



Town Council Meeting Minutes - Draft

Mayor Jason Gray
Mayor Pro Tem Kevin Bracken
Councilmember Ryan Hollingshead
Councilmember Laura Cavey
Councilmember Desiree LaFleur
Councilmember Caryn Johnson
Councilmember Tim Dietz

Tuesday, April 5, 2022

6:00 PM

Town Hall Council Chambers
100 North Wilcox Street
Castle Rock, CO 80104
Phone in: 720-650-7664
Meeting code: 2492 827 6719
www.CRgov.com/CouncilMeeting

This meeting is open to the public and will be held in a virtual format in accordance with the Town Council Electronic Participation, Connected, and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall, or electronically or by phone if preferred. This meeting will be hosted online and can be accessed at www.CRgov.com/CouncilMeeting, or phone in by calling 720-650-7664, meeting code 2492 827 6719 (if prompted for a password enter "April5Council"). All Town Council Meetings are also streamed online in real time at www.CRgov.com/WatchCouncil, and are broadcast for Comcast Cable subscribers on Channel 22 (please note there is a delay to the broadcast).

All times indicated on the agenda are approximate. Remote participants please visit www.CRgov.com/CouncilComments to sign up to speak to an item, and for related instructions. Public Comments may also be submitted in writing online by 1:00 p.m. April 5, 2022, to be included in the public record.

COUNCIL DINNER & INFORMAL DISCUSSION

INVOCATION - Pastor Donald Haymon II, Calvary Church of Denver

CALL TO ORDER / ROLL CALL

Present: 6 - Mayor Gray, Mayor Pro Tem Bracken, Councilmember Hollingshead, Councilmember LaFleur, Councilmember Johnson, Councilmember Dietz

Not Present: 1 - Councilmember Cavey

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Mayor Gray stated that if you live in Castle Rock you belong in Castle Rock. Town Council tries to make the Town better. We have people still hurting. Leaders need to demand more of ourselves and we need to show how much we care.

Councilmember LaFleur reflected on correspondence she received and reminded everyone of decorum and of our behavior and actions towards each other.

Councilmember Dietz stated there was a rally for Colorado Election Truth in Denver for free and fair elections and he supports that and feels we should fight for that. Living in Castle Rock and taking pride in our Town is easy to do. Dietz commended our Police and Fire departments and we must look for ways to better

fund them.

Mayor Pro Tem Bracken wished everyone Happy Spring.

[PROC
2022-001](#)

Proclamation: Arbor Day 2022 (For Presentation - Approved on March 15, 2022, by a vote 6-0)

Mayor Gray read the proclamation into the record.

[PROC
2022-002](#)

Proclamation: Mayor's Challenge Supporting April as Water Conservation Month (For Presentation)

Mayor Gray read the proclamation into the record.

[APPT
2022-002](#)

Appointment: Downtown Development Authority Board

Moved by Councilmember LaFleur, seconded by Councilmember Hollingshead, that the Appointment to the Downtown Development Authority Board be Approved as presented. The motion passed by the following vote:

Yes: 6 - Gray, Bracken, Hollingshead, LaFleur, Johnson, Dietz

Not Present: 1 - Cavey

UNSCHEDULED PUBLIC APPEARANCES

Citizens that addressed Council:

David is a 23 year resident. His kids have gone to the schools here. He has 4 decades experience as a traffic engineer and works for HDR. He asked that there be more data collected before fixing the speed table installed on Butterfield Crossing. He feels it is good the way that it is.

Mayor Pro Tem Bracken said it has been a three-year request to calm that area due to a lot of reports of speeding. He appreciates the comments.

TOWN MANAGER'S REPORT

[ID 2022-033](#)

Update: Calendar Reminders

David Corliss, Town Manager, noted that Chief Cauley will be presenting with DA John Kellner at the Chamber breakfast on Friday, there is an open house on April 18 for truck routes, and Council is invited to the Water Commission Dinner and the Groundbreaking for the Library. The Board and Commission interviews will be on May 10. Corliss noted upcoming neighborhood meetings.

[ID 2022-034](#)

Development Services Project Updates

Tara Vargish, Development Services Director, highlighted some preapplication meetings. There is a proposed pizza restaurant and office at 619 North Wilcox Street. Scileppi's (Old Stone Church) is proposing an addition where their current parking lot is adding over 6,000 square feet. The Next Door Bar is proposing adding a patio on the west side and maintain the walkway from the sidewalk to the

parking. Meadows Town Center is proposing 87 dwelling units and 6,000 square feet of retail space. There is also an age restricted multi-family building proposed in the Meadows.

[ID 2022-035](#)**Update: Quasi-Judicial Projects**

Tara Vargish, Development Services Director, summarized some Quasi Judicial projects: Ms. Amy's Tot Academy at 203 North Perry Street to propose adding 2,000 square feet to join the garage and the building will go to the HP board in May then the Design Review Board will review the Site Development Plan. At 211 Wilcox is the vacant parking lot where they propose a 5 story building with 28 residential units on the top 3 floors, 2nd floor office and first floor retail. Pizza Hut is now open and then they will demolish the old building. Douglas County Library groundbreaking coming up that will be two stories and 62,000 square feet.

