

RESOLUTION NO. 2025-063

A RESOLUTION WAIVING THE FORMAL WRITTEN BIDDING REQUIREMENT ON THE BASIS OF SOLE SOURCE AND APPROVING AN EQUIPMENT ACQUISITION AGREEMENT WITH BNT ENTERPRISES, LLC D/B/A PEAK MOTOR COACH FOR THE ACQUISITION OF TWO AMBULANCES

WHEREAS, the Town of Castle Rock, Colorado (the “Town”), has identified a vendor to provide a replacement ambulance for an aging unit in the Castle Rock Fire Department’s fleet of ambulances, and another ambulance to serve as a new addition to the fleet in order to be able to place a fourth ambulance in service on a daily basis operating out of Station 155; and

WHEREAS, the Town has determined BNT Enterprises, LLC d/b/a Peak Motor Coach (the “Vendor”), is best qualified to provide these two new ambulances; and

WHEREAS, under the Town Purchasing Policies and Procedures, the requirement for formal written sealed bids may be waived where only one known source exists, only one single supplier can fulfill the requirements, the service is of a unique nature, the service allows for standardization with existing equipment, or the Town currently has a contract in place with a contractor for similar work (“sole source”); and

WHEREAS, according to Section 3.02.060.A.4 of the Castle Rock Municipal Code, Town Council has the authority to waive the requirement for formal written sealed bids on the basis of sole source for the procurement of work or services in excess of \$250,000; and

WHEREAS, because the product is of a unique nature and will allow for standardization with existing equipment within the Castle Rock Fire Department’s fleet, Town staff recommends Town Council waive the formal written sealed bid requirement on the basis of sole source; and

WHEREAS, subject to Town Council’s waiver of the requirement for formal written sealed bids, the Town and the Vendor have agreed to the terms and conditions by which the Vendor will provide the two ambulances (the “Agreement”).

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CASTLE ROCK, COLORADO AS FOLLOWS:

Section 1. Sole Source Approval. The sole source justification form is hereby approved in the same form as presented at tonight’s meeting.

Section 2. Agreement Approval. The Agreement between the Town and Vendor is hereby approved in substantially the same form as presented at tonight’s meeting, with such technical changes, additions, modifications, deletions, or amendments as the Town Manager may approve upon consultation with the Town Attorney. The Mayor and other proper Town officials are hereby authorized to execute the Agreement and any technical amendments thereto by and on behalf of the Town.

Section 3. Encumbrance and Authorization for Payment. In order to meet the Town's financial obligations under the Agreement, the Town Council authorizes the expenditure and payment in an amount not to exceed \$654,810.00, unless otherwise authorized in writing by the Town.

PASSED, APPROVED AND ADOPTED this 3rd day of June, 2025, by the Town Council of the Town of Castle Rock, Colorado, on first and final reading, by a vote of ____ for and ____ against.

ATTEST:

TOWN OF CASTLE ROCK

Lisa Anderson, Town Clerk

Jason Gray, Mayor

Approved as to form:

Approved as to content:

Michael J. Hyman, Town Attorney

Norris W. Croom, III, Fire Chief