



## **Town Council Meeting Minutes - Draft**

Mayor Jason Gray  
Mayor Pro Tem Kevin Bracken  
Councilmember Ryan Hollingshead  
Councilmember Laura Cavey  
Councilmember Desiree LaFleur  
Councilmember Caryn Johnson  
Councilmember Tim Dietz

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**Tuesday, December 15, 2020**

**6:00 PM**

**Council Chambers  
100 N. Wilcox Street  
Castle Rock, CO 80104  
Phone-in: (720) 650-7664  
Meeting Code: 146 811 6196  
[www.CRgov.com/Dec15Council](http://www.CRgov.com/Dec15Council)**

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This meeting is open to the public and will be held in a virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters. Public may choose to attend in person at Town Hall, or electronically or by phone if preferred - remote participation is encouraged. This meeting will be hosted online and can be accessed at [www.CRgov.com/Dec15Council](http://www.CRgov.com/Dec15Council), or phone in by calling (720) 650-7664, meeting code 146 811 6196 (if prompted for a password enter "Dec15Council"). All Town Council Meetings are also streamed online in real time at [www.CRgov.com/WatchCouncil](http://www.CRgov.com/WatchCouncil), and are broadcast for Comcast Cable subscribers on Channel 22 (please note there is a delay to the broadcast).

All times indicated on the agenda are approximate. Remote participants please visit [www.CRgov.com/CouncilComments](http://www.CRgov.com/CouncilComments) to sign up to speak to an item, and for related instructions. Public Comments may also be submitted in writing online by 1:00 p.m. December 15, 2020, to be included in the public record.

### **COUNCIL DINNER & INFORMAL DISCUSSION**

### **INVOCATION - Pastor Donald Haymon II, Calvary Apostolic Church of Denver**

### **CALL TO ORDER / ROLL CALL**

Councilmember Johnson attended remotely.

**Present:** 7 - Mayor Gray, Mayor Pro Tem Bracken, Councilmember Hollingshead, Councilmember Cavey, Councilmember LaFleur, Councilmember Johnson, Councilmember Dietz

### **PLEDGE OF ALLEGIANCE**

### **COUNCIL COMMENTS**

Mayor Pro Tem Bracken said he participated in the Tri County call today. He conveyed that he still hasn't received the data from Mara, the Chief of Staff for the Colorado Department of Health, showing how restaurants are more effective in transferring COVID than other retailers. He feels they are not asking persons testing positive if they went to big box stores in their contact tracing survey, and feels they are targeting small businesses and restaurants. Bracken suspects that data is not available because they don't ask the right questions, and said the state is now adjusting their questions.

Councilmember Dietz thanked Mayor Pro Tem Bracken for his comments.

Mayor Gray stated since March, Town staff, the County and Council have worked hard trying to hear what our citizens and business are saying. He related that he has received comments that the care about businesses and sales tax more than humanity. On the contrary he also has received comments that they don't care about the businesses. Mayor Gray stated that every person in Castle Rock is precious and every death is painful. Many people are losing their livelihood because their businesses are being closed. Everyone is working to try to make sure we are as safe as possible. We are compassionate to our citizens and to our businesses alike. We can't do much without either one of them and we are doing the best job possible to navigate through this. Mayor Gray then wished everyone a Merry Christmas and a Happy New Year.

## UNSCHEDULED PUBLIC APPEARANCES

*No public comment.*

## TOWN MANAGER'S REPORT

David Corliss, Town Manager, referenced that the Town will be closed for Christmas Eve and Christmas Day, New Year's Day and January 18. Fireworks will occur on New Year's Eve at 7pm at the Sante Fe Quarry Mesa. The January 5 and 19 Council meetings will be in the hybrid format.