Mayor Gray stated these are many existing buildings and they are reinvesting in downtown.

Councilmember Johnson wanted to ensure the presentation would be added into Granicus.

TOWN ATTORNEY'S REPORT

No report.

ACCEPTANCE OF AGENDA

Moved by Mayor Pro Tem Bracken, seconded by Councilmember Johnson, to Accept the Agenda as presented. The motion passed by the following vote:

Yes: 6 - Gray, Bracken, Hollingshead, LaFleur, Johnson, Dietz

Not Present: 1 - Cavey

CONSENT CALENDAR[RES 2022-037](#)

Resolution Approving an Equipment Acquisition Agreement with Pattlen Enterprises, Inc., d/b/a L.L. Johnson Distributing Company, Inc., for the Purchase of Golf Course Maintenance Equipment

[RES 2022-038](#)

Resolution Approving a Service Agreement with Academy Sports Turf, Inc., for the Replacement of Synthetic Sports Turf at Gemstone Park Project

[MIN 2022-007](#)

March 15, 2022 Draft Town Council Minutes

Moved by Councilmember Johnson, seconded by Councilmember LaFleur to approve the Consent Calendar as read. The motion passed by a vote of:

Yes: 6 - Gray, Bracken, Hollingshead, LaFleur, Johnson, Dietz

Not Present: 1 - Cavey

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[DIR 2022-007](#) **Discussion/Direction: American Rescue Plan Act (ARPA) Fund Use**

David Corliss, Town Manager, stated Council enacted the American Rescue Plan. We should receive \$5.7M. The Federal government has proposed regulations effective April 1, 2022, we must designate what it is spent on by 2024 and expend by end of 2026 or we must return it. Staff's recommendation is to put that towards transportation projects as it is a top priority in community surveys. Projects proposed are Ridge Road and Plum Creek Parkway widening, Prairie Hawk widening from Wolfensberger to the existing four-lane segment, and Plum Creek Parkway widening from Wolfensberger to the existing MAC entrance. There is a reporting and compliance process they must follow.

Councilmember Johnson inquired about the widening of Plum Creek from Wolfensberger to the MAC. Corliss stated this was already in our plan but it will allow us to move that project up. Johnson asked why the widening is ending at the MAC. Corliss stated the Millers Landing development has the responsibility for widening it to I-25. Johnson wanted to know how the cost estimates are updated. Corliss stated they adjust the estimates on an annual basis and may need to do it more frequently.

Moved by Councilmember LaFleur, seconded by Mayor Pro Tem Bracken, to support staff's recommendation as presented.. The motion failed by the following vote:

Yes: 6 - Gray, Bracken, Hollingshead, LaFleur, Johnson, Dietz

Not Present: 1 - Cavey

[RES 2022-039](#) **Resolution Approving a Construction Contract with EDW. C. Levy. Co. d/b/a Schmidt Construction Company for the Ridge Road Widening Project [between State Highway 86 and Plum Creek Parkway]**

Dan Sailer, Public Works Director, discussed the project for Ridge Road and to approve the contract. Widening would go from Plum Creek to the King Soopers on Ridge Road. They are adding two lanes south bound and doing some maintenance on the other side. The bid came below their estimate. They hope to begin construction in May and end in October. Public Works Commission recommends approval.

Councilmember Johnson stated she hopes there will be a robust public outreach effort and notice more than just the adjacent properties.

Councilmember Dietz asked what the remaining funds would go towards. Sailer stated some will go towards remaining right-of-way and remaining construction costs.

No public comment.

Councilmember Johnson stated there will be an open house on the truck route so she asked staff to look further into the impact on those roads. Sailer stated they have technical standards for design requirements and the design meets those requirements.

Councilmember Johnson thanked staff for moving this project forward.

Moved by Councilmember LaFleur, seconded by Councilmember Hollingshead, that Resolution 2022-039 be Approved as presented. The motion passed by the following vote:

Yes: 6 - Gray, Bracken, Hollingshead, LaFleur, Johnson, Dietz

Not Present: 1 - Cavey

[DIR 2022-008](#)

Discussion/Direction: Fifth Street Improvements Project - Recommended Design

Dan Sailer, Director of Public Works, presented the 5th Street improvements. Two options were brought forward to over 100 people at the open house that would provide access to cars, bikes and pedestrians. They settled on four lanes, bike lanes, and sidewalks on both sides.

Citizens that addressed Council:

Don McCall, resident on 5th street, agrees that it should be four lanes. He is concerned about the speed limit.

Sailer stated the design team evaluates it and they recommend that the speed be changed to 35 mph. If they find the data supports a change in the speed limit, they will change that.

Councilmember Johnson feels the signal at Valley and the roundabout at Woodlands would help slow the traffic down and appreciates staff's work and the public outreach.

