



## Castle Rock Water Commission Meeting Minutes - Draft

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Wednesday, May 28, 2025

6:00 PM

Castle Rock Water  
175 Kellogg Ct., Bldg. 183  
Castle Rock, CO 80109

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This meeting is open to the public and will be held in a hybrid format in accordance with Town Council Electronic Participation, Connected, and Hybrid Meeting Policy. The in-person meeting will be held at 171 Kellogg Ct. Castle Rock CO 80109 or this meeting can be accessed <https://crgov.webex.com/crgov/j.php?>

MTID=fff214e8ff6efe88958337d0c63cbe164 the Meeting password: CRWCmtg52825 (27926845 from video systems) or phone in by calling (720) 650-7664, meeting code 2497 499 7972. One or more Council members may also attend this meeting, during which the items listed herein will be discussed.

### CALL TO ORDER / ROLL CALL

- Present** 5 - Chair David Hammelman, Vice Chair Tony Rathbun, Brian Gaddie, Melanie Penoyar-Perez, and Ole Gjerde
- Attendance** 7 - Mark Marlowe, Nichol Bussey, Paul Rementer, Erin Evans, Josh Hansen, Mark Henderson, and Emily Huth

### COUNCIL UPDATE

Time was allowed for Mr. Marlowe to share a council update.

### COMMISSION COMMENTS

Time was allowed for Commissioner Comments.

### ADMINISTRATIVE BUSINESS

[WC 2025-044](#)

#### Approval of the April 23, 2025 Meeting Minutes Town Council Agenda Date: NA

I move to approve the Minutes as presented.

**Yes:** 4 - Chair Hammelman, Vice Chair Rathbun, Penoyar-Perez, and Gjerde

**Abstain:** 1 - Gaddie

[WC 2025-045](#)

#### Update on the Interview Process and Selection of New Commission Members Town Council Agenda Date: May 20, 2025

Mr. Marlowe shared that the interview committee met and interviewed eleven individuals who applied to the Water Commission. The committee recommended David Hammelman, Brian Gaddie, and Melanie Penoyar-Perez to be re-appointed

and that Kevin Snow and Edward Egnatios be appointed as new Commission members.

Chair Hammelman welcomed Kevin Snow and Edward Egnatios as guests and looks forward to having them on the Commission.

## **ACTION ITEMS (HIGH PRIORITY / TIME CRITICAL)**

[WC 2025-046](#)

**Resolution Approving the Second Amendment to the Service Agreement between the Town of Castle Rock and Burns & McDonnell Engineering for the Front Street Downtown Connection, RWRWTC Pump Upgrades and Liggett Road Pipe Upsize Projects *[Located in various locations throughout Castle Rock, CO]***  
**Town Council Agenda Date:** June 3, 2025

Ms. Huth explained that this agreement is for three different projects.

The first project is to construct a new 12" transmission main from the Briscoe PRV to Wilcox Street. Currently, there is only one 12" main to support the Downtown area. This transmission main will be an additional line to create redundancy for that area.

Burns & McDonnell submitted 90% Design in February 2025. The additional funds will be to complete the design in the CDOT easement area.

The second project is for the Ray Waterman Regional Water Treatment Facility (RWRWTC). This pump station currently pumps into the Red and Green Pressure zones and has a capacity of 8 million gallons per day (MGD). With the increase in population and growth staff plan to increase the pumping capacity to 15 MGD. Burns & McDonnell will evaluate the electrical, pumps, and piping needed to increase the capacity.

The third project is for the Liggett Road Pipe Upsize project. With the upgrades currently being done at PCWPF the existing 16" main leaving the facility is undersized and needs to be increased to a 24" main. The original alignment ended up having some challenges and so Burns & McDonnell is looking at different alignment options

The original agreement including contingency was \$446,050. CRW staff are requesting an additional \$149,178 for a project total of \$595,228.

Commissioner Brown asked if Reuter Hess water would come through Ray Waterman? Mr. Marlowe explained that yes, at some point, the water from RHR and the PVWP would come through this facility.

**I move to recommend Town Council approval of the Resolution as presented.**

**Yes:** 5 - Chair Hammelman, Vice Chair Rathbun, Gaddie, Penoyar-Perez, and Gjerde

[WC 2025-047](#)

**Resolution Approving a Design Agreement between Castle Rock Water and Dewberry for the Plum Creek Diversion**  
**Town Council Agenda Date:** June 17, 2025

Ms. Evans shared that this item will be to design an upgrade for the Plum Creek Diversion. CRW purchased the diversion in 2019 from United Water. Since that

time the diversion has continued to be unreliable due to the high sediment loading. In times of high-water staff have had to spend a lot of hours at the diversion trying to keep it running which often has caused long shut down periods. This diversion is part of the critical infrastructure needed to ensure long-term water.

CRW staff have looked at many alternatives and decided that downstream channel narrowing, in-line sloped screen, infiltration galley, lowering of wet well, and sediment sluicing would be the best options to fix the issues.

CRW staff is ready to bring on a company to design the options selected. Through a competitive bid process Dewberry was selected. The budget request is \$470,867 plus a 10% contingency for a total request of \$517,954.

The current schedule is to have design/permitting from June 2025 to November 2026 with construction during winter 2026/2027.

**I move to recommend Town Council approval of the Resolution as presented.**

**Yes:** 5 - Chair Hammelman, Vice Chair Rathbun, Gaddie, Penoyar-Perez, and Gjerde

## **DIRECTOR FOLLOW-UP AND INFORMATIONAL / UPDATE ITEMS**

[WC 2025-048](#)

### **Customer Characteristics**

**Town Council Agenda Date:** NA

Mr. Rementer shared a presentation on the Current Customer Characteristics.

[WC 2025-049](#)

### **Update: Platte Valley Water Partnership**

**Town Council Agenda Date:** NA

Mr. Marlowe shared an update on the Platte Valley Water Partnership

[WC 2025-050](#)

### **Update: Douglas County Water Commission Meeting**

**Town Council Agenda Date:** NA

Mr. Marlowe explained that he gave a presentation on Castle Rock Water to the Douglas County Water Commission at their May meeting. Mr. Marlowe will share the presentation with the Water Commission.

[WC 2025-051](#)

### **Upcoming Town Council Items**

**Town Council Agenda Date:** NA

This is a standing item that will be used to share information about projects that are being worked on at the time of the meeting but that staff doesn't have information ready yet.

Mr. Marlowe shared that Dakan Ranch LLC reached out and is interested in leasing additional water so an amendment to the agreement that Water Commission saw in April is being presented to Town Council on June 3rd.

## **COMMISSIONER MEETING COMMENTS**

Time was allowed for Commissioner Comments.