### [ID 2020-126](#)

#### **2020 Snow Program Overview**

Dan Sailer, Director of Public Works, provided an overview of the Snow Program. The policy was approved in 2008 and focusses on high safety value with low downtime to manage assets and to deploy by priority. High volume major roadways are Priority 1, business streets and bus routes (which change each year) are Priority 2, residential streets are Priority 3, culdesac's and alleys are Priority 4. When 4" or more accumulates on the pavement they will deploy for Priority 1 and 2 streets; and during the months of November - March, they will go into Priority 3 and 4 streets. Before November 15 or after March 15 they deploy to Priority 3 and 4 streets after 8" of accumulation. When it is actively snowing, they focus on making sure routes are open for emergency response (one lane in each direction on major roadways, and one lane on secondary streets). When it finishes snowing, they ensure most low clearance vehicles can get around. It takes 7 hours on average to open lanes after it finishes snowing. This is the maximum service level that can be provided with current resources. They have Plow Tracker that shows where the plows are, where they have been, and where they will be. They also have automatic vehicle location (AVL) that tracks vehicles. After snow removal, they begin ice breaking based on priority in high level traffic and pedestrian areas on the streets. Sidewalks and gutters are the responsibility of the residents and if they are cleared, it helps alleviate the ice buildup on the streets.

Mayor Pro Tem Bracken noted that there are some areas around town that have repeated issues with ice build up and asked if they could treat those areas with salt. Sailer acknowledged that there are locations that they will look at. Sailer added that they have additional information on the website, and utilize staff from other departments during snow removal season.

David Corliss, Town Manager, stated there is staff from Water, Parks, Facilities and Public Works that work on snow removal. They work the plan to ensure service levels are attained, and the address complaints.

[ID 2020-127](#)

**COVID Customer Assistance Program Update [*Castle Rock Water*]**

David Corliss, Town Manager, stated the Water assistance programs will continue into 2021 for deferrals and grants. In addition, they are starting a new program that will help some small businesses by using some Economic Development funds and Castle Rock Water funds to help with grease interceptors for existing businesses.

[ID 2020-128](#)

**Update: 2021 Major Projects List**

David Corliss, Town Manager, referenced the 2021 Budget that has been provided to Town Council. The 2021 Major Projects sets out the strategic priorities to ensure outstanding public safety, enhance our transportation, secure our water future, maintain strong parks and recreation, support economic development, and manage town finances conservatively. Corliss went into detail of specific projects planned in 2021 under each of these priorities that are outlined in the agenda memo.

[ID 2020-129](#)

**Update: Monthly Department Reports**

[ID 2020-130](#)

**Update: Quasi-Judicial Projects**

Tara Vargish, Director of Development Services, provided an overview of the current quasi-judicial projects that are formal land use applications where law is applied vs. made. Communication between the decision makers and the applicants is discouraged outside of the public hearing to maintain impartiality. These include annexations, zoning, planned development plans, site development plans, use by special review, historic preservation, and wireless facilities. The Historic Preservation Board, Design Review Board, Planning Commission, and Town Council meetings are public hearings. Appeals from the Historic Preservation and Design Review Boards would come to Council. The Design Review Board has been in place since 2008 for land use approvals in Downtown.

Councilmember Cavey asked why Council doesn't vote on downtown items. Vargish replied that Council approved the Code to layout what items the Design Review Board approves. Cavey confirmed that Council could change that. David Corliss stated that they looked at this last year to set a square footage limit, but it did not get approved by Town Council so it was left as it was. Mayor Pro Tem Bracken said he was initially concerned because they get the calls but don't make the decision. Cavey confirmed that the Design Review Board are volunteers and not elected, and she would like to take another look at that.