Councilmember LaFleur stated the feedback was mostly positive for pedestrian sidewalks on both sides. She noted a bicyclist was concerned of the safety of bike lanes in the road; and asked if they usually are on the street. Sailer stated the bike lane is for those that prefer faster speeds, but the flexibility to use the sidewalk if preferred. LaFleur feels it is wise to adjust 5th street with the growth and the four lanes provides capacity for additional growth.

Councilmember Johnson states the extra lane would help to accommodate public safety needs.

Mayor Gray has received feedback on people wanting bike lanes.

Moved by Councilmember Johnson, seconded by Councilmember Dietz, to Direct staff to continue design development of the 5th street improvements project based on the recommended concept/layout with the four lane design as presented. The motion passed by the following vote:

Yes: 6 - Gray, Bracken, Hollingshead, LaFleur, Johnson, Dietz

Not Present: 1 - Cavey

[RES 2022-040](#) **Resolution Approving an Intergovernmental Agreement with Board of County Commissioners of Douglas County for the Four Corners Intersection Improvement Project [Founders Parkway, State Highway 86, Fifth Street, and Ridge Road]**

Dan Sailer, Director of Public Works, provided the overview of the IGA with the County for a \$1M contribution for the four corners intersection at Highway 86 and Ridge Road. It will be a signalized intersection but it will be widened with turn lanes. We received \$4.2M of federal funding, \$1M from the County, and estimated \$1.056M from the Town. Public Works Commission unanimously recommended approval.

No public comment.

Councilmember Johnson confirmed the construction would start in the third quarter of 2022 and completion in 2023.

Moved by Councilmember Johnson, seconded by Councilmember LaFleur, that Resolution 2022-040 be Approved as presented. The motion passed by the following vote:

Yes: 6 - Gray, Bracken, Hollingshead, LaFleur, Johnson, Dietz

Not Present: 1 - Cavey

[RES 2022-041](#) **Resolution Approving the Town of Castle Rock Fire and Rescue Department Community Risk Assessment and Standards of Cover, 2021 Edition**

Rich Martin, Deputy Fire Chief, and Craig Rollins from the Fire department gave an overview of their efforts to comply with their accreditation. There is a site visit this year which occurs every five years.

Councilmember Johnson inquired if CWPP has been adopted and implemented. Rollins stated it has been adopted, and certain aspects have been started but implementation will take years. Johnson inquired about the need for an increase. Martin stated it doesn't mean we need to build another station, but equipment could be added to an existing station. They were able to gain some time by responding from different stations. Johnson feels new development agreements should include land for stations or funds for a station.

No public comment.

Moved by Councilmember Johnson, seconded by Councilmember LaFleur, that Resolution 2022-041 be Approved as presented. The motion passed by the following vote:

Yes: 6 - Gray, Bracken, Hollingshead, LaFleur, Johnson, Dietz

Not Present: 1 - Cavey

[RES 2022-042](#) **Resolution Approving the Town of Castle Rock Fire and Rescue Department Community Driven Strategic Plan, Second Amended 2020-2024 Edition**

Rich Martin, Deputy Fire Chief, and Craig Rollins from the Fire department provided an overview of the 2020-2024 Strategic Plan. They have completed the Community Wildfire Protection Plan, Special Operations Management Plan, Facilities Update Plan; and are in process of the Fire Training Center Update, Fleet and Logistics facilities plan, and Global Technology review.

No public comment.

Moved by Councilmember LaFleur, seconded by Mayor Pro Tem Bracken, that Resolution 2022-042 be Approved as presented. The motion passed by the following vote:

Yes: 6 - Gray, Bracken, Hollingshead, LaFleur, Johnson, Dietz

Not Present: 1 - Cavey

[RES 2022-043](#) **Resolution Approving a Service Agreement with Providence Infrastructure Consultants, Inc., for the Plum Creek to Rueter-Hess Reservoir Pipeline Infrastructure Project [Northern Castle Rock and Eastern Castle Pines]**

Tim Friday, Assistant Director Castle Rock Water, provided an overview of the pipeline infrastructure to take water to Rueter-Hess. Construction is anticipated to be complete at the end of 2024.

Councilmember Johnson asked if the water quality is regulated under the permit. Friday stated they test the water and they will meet the requirements.

No public comment.

Moved by Councilmember LaFleur, seconded by Mayor Pro Tem Bracken, that Resolution 2022-043 be Approved as presented. The motion passed by the following vote:

Yes: 6 - Gray, Bracken, Hollingshead, LaFleur, Johnson, Dietz

Not Present: 1 - Cavey

ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES

None.

ADJOURN

Moved by Councilmember LaFleur, seconded by Councilmember Johnson, to Adjourn. The motion passed by the following vote:

Yes: 6 - Gray, Bracken, Hollingshead, LaFleur, Johnson, Dietz

Not Present: 1 - Cavey

Meeting adjourned at 8pm.

Submitted by:

Lisa Anderson, Town Clerk