



**Planning Commission Regular Meeting  
July 9, 2015  
Minutes**

Chair Fronczak called the meeting to order at 6:02 p.m.

**Roll Call:**

**Commission Members Present:** Chair Michael Fronczak, Vice Chair Mark Luongo, Commissioners Max Brooks, Victoria Sikes, Jarman Smith, and Suzy Chapman

**Commission Members Absent:** Commissioner David Kay

**Town Council Members Present:** None

**Staff Members Present:** Donna Ferguson, Planner I  
Heather Lamboy, Long Range Project Manager  
Teri Whitmore, Planning Manager  
Andrea Trujillo, Recording Secretary

**Certification of Meeting:** (6:02 p.m.)

Ms. Whitmore confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

**Approval of Minutes – June 25, 2015 Regular Meeting:** (6:02 p.m.) Chair Fronczak moved to approve the minutes as written. The motion was seconded by Commissioner Brooks.

**Passed:** 6-0-0

**Public Hearing Items:**

**A. An Ordinance Amending the Brookwood PD Zoning Regulations Concerning Fences** (6:04 p.m.)

Ferguson: A request to repeal a fence provision from the Brookwood Planned Development Zoning Regulations by the developer, Richmond American Homes, in order to allow greater fence location flexibility within the Brookwood Planning Development. Staff recommended that Planning Commission recommend approval to Town Council, the request to amend Ordinance 2002-17, removal of section 5.5.A. Fences and Retaining Walls.

**Applicant Presentation:** (6:08 p.m.) Jason Pock, Richmond American Homes, representing some of the homeowners, facilitated the discussion of getting help to get the fence restriction lifted.

**Public Comment:** (6:21 p.m.) Eight (8) speakers addressed the topic. All but one were in favor of the amendment of lifting the fence restriction and having the HOA decide on an open-style fence.

Mitch Trujillo  
Mark Campbell

Kathy Snow  
Bruce Graham

Donald Eby  
Glen Jenkins

Chris Guida  
Alan McDaniel

**Motion:** (6:54 p.m.) Commissioner Brooks moved to approve to Town Council an Ordinance Amending the Brookwood PD Zoning Regulations Concerning Fences. This is a private property issue that should be controlled by the Timber Ridge Homeowners Association. Commissioner Luongo seconded the motion.  
Passed: 6-0-0

**Commissioner Items:** (6:54 p.m.)

- A. Discussion/Quorum- Special Meeting August 6, 2015: To review recent development project submissions, with sensitive timelines.
- B. Quorum for Regular Meeting July 23, 2015: All here for a quorum.
- C. Quorum for Regular Meeting August 13, 2015: Not sure if there will be a meeting.
- D. Committee Reports: None

**Staff Report:** (6:59 p.m.) Whitmore: Need to set a date for the 4 hour Planning Commission trolley tour of "Lessons Learned" to be in September or early October.

**Adjourn:** (7:01p.m.) Chair Fronczak adjourned to Study Session- Centennial Airport Roundtable Update, presented by Heather Lamboy, Long Range Project Manager

Minutes approved by the Planning Commission on July 23, 2015 by a vote of 5 in favor, 0 opposed, with 0 abstention(s).

  
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Planning Commission

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