Vargish then described current quasi-judicial items: 340 South Wilcox Retail Center where the current Pizza Hut is located is an SDP for a drive through Pizza Hut; Canvass at Castle Rock for 120 townhomes at Crystal Valley and Plum Creek Boulevard; GT Sanders rezoning east of I-25 north of Crystal Valley Parkway from Residential-1 to a Planned development for commercial and industrial uses; Memmen Trails is a proposed rezoning for 120 residential units

with townhomes and single family homes; Memmen Young infill includes a 5 acre annexation to be involved in this area to rezone to 567 residential units for single family and paired homes; Millers Landing west of I-25 adjacent to Miller Park rezoning to modify to 1,350 residential units (on hold but is still quasi-judicial); North Basin Village at Terrain is an SDP for 96 single family homes and paving of Castle Oaks Drive; North Basin Phase 2 SDP for 105 single family homes and to realign Castle Oaks Drive; Pinon Manor Apartments off of South Gilbert Street to add 20 new residential units; Promenade Block 3 rezone to add in 300 multi-family units on a portion of it; Resort Lifestyle Communities in the Meadows is an SDP for senior living apartments with 130 units and parking; Ridge at Crystal Valley SDP to include a portion recently annexed with 142 single family homes; and The View mixed use building SDP off of Jerry Street for 218 residential multi-family units with retail, restaurant, office and associated parking and public parking spaces. Only a financing agreement will come to Council for that project. New projects will be provided to Council as they come in.

[ID 2020-131](#)**Development Services Project Updates**

Tara Vargish, Director of Development Services, updated Council on this report that is provided to Council. Vargish noted that a general inquiry was received for Dawson Ridge that is 1,880 acres. It was zoned in 1986 and has some infrastructure, and there is a suspension agreement from 1992. It was zoned for 7,900 residential units and commercial, and is half the size of The Meadows. In 2008, Council enacted a Southwest Quadrant plan. Potential issues include density, mix of uses, open space and parks, water requirements, contribution to interchange and capacity, development before the interchange is open, and frontage road connections. Vargish noted that pre-application meetings are not formal applications, but are to obtain feedback or submittal requirements.

[ID 2020-132](#)**Pending Development Property Overview**

Tara Vargish, Director of Development Services, stated this is a project they started in 2019. All land in Castle Rock is zoned, but some parts of the Town are mapped out and identified that have not yet had construction on them, are for future development, and shows current zoning.

[ID 2020-133](#)**Update: 2021 Community Survey Process**

Kristin Read, Assistant Town Manager, updated Council on their process for the 2021 Community Survey. The Town has surveyed the community every other year since 2011. They have a resident and business survey and an online focus group. They pull random addresses and survey online or by phone regarding quality of life, if the Town is going in the right direction, and evaluating specific aspects of Town services. All businesses are invited to participate in the business survey. Read stated that the drafts of the surveys will come to Council on January 15 and are planned for February/March. The focus group will occur through April and then results will be presented to Council.

Councilmember Cavey inquired about the random sample. She asked if all 75,000 receive a survey. Read replied that 8,000 are sent out, and 400 is the minimum needed to be statistically valid. Cavey feels it is a low number of responses for the size of our community and asked to discuss later.

[ID 2020-134](#)**Update: October 2020 Sales Tax Report**

David Corliss, Town Manager, stated they have \$51M budgeted for sales tax in 2020 compared to \$1.3M in property taxes. 70% of the taxes go to the General Fund for Police, Fire, Parks Maintenance, Finance, Council, Town Manager, Town Attorney and Town Clerk; 24% goes to the Transportation fund for snow plowing, pavement maintenance and traffic signals along with funding from the state from tax on fuel; 5% goes to the Community Center Fund for the two recreation centers and represents half of their funding along with user fees. Corliss reported that the long term trends show online sales are growing and apparel sales are declining. Grocery sales tax totals about \$8M. Lodging is down about half. The Town has had a healthy October for sales tax receipts, but anticipates a decline in November and December, but we are in good shape for 2020. Corliss also noted that about 60% of retail sales are from people that live outside of the Town limits.

