



Design Review Board Meeting Minutes - Draft

Max Brooks
Stuart Butler
Garo Chalian
Dennis Dickey
Desiree LaFleur
Bob Pasicznyuk
Michelle Wimmer

Wednesday, June 27, 2018

6:00 PM

Town Hall
100 N. Wilcox Street
Castle Rock, CO 80104

CALL TO ORDER / ROLL CALL / CERTIFICATION OF MEETING

Board Member Brooks called the meeting to order at 6:01 pm.

Roll call was taken by Board Member Brooks.

Recording Secretary, Jackie Jensen, confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the Open Meetings Law.

- Present** 5 - Michelle Wimmer, Desiree LaFleur, Dennis Dickey, Vice Chair Max Brooks, and Garo Chalian
- Not Present** 2 - Chair Stuart Butler, and Bob Pasicznyuk
- Attendance** 2 - Kevin Wrede, and Jackie Jensen

APPROVAL OF MINUTES

[DRB 2018-005](#) **Minutes: May 9, 2018 Design Review Board Meeting**

Motion: Board Member LaFleur moved to approve the May 9, 2018 minutes, as written. Board Member Dickey seconded the motion.

- Yes:** 5 - Wimmer, LaFleur, Dickey, Vice Chair Brooks, and Chalian
- Not Present:** 2 - Chair Butler, and Pasicznyuk

ELECTION OF OFFICERS

[DRB 2018-004](#) **Introduction of New Board Members and Election of Officers**

New Board Members Garo Chalian, a downtown property owner, and Michelle Wimmer from the Historic Preservation Board, were introduced.

Motion: Board Member Dickey moved to elect Board Member Butler as Chair of the Design Review Board. Board Member Brooks seconded the motion.

- Yes:** 5 - Wimmer, LaFleur, Dickey, Vice Chair Brooks, and Chalian
- Not Present:** 2 - Chair Butler, and Pasicznyuk

Motion: Board Member LaFleur moved to elect Board Member Brooks as Vice Chair of the Design Review Board. Board Member Dickey seconded the motion.

- Yes:** 5 - Wimmer, LaFleur, Dickey, Vice Chair Brooks, and Chalian
- Not Present:** 2 - Chair Butler, and Pasicznyuk

UNSCHEDULED PUBLIC APPEARANCES

None.

PUBLIC HEARING ITEMS

[DRB 2018-006](#) **221 N. Wilcox Street Site Development Plan, Lots 1 Through 5, Block 23, Town of Castle Rock**

Vice Chair Brooks stated that the applicant has requested a continuation to a future Design Review Board hearing and the application will be noticed again once a new date has been determined.

Public Comment: None.

Motion: Vice Chair Brooks moved to continue, to a date to be determined, the Site Development Plan for 221 N. Wilcox Street, Lot 1 Through 5, Block 23, Town of Castle Rock. Board Member Dickey seconded the motion.

Yes: 5 - Wimmer, LaFleur, Dickey, Vice Chair Brooks, and Chalian

Not Present: 2 - Chair Butler, and Pasicznyuk

TOWN COUNCIL UPDATE

None.

BOARD MEMBER ITEMS

Vice Chair Brooks reported that the Planning Commission considered the Calvary Chapel Site Development Plan on May 24, 2018 and it was approved by a vote of 6-0.

Board Member LaFleur reported that the Historic Preservation Board has been collaborating with the Castle Rock History Museum on several items of mutual interest.

ITEMS FROM STAFF

Kevin Wrede, Planning Manager, updated the Board on the following: Town Council recently approved (1) Calvary Chapel Site Development Plan; (2) Personal Wireless Facilities Code Update; (3) Oakwood Apartments Planned Development Plan Amendment; and, (4) Your Storage Annexation and Planned Development Plan. Town Council will consider the Group Homes Code Amendment on July 17, 2018.

There could be a public hearing item for the Board's consideration on July 11, 2018. All Board members present indicated they could attend the public hearing on July 11, 2018; therefore, constituting a potential quorum.

ADJOURN

Vice Chair Brooks adjourned the meeting at 6:18 pm.