<u>ID 2025-120</u>	Update: Calendar Reminders
	Matt Gohl, Assistant Town Manager, presented upcoming calendar items.
<u>ID 2025-121</u>	<b>Update: Water Court Cases</b> [Cases located in Douglas County, Weld County, and other areas near the Lower South Platte River]
ID 2025-122	Update: Residential Unit Data (through September 30, 2025) with Potential Buildout Estimates
	Tara Vargish, Director of Development Services, provided her report.
<u>ID 2025-123</u>	Development Services Project Updates
ID 2025-124	Update: Quasi-Judicial Projects

#### TOWN ATTORNEY'S REPORT

No report.

## **ACCEPTANCE OF AGENDA**

Moved by Councilmember Hollingshead, seconded by Councilmember Davis, to Approve the Agenda as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

# **CONSENT CALENDAR**

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Brooks, to Approve the Consent Calendar as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

ORD 2025-036 Ordinance Repealing and Replacing Sections 10.04.010, 10.04.020, 10.04.030 and 10.04.040 of the Municipal Code and Adopting by Reference as a Primary Code, with Certain Amendments, the Model

Traffic Code for Colorado November 2024 Revision 1.0; and Amending Sections 10.20.040 and 10.20.050 of the Municipal Code to Accurately Reference Relevant State Statutes (Second Reading - Approved on First Reading on October 21, 2025, by a vote 6-0)

ORD 2025-037 Ordinance Approving Supplemental Appropriations for the 2025

Budget and the Third Amendment to the 2025 Budget (Second Reading - Approved on First Reading on October 21, 2025, by a vote

7-0)

ORD 2025-038 Ordinance Vacating Certain Right-Of-Way Located within the

Northwest 1/4 of Section 11, Township 8 South, Range 67 West of the 6th P.M., Town of Castle Rock, County of Douglas, State of Colorado (Second Reading - Approved on First Reading on October 21, 2025, by a vote 7-0) (0.42 acres located west of Prairie Hawk Drive

and south of Topeka Way]

MIN 2025-021 Minutes: October 21, 2025 Town Council Meeting

#### **QUASI JUDICIAL HEARINGS**

RES 2025-140 Resolu

Resolution Approving a Site Development Plan for a Commercial Development within the Plum Creek West Planned Development (Foundation Auto Dealership) [6.43-acre site located at the corner of South Wilcox Street and Brookside Circle]

Mayor Gray confirmed there is no conflict of interest and that the item was properly noticed.

Tara Varish, Director of Development Services, presented the item.

Councilmember Dietz asked about lighting. Vargish stated the lighting is required to be shielded. The display area will be on the north side along South Wilcox Street. Larger lighted signs would have to be approved.

The applicant provided a presentation showing it south of the existing Castle Rock Auto dealership.

Councilmember Dietz asked if the Town can prohibit people from using the dirt strip in front of the existing dealer to turn around.

Councilmember Davis thanked them for making the turn lane on South Wilcox.

No public comment.

Moved by Councilmember Hollingshead, seconded by Councilmember Davis, to Approve Quasi-Judicial Resolution RES 2025-140 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

## **ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

RES 2025-141 Resolution Approving the Third Amendment to the Services

Agreement with Burns & McDonnell Engineering Company, Inc. for the Chatfield Pump Back Project for Engineering and Design

Services [Located in Northwestern Douglas County]

Mark Marlowe, Director of Castle Rock Water, presented the item.

No public comment.

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Bracken, to Approve Resolution RES 2025-141 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

#### ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES

## **ADJOURN**

Moved by Councilmember Brooks, seconded by Mayor Pro Tem Cavey, to Adjourn. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

Meeting adjourned at 7pm.

Submitted by Lisa Anderson, Town Clerk