**TOWN ATTORNEY'S REPORT**[ID 2020-135](#)**Quasi-Judicial Legal Rights**

Mike Hyman, Town Attorney, gave a presentation on quasi-judicial hearings and what Town Council can do to ensure a fair and impartial process. The public process includes notice to affected individuals to be heard, application of existing standards/laws, items that affect specific individuals, it is a "court" vs. legislative body, is anything to do with land use - rights of landowners to use their property. They post the property, send letters to all property owners within 500 feet of that parcel, and publish on the Town website. All persons are allowed to testify. Town Council only consider facts presented at the hearing, apply the Code, and decide if the landowner may use the property as they proposed. Due process is afforded to the property owner. Council must remain fair and impartial.

Hyman defined "Ex parte" which is Latin for one side only meaning it occurs outside of the hearing. Council will sometimes hear about an upcoming matter when attending a neighborhood meeting, read an email, text, or social media post, during a conversation with a neighbor, or receive a phone call. Ex parte communication with a Councilmember is not prohibited in our Code. It is a 1st amendment right to allow citizens to talk to their Councilmember about a grievance. The issue is how those communications could influence Council's ability to make a fair and impartial decision. If it does influence a Councilmember, they may not be able to remain impartial. Ex parte doesn't provide notice to that communication or allow for rebuttal. If the communication is not disclosed, the entire decision could be overturned.

Hyman then outlined what Council should do if they get an ex parte communication. They should refrain from expressing an opinion and state they are going to listen to all evidence and then make a decision. They should disclose that communication at the hearing and either abstain or publicly state they can remain impartial and won't make a decision until they listen to everything at the hearing.

Mayor Gray said Council receives a lot of emails like that. Council appreciates the

emails, but should state that it is a quasi-judicial matter and it will be entered into the record; and they have no opinion on the matter until it is brought to the hearing. Opinions from Council can be discussed after public comment when it comes back to Council for discussion.

Hyman added that emails should be forwarded to Staff so it can be made part of the record so that everyone can read them.

## ACCEPTANCE OF AGENDA

**Moved by Councilmember Johnson, seconded by Councilmember LaFleur, that the Agenda be Accepted as presented. The motion passed by the following vote:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

## CONSENT CALENDAR

[RES 2020-118](#) **Resolution Approving the Town of Castle Rock/Roxborough Water and Sanitation District 2021 Water Lease Agreement**

[RES 2020-119](#) **Resolution Approving the Town of Castle Rock/Town of Lochbuie Water Lease Agreement for Calendar Year 2021**

[MIN 2020-023](#) **Minutes: December 1, 2020 Town Council Meeting**

**Moved by Councilmember Johnson, seconded by Councilmember Hollingshead to Approve the Consent Calendar as read. The motion passed by a vote of:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

## ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[DIR 2020-045](#) **Discussion/Direction: Third-Round COVID-19 Small Business Support Grant Program**

Kristin Read, Assistant Town Manager, provided Council a summary of the grant program to support our local businesses. Staff recommendations for the third round grant are for physical businesses, 25 employees or less, operating for at least 6 months, in good standing with business license and sales tax, registered with the Secretary of State, and applied for Federal small business assistance. Franchises are eligible if the owners live in Castle Rock. Ineligible businesses would be automotive, construction, liquor stores, and non-profits. The direction provided in November was to prioritize independently owned restaurants and bars, with preference given to businesses that remitted sales tax. They will allow professional services and regional businesses with more than 5 locations, but with lesser priority along with those who already received \$10k. The maximum grant was \$5K, but Council could increase that to exhaust CARES funding. There were 86 businesses that applied that met all the criteria, 38 were first time recipients, and 15 were ineligible (some were not in town or out of state). Read went over the scoring system for a maximum of 50 points: (10) met all qualifications, (1-10) decline in revenue, (1-10) sales tax remitted, (1-10) businesses most impacted, (10) independently owned restaurants and bars (-2.5) professional service and

regional businesses with more than 5 locations. Read presented four Options:

Option 1 - Took their total points x 2.1 for \$250-\$10,500 grants and increasing the cumulative award to \$15,500.

