



**Town of Castle Rock
100 North Wilcox Street
Castle Rock, CO 80104**

Mayor Paul Donahue
Mayor Pro Tem Jennifer Green
Mark Heath
Chip Wilson
Renee Valentine
George Teal
Brett J. Ford

Town Council Meeting Agenda - Final

Tuesday, December 1, 2015

6:00 PM

Council Chambers

This meeting is open to the public. All times indicated on the agenda are approximate. Interested parties are encouraged to be present earlier than the posted time.

5:00 PM COUNCIL DINNER & INFORMAL DISCUSSION

5:55 PM INVOCATION

6:00 PM CALL TO ORDER / ROLL CALL

6:02 PM PLEDGE OF ALLEGIANCE

6:05 PM COUNCIL COMMENTS

6:10 PM UNSCHEDULED PUBLIC APPEARANCES

Reserved for members of the public to make a presentation to Council on items or issues that are not scheduled on the agenda. As a general practice, the Council will not discuss/debate these items, nor will Council make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker. Time will be limited to 30 minutes. Residents will be given priority (in the order they signed up) to address Council, followed by non-residents as time permits.

6:40 PM TOWN MANAGER'S REPORT

1. [ID 2015-286](#) Quasi-Judicial Projects

Attachments: [Attachment A: Fact Sheets](#)

6:45 PM TOWN ATTORNEY'S REPORT

2. [ID 2015-287](#) Town Attorney's Report: Castle Oaks Metropolitan District 2015 Refunding

6:50 PM ACCEPTANCE OF AGENDA

6:55 PM CONSENT CALENDAR

These items are generally routine in nature and will be voted on a single motion without discussion. Any member of Town Council may remove an item from the Consent Calendar.

3. [RES 2015-95](#) Resolution: Approving the Town of Castle Rock / Urban Renewal Authority Loan Agreement

Attachments: [Attachment A: Resolution](#)
 [Exhibit 1: Promissory Note](#)
 [Exhibit 2: 2016 Loan Agreement](#)

4. [ORD 2015-52](#) Ordinance: Amending Section 2.02.100.C of the Castle Rock Municipal Code Providing for Posting of Public Notices of Ordinances on the Town of Castle Rock Website (Second Reading)

Attachments: [Attachment A: Ordinance](#)

7:00 PM QUASI JUDICIAL HEARINGS

This is the due process hearing as required under Colorado law. Public comments will be taken and all items but will be limited to four (4) minutes per speaker.

5. [ORD 2015-53](#) Ordinance: Approving an Amendment to 4.11 of the Promenade at Castle Rock Planned Development Zoning Regulations Adopting the Promenade at Castle Rock Master Signage and Wayfinding Plan (Second Reading)

Attachments: [Staff Report](#)
 [Attachment A: Map](#)
 [Attachment B: Ordinance](#)
 [Appendix B: Signage and Wayfinding Plan](#)
 [Attachment C: Staff Update](#)

6. [RES 2015-96](#) Resolution: Approving the Site Development Plan for the Proposed Terrain Filing No. 2

Attachments: [Staff Report](#)
 [Attachment A: Resolution](#)
 [Exhibit 1: Site Plan](#)

7:20 PM ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

Public comment will be taken on items and limited to four (4) minutes per speaker.

7. [ORD 2015-54](#) Ordinance: Amending Section 17.06.020.B.2 of the Castle Rock Municipal Code Revising the Criteria for Approval of a Variance by the Board of Adjustment (First Reading)

Attachments: [Attachment A: Ordinance](#)

8. [ORD 2015-55](#) Ordinance: Approving an Easement Agreement between the Town of Castle Rock and Intermountain Rural Electric Association; and Providing for its Emergency Adoption on Second and Final Reading (Mercantile Commons Underground Electric Service) (First Reading)

Attachments: [Attachment A: Ordinance](#)
 [Exhibit 1: General Right-of-Way Easement](#)
 [Attachment B: Map](#)
 [Attachment C: Emergency Adoption Request](#)

9. [RES 2015-97](#) Resolution: Approving an Intergovernmental Agreement between the Town of Castle Rock and the Douglas County School District RE-1 Concerning share use of Town/School District Facilities

Attachments: [Attachment A: Resolution](#)
 [Exhibit 1: IGA](#)

10. [RES 2015-98](#) Resolution: Authorizing The Town Of Castle Rock To Enter Into A Memorandum Of Understanding With P3 Advisors, LLC To Outline A Business And Financial Arrangement To Develop A Snowsports Recreational Amenity At Philip S. Miller Park

Attachments: [Attachment A Resolution](#)
 [Exhibit 1 MOU](#)

7:45 PM BREAK

7:55 PM Budget Items

11. [ORD 2015-48](#) Ordinance: Adopting the 2016 Budget For The Town of Castle Rock, Colorado (Second Reading)

Attachments: [Attachment A: Ordinance](#)
 [Attachment B: 2016 Budget Message](#)
 [Attachment C: 2016 Proposed Budget](#)

12. [ORD 2015-49](#) Ordinance: Levying General Property Taxes for the Year 2015, for 2016 Collection, for the Town of Castle Rock, Colorado and the Castle Rock Downtown Development Authority (Second Reading)

Attachments: [Attachment A: Ordinance](#)

13. [RES 2015-99](#) Resolution: Approving the 2016-2018 Balanced Financial Plan

Attachments: [Attachment A: Resolution](#)
 [Attachment B: Three-Year Balanced Financial Plan](#)

14. [RES 2015-100](#) Resolution: Approving the 2016 to 2020 Five-Year Capital Improvement Program

Attachments: [Attachment A: Resolution](#)
[Exhibit 1: 2016 to 2020 Five-Year Capital Improvement Program](#)

15. [ID 2015-288](#) Update: 2015 Third Quarter Financial Review, Period Ending September 30, 2015

Attachments: [Staff Report](#)
[Attachment A - 2015 Third Quarter Financial Reports](#)
[Attachment B - Sales Tax Collections by Category and Geographical Area](#)

8:35 PM DDA Items

16. [ID 2015-289](#) Discussion/Direction: Use of the Downtown Development Authority TIF (2012-2014)

17. [RES 2015-101](#) Resolution: Approving the Castle Rock Downtown Development Authority Fourth Quarter Budget Amendment for 2015

Attachments: [Attachment A: Resolution](#)
[Exhibit 1: Requests for Supplemental Appropriations](#)
[Attachment B: Estimated Ending Funds Available for 2015](#)

18. [RES 2015-102](#) Resolution: Approving the Castle Rock Downtown Development Authority Proposed Annual Budget for 2016

Attachments: [Attachment A: Resolution](#)
[Exhibit 1: DDA Budget](#)

8:55 PM Utilities Items

19. [ORD 2015-50](#) Ordinance: Amending Section 13.06.020 of the Castle Rock Municipal Code Adopting by Reference as a Primary Code the 2009 Manual of Cross-Connection Control (Second Reading)

Attachments: [Attachment A: Ordinance](#)

20. [RES 2015-103](#) Resolution: Approving a Construction Contract Award to Velocity Constructors Inc. for Construction of the Plum Creek Alluvial Well Field Project for the Plum Creek Water Purification Facility

Attachments: [Attachment A: Resolution](#)
[Exhibit 1: Contract](#)
[Attachment B: Location Map](#)

9:10 PM ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES

The Council has reserved this time only if the original 30 minutes allocated for Unscheduled Public Appearances as an earlier part of this agenda has been fully exhausted and speakers who signed up to speak were unable to be heard during the original 30 minutes allocated this topic. Residents will be given priority (in the order they signed up) followed by nonresidents.

ADJOURN