Option 2 - Doubled Option 1 to reach the \$1M we have in remaining funds with a maximum grant of \$21,000 and cumulative of \$26,000.

Option 2A with raise the total to \$1.3M in awards.

Read noted that there have been \$466K in grants awarded to date. There is one business that is a franchise and they live in the county vs. the Town. It is up to Council if they wish to make an exception, which has been denied to other businesses in the past.

***No questions for staff from Council.***

***Public that addressed Council:***

Dipak Gopal, Best Western and Holiday Inn Express, stated he has been in hospitality for 40 years with 22 years in Castle Rock and has never seen anything like this. Since March, business has dropped about 55% from 2019 and 80% in March and April. He asks to award the highest amount.

Councilmember Hollingshead confirmed with him that they received a \$5K grant, and Councilmember Cavey confirmed with him that they applied for a Third-Round grant.

Lisa Miles, Director of Operations for Burly Brewing Company, stated their revenue is down 75%. During the pandemic, they had previous employees that were robbing the company. Miles stated she came in at 1/3 her salary and took over with her own staff and brew master. They have 16 outside seats on the patio, and changed the inside into the Burly department store for merchandise. They could use grant money to buy heaters because the Fire department stated they can't use the fire pits with tents. She said anything would be welcome. They designed decks on either side of the doorways that the landlord approved and would expand their seating by 44 seats. They are doing all they can to keep their doors open. They are family and pet friendly, and have not received any money from the Town.

Councilmember Cavey asked if they applied for 1st and 2nd round. Miles stated they hadn't because their taxes were in arrears due to the previous staff. Cavey noted that Black Hills Energy may provide a subsidy to help with outdoor heating. Corliss said Douglas County also has a program for tents and heaters.

***Online public that addressed Council:***

Mike Hernandez, owner of The Office and The Library, stated he is asking the same questions about the data. They have not applied for other grants, and thanked Council for their efforts and any grant amount would help. Initially they were down 25% but now they are only at 5% of sales. He still has his staff and has to pay his rent. He wished everyone Merry Christmas.

Duane and Jennifer Winder, residents since 1993 and owners of Awards with More. They do a lot of work for the Town, County, Schools, sports teams (most of which were canceled), and car shows, etc. They received money from the 2nd round and very much appreciate it. Their lease in their current location is ending in January, so they are downsizing. They thanked Council for their consideration and everything they are doing for restaurants and bars. He wished everyone a Happy Holiday.

***Closed the public hearing and brought back for Council discussion.***

Councilmember Johnson moved to award grants under Option 2 totaling 1,068,700. The motion failed for lack of a second.

Councilmember Dietz stated that he is opposed to what the governor is doing and supported Option 2A and conformed that it would cut into reimbursable expenses for the Town. Councilmember Johnson confirmed that the franchisee that Councilmember Cavey referenced was not included.

Mayor Pro Tem Bracken said Council was willing to put up the money before they knew it would be reimbursed, so feels it is appropriate to support Option 2A. Councilmembers LaFluer and Cavey concurred and stated we should do all we can to make sure they stay afloat or we will not have a Town.

**Moved by Councilmember Dietz, seconded by Councilmember Cavey, to Award the Third-Round COVID-19 Small Business Support Grants outlined in Option 2A totaling \$1,347,160. The motion passed by the following vote:**

**Yes:** 6 - Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

**Recuse:** 1 - Gray

Councilmember Cavey noted that the new Council was not involved in the previous rounds and feels it is not fair to exclude franchisee's that don't live in Town because their business is in Castle Rock. Councilmember Hollingshead feels staff should reach out to those other franchises and open it up to the eight that applied previously.

Councilmember Johnson referred back to March when Councilmember Loban suggested the franchise owners should reside in Castle Rock; so she is concerned with being inconsistent.

Mayor Pro Tem Bracken stated the business is in Castle Rock and the business is applying for the grant. Corliss commented that the criteria still requires that they have 25 employees or less.

Councilmember Cavey stated that she would have recommended that the others be included previously.

Councilmember Deitz concurs.

Mayor Pro Tem Bracken stated they are a business in Castle Rock and are collecting sales tax.



Councilmember LeFluer stated it also helps their employees.

Councilmember Johnson asked how many locations they have. Read said they don't collect that information as part of their application. Councilmember Cavey stated it is their only location that they own.

Councilmember Johnson offered a friendly amendment to include the eight prior applicants that applied during the previous grants. Councilmember Cavey stated her support of the amendment.

Councilmember Hollingshead asked to clarify if they would re-apply or automatically be approved. Corliss stated there won't be another Council meeting for Council to approve prior to the deadline. The amount could range between \$70-\$90K in additional funds. Read confirmed that they would review only applications previously submitted.

**Moved by Councilmember Johnson, seconded by Councilmember LaFleur, to Award the eligible franchisee and Direct Staff to review applications submitted by franchises whose owners reside in Douglas County and award grants under the Third-Round criteria. The motion passed by the following vote:**

**Yes:** 6 - Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

**Recuse:** 1 - Gray

#### [RES 2020-120](#)

#### **Resolution Extending the Declared Disaster by the Town Council and the Town Manager**

Resolutions 2020-120, 2020-121 and 2020-122 were presented together but will be voted on separately.

Elizabeth Allen, Senior Assistant Town Attorney, provided an overview of the three resolutions. This resolution would extend the declared disaster to June 30, 2021. Resolution 2020-121 would adopt electronic, hybrid and connected meetings permanently. Resolution 2020-122 would authorize the Town Manager to approve remote Boards and Commission meetings until June 30, 2021.

Councilmember Johnson inquired why the meeting authorization for Boards and Commissions only extends to June 30, 2021. Allen stated if Council wants to make it permanent, they would want to create a standalone policy for Board and Commission meetings to included wording specifically relating to Boards and Commission meetings.

**Moved by Councilmember LaFleur, seconded by Councilmember Hollingshead, that Resolution 2020-120 be Approved as presented. The motion passed by the following vote:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

#### [RES 2020-121](#)

#### **Resolution Adopting Town Council Electronic Participation, Connected and Hybrid Meeting Policy**

Resolutions 2020-120, 2020-121 and 2020-122 were presented together under Resolution 2020-120 but will be voted on separately.

**Moved by Councilmember Johnson, seconded by Councilmember Cavey, that Resolution 2020-121 be Approved as presented. The motion passed by the following vote:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

**[RES 2020-122](#) Resolution Authorizing Boards and Commissions' Use of Town Council Electronic Participation, Connected and Hybrid Meeting Policy**

Resolutions 2020-120, 2020-121 and 2020-122 were presented together under Resolution 2020-120 but will be voted on separately.

**Moved by Councilmember LaFleur, seconded by Councilmember Cavey, that Resolution 2020-122 be Approved as presented. The motion passed by the following vote:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

**[DIR 2020-046](#) Discussion/Direction: 2021 Meeting Schedule**

David Corliss, Town Manager, provided a proposed Town Council Meeting schedule for the first and third Tuesday of each month with the exception of cancelling August 3 to allow for participation in National Night Out. There will be a study session on January 12 and proposed Boards and Commissions interviews on May 11.

Mayor Pro Tem Bracken asked Shannon to add it to their calendars.

Mayor Gray asked the Town Manager to review the current policy on extending the Council meetings past 9:30. Corliss reviewed the current adjournment policy that is in the Code. It requires a majority vote to go past 9:30 pm, and a unanimous vote to go past 10 pm.

**Moved by Councilmember LaFleur, seconded by Councilmember Johnson, to Hold Council Meetings on the first and third Tuesday of each month, cancel the August 3 meeting, and conduct Boards and Commissions interviews on May 11. The motion passed by the following vote:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

**[DIR 2020-047](#) Discussion: Town Council Liaisons to Boards and Commissions and Other Agencies *[for designations on January 5, 2021]***

Corliss reviewed the different boards and commissions, what their responsibilities and powers are, and the volunteers that are appointed by Council. Council does not have voting power as a liaison and do not give an opinion, unless that specific board designates Council as a voting member.

Corliss stated Councilmembers can individually send their preferences that Shannon will put on a spreadsheet. Designations will be determined at the January 5, 2021 meeting.

**Moved by Mayor Pro Tem Bracken, seconded by Councilmember Hollingshead, to Extend the Meeting to 10 pm. The motion passed by the following vote:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

[DIR 2020-048](#)

**Discussion/Direction of Application(s) for the 2020 Fourth Quarter Council Community Grant Program**

Trish Muller, Director of Finance, gave an overview of the grant program which is awarded quarterly for a total of \$8,000 per year out of Town Council's budget in the General Fund. No applications were submitted in the fourth quarter so there is a remaining balance of \$4,500. They were unable to provide full funding requests in the community grant program so staff is proposing to use these funds to provide proportionate amounts to those recipients.

*No public comment.*

**Moved by Councilmember Johnson, seconded by Councilmember Dietz, to Direct Staff to award the remaining balance proportionately to recipients of the Community Grants. The motion passed by the following vote:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

[RES 2020-123](#)

**Resolution Approving a Construction Contract with 53 Corporation, LLC for the Metzler Ranch Pond Retrofit Project**

Mark Marlowe, Director of Castle Rock Water, gave a presentation on the stormwater retention pond that needs maintenance. Work is planned for first quarter 2021. Castle Rock Water Commission and staff recommends approval.

David Corliss, Town Manager, noted that this is paid for separately from the stormwater utility charge on the water bills.

*No public comment.*

**Moved by Councilmember LaFleur, seconded by Mayor Pro Tem Bracken, that Resolution 2020-123 be Approved as presented. The motion passed by the following vote:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

[RES 2020-124](#)

**Resolution Approving an Intergovernmental Agreement for Rueter-Hess Drought Water Supply Pilot Plan between the Town of Castle, Denver Water, Parker Water and Sanitation District, and East Cherry Creek Valley Water and Sanitation District**

Mark Marlowe, Director of Castle Rock Water, spoke of the importance of regional partnerships for water supply and infrastructure that drive down the cost of the infrastructure and water for citizens and customers. This agreement would allow us to use existing infrastructure. It takes reusable water we don't use that ends up in Chatfield. Denver would use our water in Chatfield in exchange for allowing us to use the water they have in Rueter-Hess that they got in exchange for providing treated water to Parker through the WISE infrastructure. This is a pilot project until December 31, 2024 for 1,000 acre feet. Castle Rock Water Commission and

staff recommend approval.

***No public comment.***

**Moved by Councilmember Johnson, seconded by Councilmember LaFleur, that Resolution 2020-124 be Approved as presented. The motion passed by the following vote:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

**[RES 2020-125](#) Resolution Approving the Town of Castle Rock Services Agreement with AECOM Technical Services, Inc. for the Craig and Gould North Infrastructure Improvements Project**

Mark Marlowe, Director of Castle Rock Water, stated this is a continuation of a design work partnership between stormwater, wastewater and Public Works to bring infrastructure to current standards and install a stormwater system, streets, sidewalks and water/sanitary sewer upgrades. They will start the easement acquisition, hold open houses and construction will begin Spring of 2021 and finish Summer 2022.

***No public comment.***

**Moved by Councilmember LaFleur, seconded by Councilmember Johnson, that Resolution 2020-125 be Approved as presented. The motion passed by the following vote:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

**ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

None.

**ADJOURN**

**Moved by Councilmember Johnson, seconded by Councilmember LaFleur, that to Adjourn. The motion passed by the following vote:**

**Yes:** 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Johnson, Dietz

Adjourn 9:56 pm.

Submitted by:

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Lisa Anderson, Town Clerk